

Contents

1. Manual:Redirects	2
2. Manual>Delete article	8
3. Manual:Rename and move pages	10
4. Manual:Subpage	17

Redirects

Contents

1 What is a redirect? 3

2 When to use a redirect 3

3 How to redirect a page 3

 3.1 Visual editing mode 3

 3.2 Source editing mode 4

4 Managing page redirects 4

5 Resolving double redirects 6

6 Related info 8

What is a redirect?

A redirect is a technique to automatically forward users from one page to another. If you redirect a page that has content, the user will not see the content of the redirected page, but only the content of the target page.

When to use a redirect

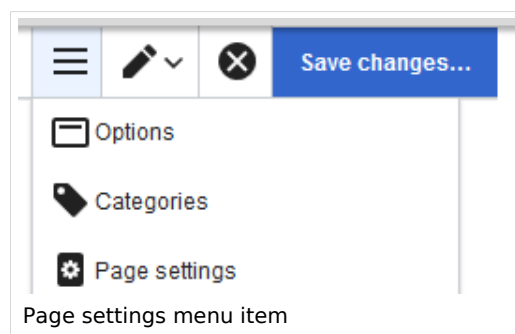
Pages are usually redirected in the following cases:

- abbreviations
- synonyms
- duplicate content
- spelling variants
- plural/singular
- renaming/moving a page

How to redirect a page

Visual editing mode

1. **Click** the options menu in the visual editor toolbar and **select** the *Page settings* link:



2. **Activate** the checkbox *Redirect this page to* and enter the name of the target page:

The screenshot shows the 'Options' dialog box in MediaWiki. On the left, a sidebar lists 'Categories', 'Page settings' (selected), 'Advanced settings', 'Languages', and 'Templates used'. The main area is titled 'Options' and contains a section for 'Page settings' with a checked checkbox 'Redirect this page to'. Below this is a list of target pages: 'Manual:Edit articles' (selected), 'Manual:Edit pages', 'Manual:Edit existing articles', 'Manual:VisualEditor', 'Manual:Using the editor', 'Manual:Viewing and editing pages', 'Manual:VisualEditor/Files', 'Manual:Extension/ExtendedEditbar', and 'Manual:VisualEditor/Insert images'. At the bottom left of the dialog is a 'redirect checkbox' label. At the top left is a 'Cancel' button, and at the top right is an 'Apply changes' button.

3. Click *Apply changes*.

Source editing mode

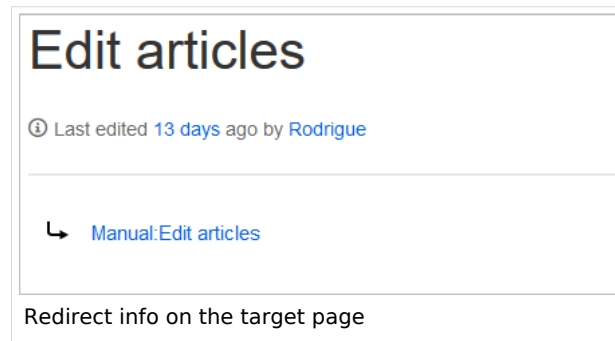
At the very beginning of the page, insert the redirect instruction and save the page:

```
#REDIRECT [[pagename of target page]]
```

