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Report Info

Voluntary Accessibility Conformance Report, EN 301 549 Edition (Based on VPAT® Version 2.4)

Name of Product/Version: BlueSpice 4.1

Report Date: 02/15/2022

Product Description: Web-based MediaWiki Knowledge Management Tool

Contact Information: Submit a support form.

Notes:

Evaluation Methods Used:

- WCAG 2.1 Acceptance Criteria
- Browser tool "Lighthouse"
- NVDA Screen reader with Chrome (best effort use)
- PAC 3 (PDF Accessibility Checker), PAVE (PDF Accessibility)

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.1	Level AA
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe, - V3.1.1 (2019-11)	Yes

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG Level AAA criteria.



WCAG 2.x Report

Tables 1 and 2 document conformance with EN 301 549:

- Chapter 9 Web
- Sections 10.1-10.4 of Chapter 10 Non-Web documents
- Sections 12.1.2 and 12.2.4 of Chapter 12 Documentation

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.0 Conformance Requirements.

PDF output of wiki pages

PDF output of wiki pages is currently not sufficiently tagged and therefore cannot produce accessible PDFs.

It is, however, possible for users to upload and link accessible PDFs in the wiki.

Support documents

BlueSpice is documented in BlueSpice-based wikis. Therefore, the same criteria for Web /Authoring tools also apply for Support Docs. When content in and for these wikis is created (such as videos and wiki pages), these pages are frequently reviewed for accessibility (such as heading levels, alt-text, table syntax and captioning/transcripts for videos). In addition, the helpdesk footer contains an accessibility link to an accessibility disclaimer that allows users to provide feedback.

Bundled extensions

All extensions and functionality developed by HalloWelt! is regularly tested for accessibility issues starting with BlueSpice 4.1. Other bundled extensions not developed by HalloWelt! can have issues that need to be resolved by the according developers. We take as much time as possible to also review these extensions and provide accessibility information for them. See attached list of extensions.

Table 1: Success Criteria, Level A

Note: These assessments have been made inhouse to the best of our knowledge and ability in accessibility testing.

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A)	Web: Supports	
Also applies to:	Supports	
EN 301 549 Criteria		



 9.1.1.1 (Web) 11.8.2 (Authoring Tool) 12.2.4 (Support Docs) 	Authoring tool: Supports Support docs: Supports	Web: GUI Elements (G94) Authoring Tool: (H37 user task)	
1.2.1 Audio-only and Video-only (Prerecorded) (Level A)	Web /Authoring		
Also applies to:	tool: Video:	Web/Authoring tool: Videos have to be captioned and hosted outside the	
EN 301 549 Criteria	Partially supports	 wiki to have captions. Linked audio files are embedded with standard HTML<audio> tag.</audio> Support Docs: Video Tutorials are screencasts that are uploaded to YouTube including a caption file. 	
· 9.1.2.1 (Web)	Audio:		
· 11.8.2 (Authoring Tool)	Supports Support		
· 12.2.4 (Support Docs)	docs: Supports		
1.2.2 Captions (Prerecorded) (Level A)	Web /Authoring tool:	Web: Audio can be accompanied by	
Also applies to:		text file; Accessible video can be uploaded to video streaming services. Embedded video: uses tandard video-	
EN 301 549 Criteria	Video: Supports	html-Tag.	
· 9.1.2.2 (Web)	Audio: Supports	Authoring Tool: n/a - no authoring tool available.	
 · 11.8.2 (Authoring Tool) · 12.2.4 (Support Docs) 	Support docs: Supports	Support docs: Video Tutorials are screencasts that are uploaded to YouTube including a caption file.	
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)		Web/Authoring tool: it is the responsibility of users to provide media alternatives to support this	
Also applies to:		criterion.	
EN 301 549 Criteria			

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Criteria	Conformance Level	Remarks and Explanations	
· 9.1.2.3 (Web)	Web /Authoring	Support docs: Video tutorials are	
· 11.8.2 (Authoring Tool)	tool: Supports	hosted on YouTube. Audio track and caption file already provides	
· 12.2.4 (Support Docs)	Support docs: Supports	the necessary information.	
1.3.1 Info and Relationships (Level A)			
Also applies to:	Web /Authoring		
EN 301 549 Criteria	tool: Supports	Use of ARIA landmarks roles and	
· 9.1.3.1 (Web)	Support docs:	labels throughout the GUI.	
· 11.8.2 (Authoring Tool)	Supports		
· 12.2.4 (Support Docs)			
1.3.2 Meaningful Sequence (Level A)		Skiplinks, sequence of menus and	
Also applies to:			
EN 301 549 Criteria	Web/ Authoring tool /Support docs: Supports		
· 9.1.3.2 (Web)		sidebars organized with landmarks	
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			
1.3.3 Sensory Characteristics (Level A)			
Also applies to:			
EN 301 549 Criteria	Web /Authoring	Elements are not dependent on or referenced by shape, size, sound or	
· 9.1.3.3 (Web)	tool: Not applicable	location	
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			

