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VisualEditor

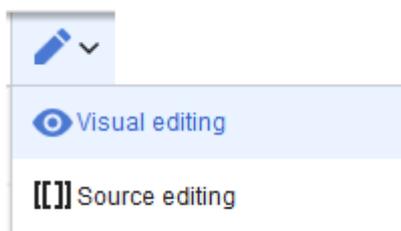
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What is VisualEditor?

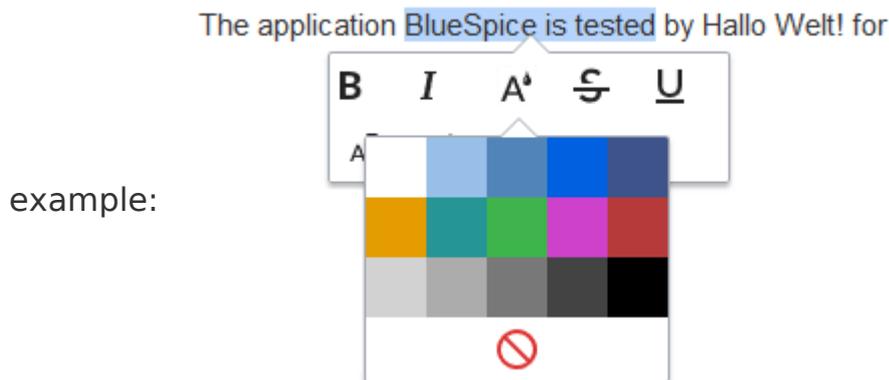
One of the most important tools for inserting and formatting content in BlueSpice is its visual editor. This visual editor is based on the MediaWiki extension VisualEditor. With this sophisticated editor pages can be quickly and clearly filled with a variety of content.

When creating or editing a page, you're in visual edit mode right now. If you are familiar with the code language of MediaWiki ("WikiText"), you can easily switch over using the "Switch editor" button:



Text editing

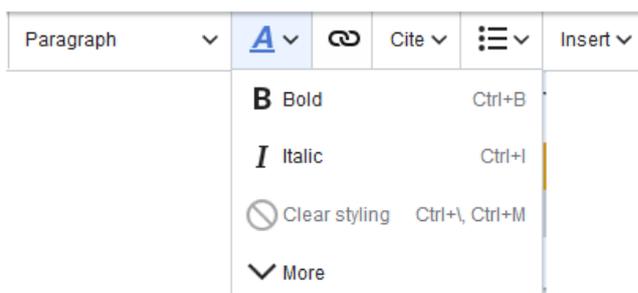
Typical text formatting such as **bold**, *italics*, or text color are already possible during text input. When you highlight text, you will see a mini menu with the most important formatting elements. With one click, the desired formatting can be selected. This is especially fast if you want to change the text color, for



The mini menu appears only in the text flow, not when an entire paragraph is highlighted. When you select text within a bullet point, make sure that you select only the text itself and not the whole line. Otherwise, paragraph formatting will be selected "behind the scenes" and the mini menu will not appear.

If you want to apply multiple formats at the same time, shortcuts are often the quickest way. For example, to show text in bold and italic, highlight the text and press Ctrl+b (for "**bold**") and Ctrl+i (for "*italics*"). Even a link can be quickly inserted by pressing Ctrl+k. Pressing Ctrl+b again will cancel the bold. Multiple formats can be removed after text selection with Ctrl+m.

All available keyboard shortcuts are marked accordingly in the visual editor:



Insert external content

Many typical page elements such as images, files and tables can be integrated into your page from the "Insert" menu.

If you want to learn more about inserting these elements, go to the appropriate help page:

- Images
- Files (PDF, xls, doc, ...)
- Tables
- Templates

Beyond your typical content

Some functions in the "Insert" menu are little known from traditional word processing, but are quite typical for working with a wiki. Therefore, they are briefly introduced here. Find more information on the help page of MediaWiki:

- **Comment:** Add comments to the page. These are only visible in the source code.
- **Magic word:** Wiki features such as signature, word counter, category tree or even process diagrams with draw.io can be integrated as a "magic word".
- **Your signature:** Only works on pages that allow signatures. Pages in the Namespace "Pages" are not included.
- **Gallery:** A simple picture gallery can support many process flows.
- **Codeblock:** Programming code is displayed here in clean code blocks, optionally with lines.
- **Itemization list:**
- **Chemical formula:**
- **Math formula:** An editor opens for entering a mathematical formula. More info on MediaWiki.