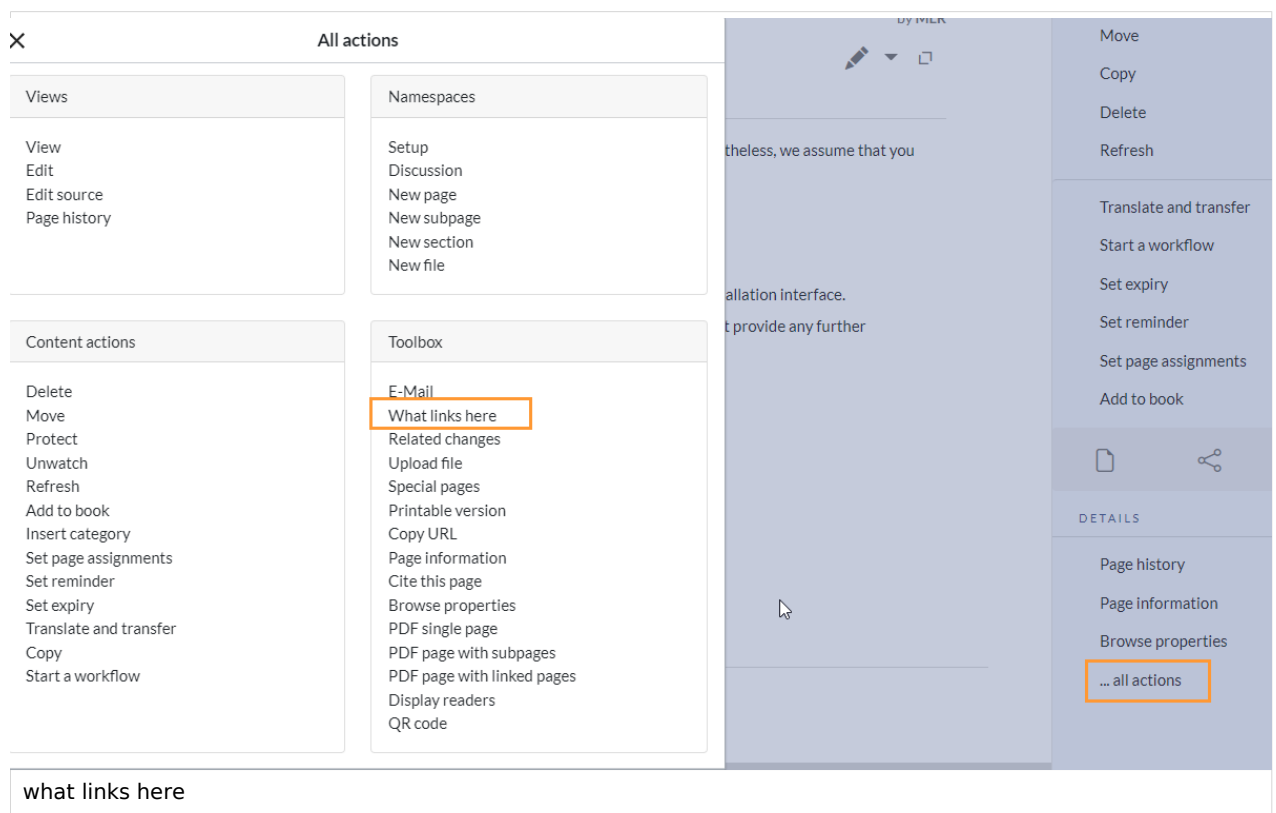
There is no need to delete the content of the page. The content is simply no longer visible to readers as long as the redirect is included on the page. If you remove the code for redirecting the page, the original content will be loaded again.

Managing page redirects

- All redirected pages on the wiki are listed on the special page `Special:ListRedirects`. In addition, there are pages for broken redirects as well as double redirects in the maintenance reports on the Special pages. You can navigate to them from *Global actions > Special pages*.
- To maintain the quality of your wiki, you should review these pages on a regular basis and fix any broken and double redirects.
- If you navigate to a redirected page, it shows the redirect source. A rounded arrow points to the target file:



- The page "What links here" shows if redirects to a page exist. The page can be accessed via the *...all actions* link in the page tools:



- Clicking on the page name of the redirected page opens the original page:

Pages that link to "Setup:Installation Guide/System Preparation/Windows/Introduction"

What links here

Page:

Setup:Installation Guide/System Preparation/Windows/Introduction

Namespace: all

☐ Invert selection

Go

Filters

[Hide transclusions](#) | [Hide links](#) | [Hide redirects](#)

The following pages link to **Setup:Installation Guide/System Preparation/Windows/Introduction**:

Displayed 2 items.

View (previous 50 | next 50) (20 | 50 | 100 | 250 | 500)

- [Setup:Installation Guide/System Preparation/Windows](#) (← links | edit)
- [Setup:Installation Guide/System Preparation/Windows/Vorwort](#) (**redirect page**) (← links | edit)

View (previous 50 | next 50) (20 | 50 | 100 | 250 | 500)

redirect link

Resolving double redirects

The page *Special:DoubleRedirects* lists all pages that are redirected from an already redirected page:

Double redirects

This page lists pages that redirect to other redirect pages. Each row contains links to the first and second redirect, as well as the target of the second redirect, which is usually the "real" target page to which the first redirect should point. ~~Crossed-out~~ entries have been solved.

Showing below up to **50** results in range **#1** to **#50**.