Criteria	Conformance Level	Remarks and Explanations	
1.4.1 Use of Color (Level A)Also applies to:EN 301 549 Criteria• 9.1.4.1 (Web)• 11.8.2 (Authoring Tool)	Web /Authoring tool: Supports	Where buttons or other elments uses color, the label conveys the meaning of the button. No other color elements that convey meaning currently exist.	
 12.2.4 (Support Docs) 1.4.2 Audio Control (Level A) 			
Also applies to: EN 301 549 Criteria	Web /Authoring	There is no default audio content provided. Users need to adhere to this	
 • 9.1.4.2 (Web) • 11.8.2 (Authoring Tool) • 12.2.4 (Support Docs) 	tool: Supports	criterion when creating content.	
2.1.1 Keyboard (Level A)			
Also applies to:	Web /Authoring	All extensions and functionality developed by HalloWelt! is regularly tested for keyboard functionality. Other bundled extensions not developed by HalloWelt can have issues that need to be resolved by the according developers. See attached list of extensions.	
EN 301 549 Criteria	tool: Partially supports		
· 9.2.1.1 (Web)	Support docs:		
· 11.8.2 (Authoring Tool)	Supports		
· 12.2.4 (Support Docs)			
2.1.2 No Keyboard Trap (Level A)			
Also applies to:			
EN 301 549 Criteria			
· 9.2.1.2 (Web)	Web /Authoring Tool:	Same as 2.1.1	

Criteria	Conformance Level	Remarks and Explanations	
· 11.8.2 (Authoring Tool)	Partially supported		
· 12.2.4 (Support Docs)	supported		
2.1.4 Character Key Shortcuts (Level A 2.1 only)			
Also applies to:	Web/ Authoring Tool		
EN 301 549 Criteria	/Support docs:	Character key shortcusts are not used.	
· 9.2.1.4 (Web)	Not applicable	used.	
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			
2.2.1 Timing Adjustable (Level A)			
Also applies to:	Web/	No timed content or functionality is used.	
EN 301 549 Criteria	Authoring Tool /Support docs:		
· 9.2.2.1 (Web)	Not		
· 11.8.2 (Authoring Tool)	applicable		
· 12.2.4 (Support Docs)			
2.2.2 Pause, Stop, Hide (Level A)			
Also applies to:	Web/		
EN 301 549 Criteria	Authoring Tool /Support docs:	No moving, blinking, scrolling, or auto-	
· 9.2.2.2 (Web)	Not	updating information that starts automatically is used.	
· 11.8.2 (Authoring Tool)	applicable		
· 12.2.4 (Support Docs)			
2.3.1 Three Flashes or Below Threshold (Level A)			
Also applies to:			



Criteria	Conformance Level	Remarks and Explanations	
EN 301 549 Criteria	Web/ Authoring Tool	No flashing or blinking functionality is used.	
· 9.2.3.1 (Web)	/Support docs:		
· 11.8.2 (Authoring Tool)	Not applicable		
· 12.2.4 (Support Docs)			
2.4.1 Bypass Blocks (Level A)	_		
Also applies to:	_		
EN 301 549 Criteria	Web /Authoring tool	Skip links (G124) and Aria landmarks	
· 9.2.4.1 (Web)	/Support docs: Supports	(ARIA11) are provided.	
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			
2.4.2 Page Titled (Level A)	_		
Also applies to:	_	Users can provide meaningful H1 text	
EN 301 549 Criteria	Web /Authoring tool		
· 9.2.4.2 (Web)	/Support docs: Supports	(as page name or display title)	
· 11.8.2 (Authoring Tool)	_		
· 12.2.4 (Support Docs)			
2.4.3 Focus Order (Level A)	_		
Also applies to:	Web /Authoring tool: Partially supports Support	All extensions and functionality developed by HalloWelt! is regularly tested for keyboard functionality and focus order. Other bundled extensions	
EN 301 549 Criteria			
· 9.2.4.3 (Web)		not developed by HalloWelt can have issues that need to be resolved by the	
· 11.8.2 (Authoring Tool)	docs: Supports	according developers. See attached list of extensions.	
· 12.2.4 (Support Docs)			