MediaWiki Reference

Since the visual editor is a standard MediaWiki extension, you can also read a documentation of functionality on MediaWiki.

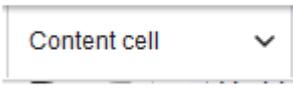
Here in the BlueSpice Helpdesk, we only give some hints and tips for using the editor.

Hints and Tips

The visual editor is optimized for editing web pages. That's why it has exactly the features that are often needed to create a wiki page. The consistent formatting of content by using VisualEditor greatly supports the readability of your wiki content.

The BlueSpice Editor offers the following options:

Text formatting

Text formatting	
<p>Undo function</p> 	<p>Left arrow: Undo last action (greyed out: there is no last action yet)</p> <p>Right arrow: Restore last action (greyed out: there's nothing to restore yet)</p>
<p>Paragraph formatting</p> 	<p>Here text can be defined as heading or specific paragraph type. <i>Note:</i> If you work in a table, the options will change accordingly (content cell and header cell):</p> 
<p>Character formatting</p>	<p>If no text has been selected before clicking on the " A " button and on a button, the text will be formatted from the current position of the cursor.</p>

	(More Info at mediawiki.org/wiki/Help:VisualEditor/User_guide/en#Getting_Started:_The_VisualEditor-Toolbar)
Insert hyperlink	If no text was selected before the hyperlink dialog was opened, the link will be generated with a number: [1] To subsequently change the hyperlink description, just click on the link to open the edit menu. In a table, you may need to double-click the cell first and then click the hyperlink again.
quote	The citation menu is used to insert references (also called itemizations or footnotes) within the text.
Block formatting	

Insert special content

Paste Special Content	
Insert menu 	Use the "insert" menu to insert various media (images, videos) and text formats:
media	Inserting pictures and videos (Details on MediaWiki)
templates	Include a template in the page.

tables	Tables are an important tool for formatting tabular page content.
comment	<p>Comments are not visible to readers, but only in edit mode. A comment can be inserted anywhere on a page. The comment can be edited by clicking on it.</p> <p>And this is what a comment looks like:</p>
Gallery	
Magic word	<p>With a "magic word" you can include certain variables or so-called behavioral switches in your page. For example, you can display the word count:</p> <p>Learn more about the function Magic Word".</p> <p>Overview of all Magic Words in the visual editor.</p>
Your signature	This option can only be used in discussions. It allows to add a signature at any point of a discussion.
Code block	With code block various code examples can be entered, like e.g. in HTML syntax. The code is then displayed properly formatted:

	1 red
Itemization list	
Chemical formula	
Math formula	It opens an editor for entering a mathematical formula. [info on MediaWiki]
Special Characters	

Page options

Page Options	
	Options menu The options menu allows editing of all page settings.
options	This button allows the page settings and page information to be updated simultaneously within a dialog box.
Categories	Here you assign the page to one or more categories Categories. The page will appear accordingly on all linked category pages.
Page Settings	Page redirection: When the page is redirected, the content of the page is no longer displayed, but the target page is loaded directly. This setting can also be used to display or remove the table of contents at the top of the page. The

	table of contents is automatically generated by the headings on the page. When a page has more than three headings, the table of contents appears automatically by default.
Advanced Settings	
languages	
Used templates	
View as right-to-left	Support for languages that are read from right to left. Clicking this button right-side formats the page text. Click again to set the text flush left.
Search and replace	Words or characters can be searched and replaced directly on the page. The "Undo" button can be used to cancel the change.