View (previous 50 | next 50) (20 | 50 | 100 | 250 | 500)

- [Get creative - Working with information](#) (edit) → [Create pages](#) → [Manual:Create pages](#)
- [Edit existing articles](#) (edit) → [Create pages](#) → [Manual:Create pages](#)

Special page "Double redirects"

Let's look at the page *Edit existing articles* in the BlueSpice helpdesk. This page is redirected to a page *Create pages* that is again redirected to *Manual: Create pages*. The double redirect was caused by moving the page *Create pages* to the namespace *Manual*.

To resolve the double redirect, we open the page *Edit existing articles* in source view:

Edit existing articles

```
#REDIRECT [[Create pages]]
<!--
__NOTOC__<bs:bookshelf src="Book:User manual 3.1 - incomplete draft" />
==Edit existing articles==
Every existing article in a wiki should be modifiable. Simply switch into edit mode, change the
contents, and save. Easy!

===Entering edit mode===
You have two options to edit an article:
```

Original page

The page is not only redirected to the page *Create pages* but also contains a bookshelf tag. Therefore, we first check if the page is still part of the book. If it is, we need to decide if the book should include this page or the actual final target page of the redirect instead.

We now have some options to fix the redirect:

- Redirect to the final target page
- Redirect to a completely different page
- Delete the page

Since the helpdesk actually has an updated page about editing, we redirect to the final target page *Manual:Edit pages*:

Edit existing articles

```
#REDIRECT [[Manual:Edit pages]]
<!--
__NOTOC__<bs:bookshelf src="Book:User manual 3.1 - incomplete draft" />
```

Final target page

Sometimes, it might make more sense to simply delete the page. Before deleting an article, always check what other pages link to the page by reviewing the info under *Special:WhatLinksHere/Redirects*.

Related info

- [Rename and move pages](#)
- [Delete an article](#)
- [Creating subpages](#)
- <https://www.mediawiki.org/wiki/Help:Redirects>

Delete

Users with edit rights can delete wiki pages. If a page is deleted, it can no longer be found using the search function. However, users with admin rights have the option to restore a deleted page.

Contents

1	How to delete a page?	9
2	Mass-deleting pages	9
3	Which pages should be deleted?	9
4	Where do I find information about deleted pages?	10
5	Recover deleted pages	10
6	Which pages shouldn't be deleted?	
7	Related info	10

How to delete a page?

To delete the page, click *Actions* > *Delete* in the [page tools](#).

Warning: The page you are about to delete has a history with 34 revisions: [Page history](#)

Warning: Other pages link to or transclude the page you are about to delete.

You are about to delete a page along with all of its history. Please confirm that you intend to do this, that you understand the consequences, and that you are doing this in accordance with [the policy](#).

Delete

Reason:

Other reason

Other/additional reason:

This content is now maintained in our intranet instead of the wiki

☐ Watch this page

Delete page

Deleting a page

Before deleting the page, you can:

- Check the version history.
- Check which pages link to this page
- Indicate the reason for the deletion: Since deleting a page can raise questions from other users, it makes sense to leave a short explanation here. This text is shown accordingly in the deletion log.
- Watch the page: If the page is restored by another user, you can receive a notification.

Mass-deleting pages

Admin users can mass-delete recently added pages from the special page `Special:Nuke`.

Which pages should be deleted?

You can use some pages under `Special:SpecialPages` to find candidates for deletion:

- `Special:ShortPages` : With short pages it can be expected that the content of the article is not relevant enough or is better dealt with as a paragraph in another article.
- `Special:LonelyPages` : Orphaned pages are characterized by a lack of transclusions or links to the page.
- `Special:NewPages` : Reviewing recently added pages is useful, for example, to detect spam in public wikis.

Where do I find information about deleted pages?

- [Special:Log/delete](#) : Search for and restore deleted pages.
- [Special:DeletedContributions](#) : Search for deleted posts of a specific user (or an IP address).

Recover deleted pages

Deleted pages can be restored using the *Delete* log which can be accessed from the page *Special:SpecialPages*. If the deleted page was linked to other wiki pages, the page can be restored directly via the redlink on that page.

Which pages shouldn't be deleted?