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Criteria	Conformance Level	Remarks and Explanations
2.4.4 Link Purpose (In Context) (Level A)		
Also applies to:		
EN 301 549 Criteria	Web /Authoring tool	Web:
· 9.2.4.4 (Web)	/Support docs: Supports	Authoring Tool: Techniques used G91, ARIA7, ARA8
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
2.5.1 Pointer Gestures (Level A 2.1 only)		
Also applies to:	Web	
EN 301 549 Criteria	/Authoring tool /Support docs:	Application does not use functionality
· 9.2.5.1 (Web)	Not	that uses multipoint or path-based gestures for operation.
· 11.8.2 (Authoring Tool)	applicable	
· 12.2.4 (Support Docs)	-	
2.5.2 Pointer Cancellation (Level A 2.1 only)	Authoring tool:	
Also applies to:	Supported	For content that is draggable,
EN 301 549 Criteria	Web/Support docs:	releasing the picked-up item outside a drop target reverses the action.
· 9.2.5.2 (Web)	Not	
· 11.8.2 (Authoring Tool)	applicable	
2.5.3 Label in Name (Level A 2.1 only)		
Also applies to:		
EN 301 549 Criteria		For controls with a visible label (e.g.,
· 9.2.5.3 (Web)	Web	link text, button text, programmatically linked label, images
· 11.8.2 (Authoring Tool)	/Authoring tool /Support docs:	in links with text) the accessible name is not always the same as the visible label.

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Criteria	Conformance Level	Remarks and Explanations		
· 12.2.4 (Support Docs)	Partially	The accessible name does not always contain a match for the string of the visible label.		
· 12.2.4 (Support Docs)	supports			
2.5.4 Motion Actuation (Level A 2.1 only)				
Also applies to:	Web/			
EN 301 549 Criteria	Authoring Tool /Support docs:	No device motion elements such as shaking or tilting of the user device		
· 9.2.5.4 (Web)	Not	are used.		
· 11.8.2 (Authoring Tool)	applicable			
· 12.2.4 (Support Docs)				
3.1.1 Language of Page (Level A)	Web/ Authoring Tool /Support docs: Supports			
Also applies to:				
EN 301 549 Criteria		Lang attribute on html element is set (H57)		
· 9.3.1.1 (Web)				
· 11.8.2 (Authoring Tool)				
· 12.2.4 (Support Docs)				
3.2.1 On Focus (Level A)				
Also applies to:	Web /Authoring	All extensions and functionality developed by HalloWelt! is regularly tested for keyboard functionality and focus order. Other bundled extensions		
EN 301 549 Criteria	tool: Partially supports			
· 9.3.2.1 (Web)	Support	not developed by HalloWelt can have issues that need to be resolved by the		
· 11.8.2 (Authoring Tool)	docs: Supports	according developers. See attached list of extensions.		
· 12.2.4 (Support Docs)				
3.2.2 On Input (Level A)				
Also applies to:				

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Criteria	Conformance Level	Remarks and Explanations		
EN 301 549 Criteria	Web /Authoring	Forms are not automatically submitted when a user changes a		
· 9.3.2.2 (Web) · 11.8.2 (Authoring Tool)	tool: Partially supports	field.		
· 12.2.4 (Support Docs)	Support docs: Supports			
3.3.1 Error Identification (Level A)		Errors are displayed and announced		
Also applies to:	Web /Authoring	 Alert banners with aria role alert 		
EN 301 549 Criteria	tool: Partially supports	 conditional dialogs need to be acknowledged 		
· 9.3.3.1 (Web)	Support docs: Not	Not supported:		
· 11.8.2 (Authoring Tool)	applicable	 No warnings in some cases, e.g. when a book is created without 		
· 12.2.4 (Support Docs)		saving it.		
3.3.2 Labels or Instructions (Level A)	Web/			
Also applies to:				
EN 301 549 Criteria	Authoring Tool /Support docs:	Labels or instructions are provided when content requires user input.		
· 9.3.3.2 (Web)	Supports	(ARIA1,9, G89, H71, G184)		
· 11.8.2 (Authoring Tool)				
· 12.2.4 (Support Docs)				
4.1.1 Parsing (Level A)				
Also applies to:	Web/			
EN 301 549 Criteria	Authoring Tool /Support docs:	Correct parsing is continuously checked in IDEs as well as browser		
· 9.4.1.1 (Web)	Support docs.	checks (Chrome Lighthouse). Errors are reported in ticket system.		
· 11.8.2 (Authoring Tool)				
· 12.2.4 (Support Docs)				