Troubleshooting: Visual editing is disabled

If you only see code editing, please contact an administrator of your wiki. The following settings must be checked in this case:

- Global settings via the configuration manager
- Namespace management settings
- Parsoid service on the server

VisualEditor/Images

Redirect to:

- [Manual:VisualEditor/Images](#)

VisualEditor/Files

Redirect to:

- [Manual:VisualEditor/Files](#)

Visual Editor / Tables

Redirect to:

- [Manual:Visual Editor/Tables](#)

Template

Redirect to:

- [Manual:Template](#)

MagicWords

Redirect to:

- [Manual:MagicWords](#)

Manual:Extension/BlueSpiceSmartList

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What is BlueSpiceSmartList?

BlueSpiceSmartList introduces a number of tags that can be placed on any page to show a list of most relevant pages based on different criteria.

Available tags

Cancel
Insert magic word or tag
Done

1. Choose tag or magic word	Description
countusers	<p>Shows automatically generated lists of articles. The configuration works through several modi and parameters.</p> <p>Examples</p> <p>Mode: Recent changes <code><bs:smartlist new="true" count="7" ns="104" trim="false" /></code></p> <p>Mode: What links here <code><bs:smartlist mode="whatlinkshere" target="ARTICLENAME" /></code></p> <p>See also</p> <p>https://en.wiki.bluespice.com/wiki/Reference:SmartList</p>
countfiles	
countcharacters	
Page access	
Tag cloud	
tagsearch	
signhere	
smartlist	
newbies	
toplist	

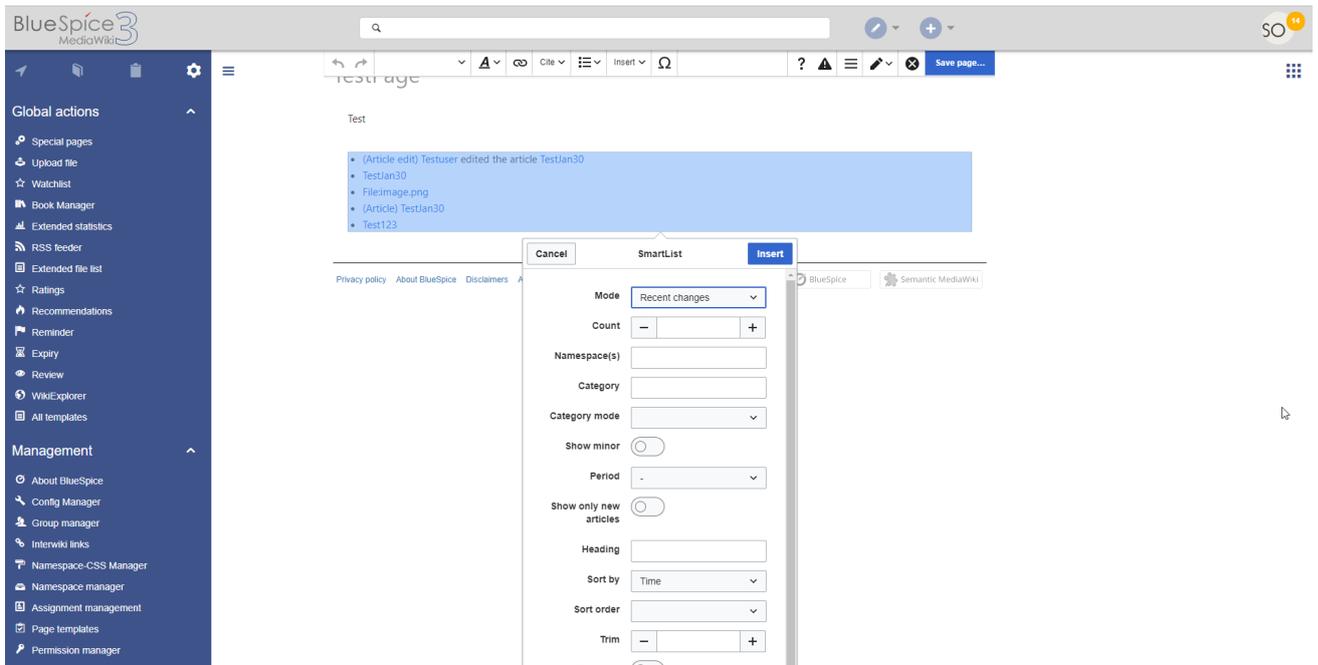
BlueSpiceSmartList offers three different tags:

- `<bs:smartlist />` - main tag used to display list of pages based on various criteria
- `<bs:newbies />` - displays list of recently registered users
- `<bs:toplist />` - displays list of most visited pages

Where to find the function BlueSpiceSmartList?