There are often more sensible alternatives for deleting:

- **Move:** If a page has an incorrect or incorrect title, the page can be moved.
- **Copy:** If the content does not match the page title, the content can be copied to another page
- **Redirect:** If the page content already exists on another page, the duplicate content can be deleted and a redirect can be created.
- **Obsolete:** The content is no longer current. You can mark the page as out of date and other wiki users can update the page later.

Related info

- [Nuke](#): Extension for mass-deleting pages (for administrators)
- [Redirects](#)
- [Deleting user accounts](#)

Rename/move

Contents

1 About moving pages	12
--------------------------------------	--------------------

2	What happens when you move a page?	12
2.1	What links here	12
3	How do I move a page?	13
3.1	Move with redirect	15
3.2	Move without redirect	15
4	Updating references to the page	15
5	Related info	17

About moving pages

A wiki page can only be renamed by moving it. Moving is necessary, since the web address of the page changes during renaming. Normally, there are many links to a wiki page. It is therefore important that these links still work after renaming the page.

A page can be moved with or without redirecting the original page. Let's take a closer look at the differences.

What happens when you move a page?

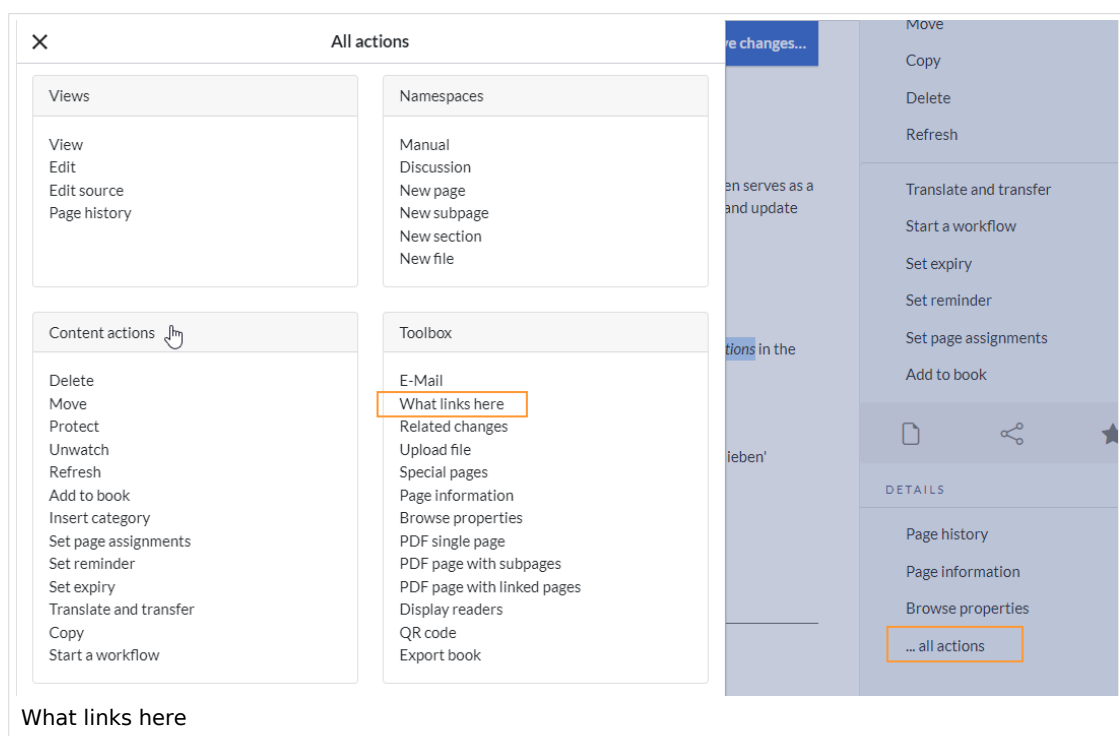
When you move a page:

- you rename the page name and thus the page title
- the page content is displayed on the new page
- the version history of the original page is transferred to the new page