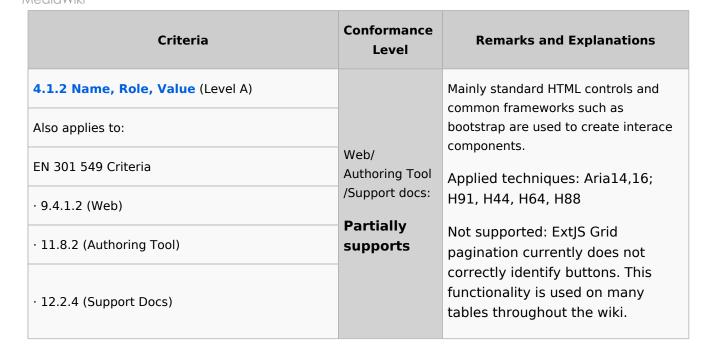


Table 2: Success Criteria, Level AA

Notes:

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Criteria	Conformance Level	Remarks and Explanations	
1.2.4 Captions (Live) (Level AA)			
Also applies to:			
EN 301 549 Criteria	Web:	Web:	
· 9.1.2.4 (Web)	Authoring Tool:	Authoring Tool:	
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			
1.2.5 Audio Description (Prerecorded) (Level AA)			
Also applies to:		W. I.	
EN 301 549 Criteria	Web:	Web:	
· 9.1.2.5 (Web)	Authoring Tool:	Authoring Tool:	
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			
1.3.4 Orientation (Level AA 2.1 only)			
Also applies to:	1		
EN 301 549 Criteria	1		
· 9.1.3.4 (Web)	Web:	Web:	

Criteria	Conformance Level	Remarks and Explanations
· 11.8.2 (Authoring Tool)	Authoring Tool:	Authoring Tool:
· 12.2.4 (Support Docs)		
1.3.5 Identify Input Purpose (Level AA 2.1 only)		
Also applies to:	Wah	Web:
EN 301 549 Criteria		
· 9.1.3.5 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
1.4.3 Contrast (Minimum) (Level AA)		
Also applies to:		
EN 301 549 Criteria	Web:	Web:
· 9.1.4.3 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)	_	
1.4.4 Resize text (Level AA)		
Also applies to:	Web: Supports Authoring Tool:	Web: G142
EN 301 549 Criteria		Authoring Tool: G142 Support Docs: G142
· 9.1.4.4 (Web)	Supports	
· 11.8.2 (Authoring Tool)	Support Docs: Supports	
· 12.2.4 (Support Docs)		
1.4.5 Images of Text (Level AA)		
Also applies to:	Web: Supports	Web: C22
EN 301 549 Criteria	Authoring Tool: Supports	Authoring Tool: C22
· 9.1.4.5 (Web)		
· 11.8.2 (Authoring Tool)	Support Docs: Banner auf Hauptseite	Support Docs: C22
· 12.2.4 (Support Docs)		
1.4.10 Reflow (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
· 9.1.4.10 (Web)	Web:	Web:

Criteria	Conformance Level	Remarks and Explanations
· 11.8.2 (Authoring Tool)	Authoring Tool:	Authoring Tool:
· 12.2.4 (Support Docs)	_	
1.4.11 Non-text Contrast (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria	Web:	Web:
· 9.1.4.11 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
1.4.12 Text Spacing (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria	Web:	Web:
· 9.1.4.12 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
1.4.13 Content on Hover or Focus (Level AA 2.1 only)		
Also applies to:	Web:	Web
EN 301 549 Criteria		Web:
· 9.1.4.13 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
2.4.5 Multiple Ways (Level AA)		
Also applies to:		
EN 301 549 Criteria	Web:	Web:
· 9.2.4.5 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
2.4.6 Headings and Labels (Level AA)		
Also applies to:		
EN 301 549 Criteria		
· 9.2.4.6 (Web)	Web:	Web:

Criteria	Conformance Level	Remarks and Explanations
· 11.8.2 (Authoring Tool)	Authoring Tool:	Authoring Tool:
· 12.2.4 (Support Docs)		
2.4.7. Focus Visible (Level AA)		
Also applies to:		
EN 301 549 Criteria	Web:	Web:
· 9.2.4.7 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
3.1.2 Language of Parts (Level AA)		
Also applies to:	Web: Supports (user task)	Web: H58
EN 301 549 Criteria	Authoring Tool:	Authoring Tool: H58
· 9.3.1.2 (Web)	Supports	Support Docs:
· 11.8.2 (Web)	Support Docs: Supports	(different DE/EN wikis)
· 12.2.4 (Support Docs)		
3.2.3 Consistent Navigation (Level AA)		
Also applies to:		
EN 301 549 Criteria	Web:	Web:
· 9.3.2.3 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
3.2.4 Consistent Identification (Level AA)		
Also applies to:		
EN 301 549 Criteria	Web:	Web:
· 9.3.2.4 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		
· 12.2.4 (Support Docs)		
3.3.3 Error Suggestion (Level AA)		
Also applies to:	Web:	Web:
EN 301 549 Criteria		
· 9.3.3.3 (Web)	Authoring Tool:	Authoring Tool:
· 11.8.2 (Authoring Tool)		