All of the tags listed above can be added through "Insert magic" menu of VisualEditor. For more information on how to insert magic words, see BlueSpiceInsertMagic.

Tag <bs:smartlist>



Once the tag is added to the page, configuration dialog (inspector) is shown. Two modes for showing pages are offered:

- Recentchanges - shows the most recent changes. This is the default option.
- Changesofweek - shows the articles which have been chosen as a "Change of the week".

Parameters

The SmartList can be limited or extended with the following parameters:

Count - count	The number of articles to be shown. Default value: 5
----------------------	---

Namespaces - ns	Only articles from given namespace will be listed. The namespaces can be entered by IDs or by names. Several namespaces can be named with pipes: ns="0 2 5" or ns="Help User Test". Default: All namespaces are included.
Exclude NS - excludens	Articles from given namespaces will not be shown. The namespaces can be entered by IDs or by names. Several namespaces can be named with pipes: ns="0 2 5" or ns="Help User Test". Default: All namespaces are included.
Category - cat	Only articles from given category will be listed. Selecting several categories is not possible. Default: All categories.
Show minor - nominor	Minor changes (changes marked with an "m" in the recent changes) will not be listed. Default: Minor changes are listed.
Period - period	Only changes within given period are shown. Possible values: 'month', 'week', 'day'. Default: No limit.
Show only new articles - new	Only new pages will be listed. Default: All pages are shown

Trim - trim	Long article names are not cropped. Default: The title is cut off after 30 characters.
Show text showtext	With this option, a line of the article contents will be shown alongside the title.
Trim text - trimtext	"trimtext" sets the number of characters of an article's content shown. This is only relevant when <i>showtext="true"</i>). <i>Note</i> : trimtext="0" is <u>n</u> <u>o</u> t possible.

Example in wikicode

Of course, bs:smartlist tag can be added directly into wikitext:

```
<bs:smartlist mode="recentchanges" new="true" count="7" ns="104" tr
```

Tag <bs:newbies>

The

```
<bs:newbies/>
```

tag shows the recently registered members on the wiki.

Parameters

Count - count	The number of users to be shown; the default value is 10.
----------------------	---

Example in wikicode

```
<bs:newbies count="7"/>
```

Tag <bs:toplist>

Cancel
Insert magic word or tag
Done

1. Choose tag or magic word

- countusers
- countfiles
- countcharacters
- Page access
- Tag cloud
- tagsearch
- signhere
- smartlist
- newbies
- toplist

Description

Shows automatically generated lists of articles. The configuration works through several modi and parameters.

Examples

Mode: Recent changes

```
<bs:smartlist new="true" count="7" ns="104" trim="false" />
```

Mode: What links here

```
<bs:smartlist mode="whatlinkshere" target="ARTICLENAME" />
```

See also

<https://en.wiki.bluespice.com/wiki/Reference:SmartList>

This tag shows list of most visited pages.

Parameters

Count - count	The number of articles to be shown; the default value is 10.
Namespaces - ns	Only articles from these namespace will be shown. You can put several namespaces here, separated by commas.
Category - cat	Only articles from this category will be shown. You can put several categories here, separated by commas.
Period - period	The period that should be used (alltime or month). The default is alltime.

Example in wikicode

```
<bs:toplist count="7" ns="Help|QM" />
```

Related info

- [Reference:BlueSpiceSmartList](#)

Permission error

You do not have permission to read this page, for the following reason:

The action "Read pages" for the draft version of this page is only available for the groups editor, sysop, reviewer