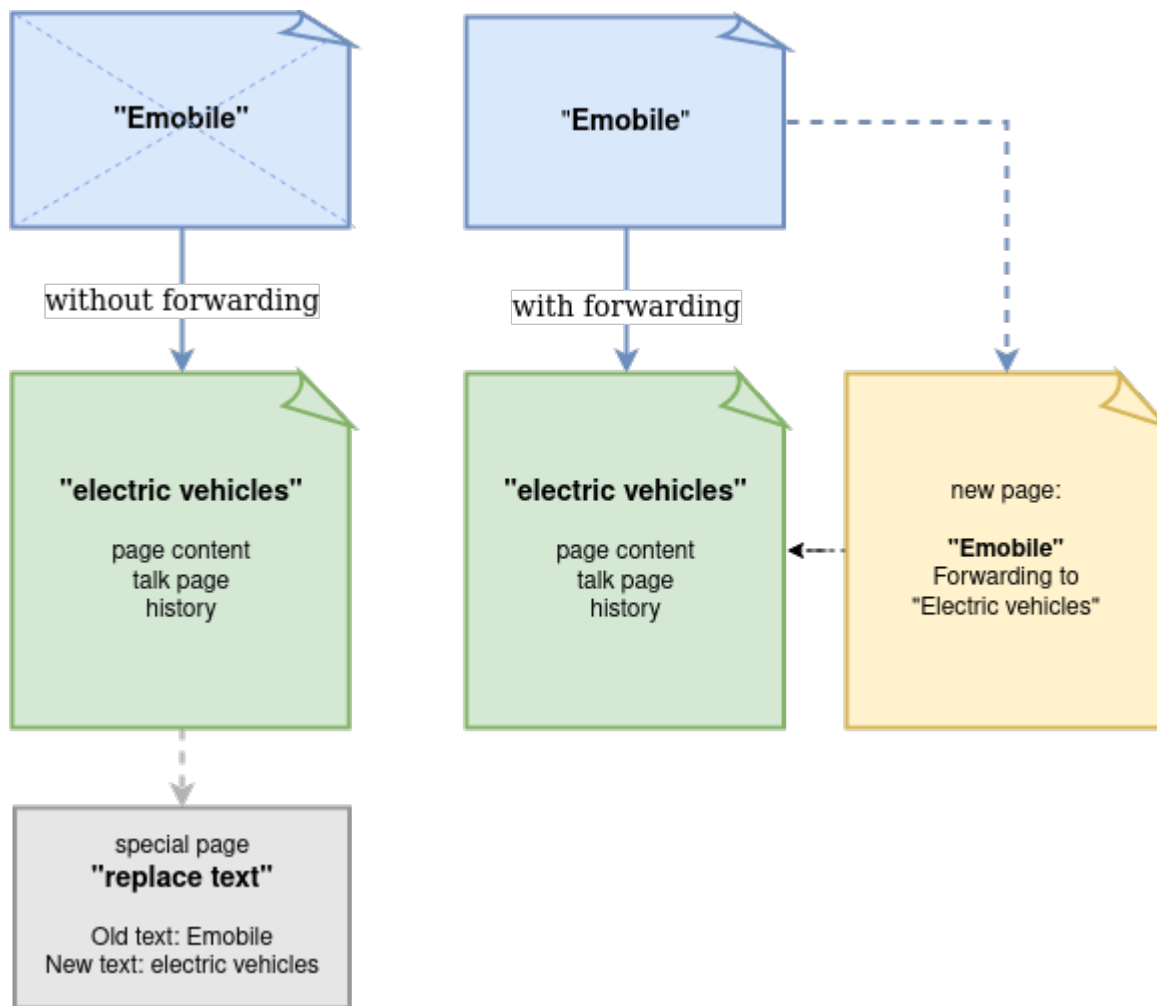
If you move from the original page to the new page, an additional page with the old page name will be created. This page then serves as a redirect to the new page. If you do not create a redirect, the original page is simply replaced. In this case, you should check and update the links to the old page on your wiki.

What links here

Before you move a page, you should see if other pages link to that page name. To do this, go to *What links here* under *...all actions* in the page tools. If many links are listed here, you should create a redirect when moving the page.



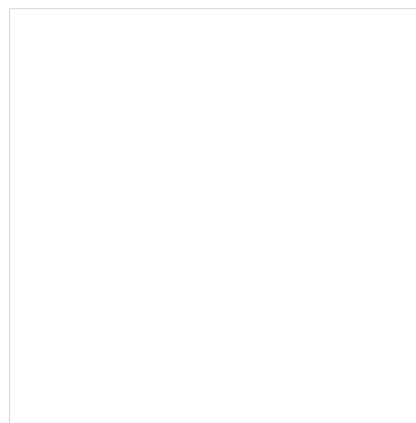
The following diagram shows how to rename an "Emobile" page to a page called "Electric Vehicles" page:

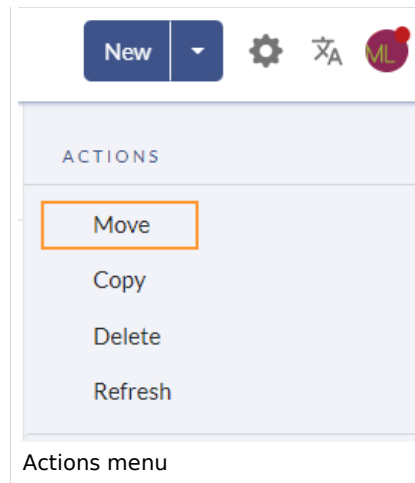


How do I move a page?

Go to the page tools menu item "Manage page> Move":

1. **Click** *Move*.





2. **Enter** a new page name. If you move the page to a different namespace, you need to include the namespace prefix as well.

3. **Provide** a reason why it was necessary to move the page (optional). This reason is shown in the logs of the wiki.
4. **Leave a redirect behind:** Depending on the linking status or purpose of a page, you now have to decide whether to move the page with or without forwarding.
5. **Watch source page and target page:** Specify whether you want to put the source and landing pages on your watch list when redirecting.
6. **Click Done.** The page has been moved.

Move with redirect

It makes sense to create a redirect in the following cases:

- The original page is linked to many other sites (e.g., from other websites or other internal wiki sites).
- The title of the original page is sometimes used in the search and the page should be found either way.
- The page is returned as a result of an [SMW query](#) . In that case, due to a bug, the original page needs to be deleted manually after the page move. -v4.3.2

Move without redirect

In these cases, it makes sense to move without forwarding:

- A spelling error is corrected in the title. There are only a few links to the page and they are easy to find and replace.
- The original title should not appear in the search.
- An unnecessary redirection via a forwarding page should be avoided.

Updating references to the page

If no redirect was created when the page was renamed, it is sometimes necessary to check if existing links to the original page exist in your wiki. These must then be adapted accordingly to the new page name, so that the page is newly networked.

Users with administrator permissions can go to the page *Special:Replace Text* to find references to the previous page name.

Enter the original page title under "Existing text" and the new page title under "Replacement text":

Original text:	Box left
Replacement text:	Box left 1
Replace text	

Select all wiki sections using the "All" button to find existing references to the original page:

--

Search in namespaces:

☒ (Main)

☒ User

☒ Bluespice

☒ Form

☒ Concept

☒ smw/schema

☒ Gadget definition

☒ Manual

☒ Legal

☒ Talk

☒ User talk

☒ Bluespice talk

☒ Form talk

☒ Concept talk

☒ smw/schema talk

☒ Gadget definition talk

☒ Manual Talk

☒ Legal Talk

☒ File

☒ MediaWiki

☒ Template

☒ Rule

☒ Widget

☒ Module

☒ Setup

☒ Reference

☒ FAQ

☒ File talk

☒ MediaWiki talk

☒ Template talk

☒ Rule talk

☒ Widget talk

☒ Module talk

☒ Setup Talk

☒ Reference Talk

☒ FAQ Talk

☒ Help

☒ Category

☒ Property

☒ Book

☒ SocialEntity

☒ Gadget

☒ Help talk

☒ Category talk

☒ Property talk

☒ Book talk

☒ SocialEntity talk

☒ Gadget talk

Check:

Optional filters:

Replace only in category:

Replace only in pages with the prefix:

☒ Replace text in page contents

☐ Replace text in page titles, when possible

☐ Announce these edits via Special:RecentChanges and watchlists

Replace text - settings

If you click on "Continue" the text will not be replaced yet. First, an overview page with the results found will be displayed. Check which of the results you want to replace and check the box. Click "Replace" to perform the replacement:

Replace "**Box Left 1**" with "**Box Left**" in the text of the following page:

☒ [Template:Box Left](#) - #REDIRECT [[Template:Box Left 1]]

Replace old page name

The last page now confirms that the wiki is now completing the text replacements:

"**Box Left 1**" will be replaced with "**Box Left**" in one page.

[Return to form.](#)

Confirmation of text replacements

Your wiki is now correctly linked again and the editing of the page renaming is completed. Depending on the number of replacements, it may take a while before the changes are actually visible. The changes made by this special page are collected in a queue, which is gradually processed in the background.