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Criteria	Conformance Level	Remarks and Explanations	
· 12.2.4 (Support Docs)			
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)			
Also applies to:		Web: Authoring Tool:	
EN 301 549 Criteria	Web:		
· 9.3.3.4 (Web)	Authoring Tool:		
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			
4.1.3 Status Messages (Level AA 2.1 only)			
Also applies to:			
EN 301 549 Criteria	Web:	Web:	
· 9.4.1.3 (Web)	Authoring Tool:	Authoring Tool:	
· 11.8.2 (Authoring Tool)			
· 12.2.4 (Support Docs)			

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Notes:

Chapter 4: Functional Performance Statements (FPS)

Notes:

Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision		
4.2.2 Usage with limited vision		
4.2.3 Usage without perception of colour		
4.2.4 Usage without hearing		
4.2.5 Usage with limited hearing		
4.2.6 Usage with no or limited vocal capability		
4.2.7 Usage with limited manipulation or strength		
4.2.8 Usage with limited reach		
4.2.9 Minimize photosensitive seizure triggers		
4.2.10 Usage with limited cognition, language or		



Criteria	Conformance Level	Remarks and Explanations
learning		
4.2.11 Privacy		

Chapter 5: Generic Requirements

Notes:

Criteria	Conformance Level	Remarks and Explanations
5.1 Closed functionality	Heading cell – no response required	Heading cell – no response required
5.1.2 General	Heading cell – no response required	Heading cell – no response required
5.1.2.1 Closed functionality	See 5.2 through 13	See information in 5.2 through 13
5.1.2.2 Assistive technology	See 5.1.3 through 5.1.6	See information in 5.1.3 through 5.1.6
5.1.3 Non-visual access	Heading cell – no response required	Heading cell – no response required
5.1.3.1 Audio output of visual information		
5.1.3.2 Auditory output delivery including speech		
5.1.3.3 Auditory output correlation		
5.1.3.4 Speech output user control		
5.1.3.5 Speech output automatic interruption		
5.1.3.6 Speech output for non-text content		
5.1.3.7 Speech output for video information		
5.1.3.8 Masked entry		
5.1.3.9 Private access to personal data		
5.1.3.10 Non-interfering audio output		
5.1.3.11 Private listening volume		
5.1.3.12 Speaker volume		
5.1.3.13 Volume reset		
5.1.3.14 Spoken languages		
5.1.3.15 Non-visual error identification		

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Criteria	Conformance Level	Remarks and Explanations
5.1.3.16 Receipts, tickets, and transactional outputs		
5.1.4 Functionality closed to text enlargement		
5.1.5 Visual output for auditory information		
5.1.6 Operation without keyboard interface	Heading cell – no response required	Heading cell – no response required
5.1.6.1 Closed functionality	See 5.1.3.1 through 5.1.3.16	See information in 5.1.3.1 through 5.1.3.16
5.1.6.2 Input focus		
5.1.7 Access without speech		
5.2 Activation of accessibility features		
5.3 Biometrics		
5.4 Preservation of accessibility information during conversion		
5.5 Operable parts	Heading cell – no response required	Heading cell – no response required
5.5.1 Means of operation		
5.5.2 Operable parts discernibility		
5.6 Locking or toggle controls	Heading cell – no response required	Heading cell – no response required
5.6.1 Tactile or auditory status		
5.6.2 Visual status		
5.7 Key repeat		
5.8 Double-strike key acceptance		
5.9 Simultaneous user actions		

Chapter 9: Web (see WCAG 2.x section)

Notes:

Chapter 12: Documentation and Support Services

Notes:

Criteria	Conformance Level	Remarks and Explanations
	Heading cell - no	Heading cell – no response

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Criteria	Conformance Level	Remarks and Explanations
12.1 Product documentation	response required	required
12.1.1 Accessibility and compatibility features		
12.1.2 Accessible documentation	See WCAG 2.x section	See information in WCAG 2.x section
12.2 Support Services	Heading cell – no response required	Heading cell - no response required
12.2.2 Information on accessibility and compatibility features		
12.2.3 Effective communication		
12.2.4 Accessible documentation	See WCAG 2.x section	See information in WCAG 2.x section