Related info

- [Redirecting pages](#)
- [Working with subpages](#)

Subpages

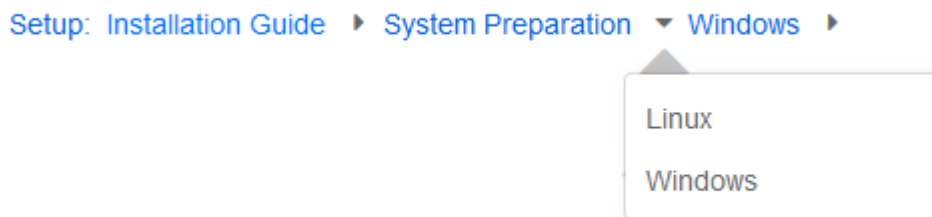
Contents

1	What is a subpage?	18
2	Characteristics of a subpage	18
3	Creating a subpage	18
4	Reasons for using subpages	19
5	Creating a list of subpages	19
6	Related info	20

What is a subpage?

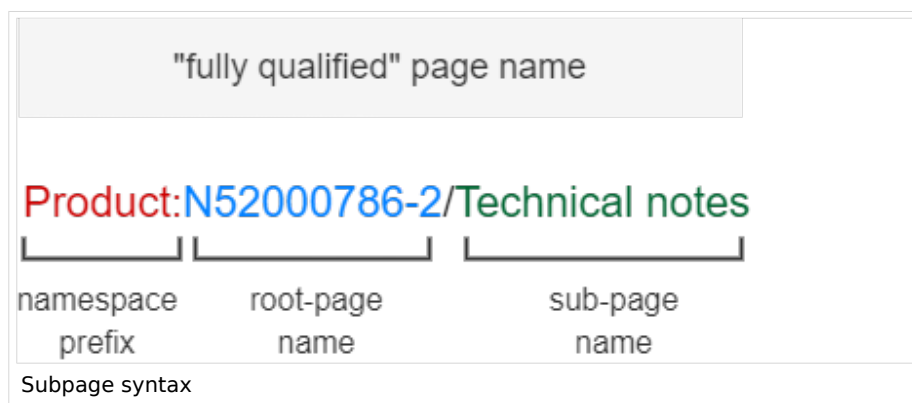
To structure wiki content, you can create subpages for a page. This is useful if you have a larger topic and you want to break this topic down into manageable chunks of information. For example, if you have a page about a car, you could have subpages about major car components such as Brakes and Transmission. Subpages can have subpages of their own.

Subpages are automatically displayed in the breadcrumb navigation of the page:



Characteristics of a subpage

- **Syntax-based:** A slash in the page title creates a subpage (e.g., `Installation Guide/System Preparation`).
- **Navigation:** A subpage creates navigation points (breadcrumb).
- **Hierarchy:** Enables "strongly associated" page hierarchies.
- **Language versions:** Management of language versions of a page.



Creating a subpage

To create a subpage, it is simply appended to the page name with a slash without spaces. Subpages can in turn have subpages:

```
Installation Guide/System Preparation
Installation Guide/System Preparation/Windows
Installation Guide/System Preparation Windows/IIS
```

Note: Since MediaWiki interprets slashes as subpages, you should not use slashes in page names.

Reasons for using subpages

Typical applications for subpages are:

- **To create modular pages:** For a larger topic, you can create a main page and link it to individual detail pages. The advantage is that the detail pages can then be specifically linked from other pages.
- **To maintain archives:** If the discussions on the user discussion page become too long, file them in a subpage.
- **To translate a page:** If the content of a page should be available in other languages. You can create a subpage in German for an English page, for example.
- **To document a template:** If you have a very complex template, you can document its functionality in subpages of the template.

Creating a list of subpages

To list the subpages of the current page, add the following tag to the source text of the page:

```
{{Special:PrefixIndex/{{FULLPAGENAME}}/}}
```

Example:

To display the subpages of the page *VisualEditor* in the namespace Manual without showing the namespace or the main page name in the results and without including redirected pages, the syntax is:

```
{{Special:PrefixIndex/Manual:Extension/VisualEditor/ |hideredirects=1 |stripprefix=1}}
```

Output:

- [Insert files](#)
- [Insert images](#)
- [Insert tables](#)

The correct display of the subpages is only visible in read-mode after saving the page. The list is displayed automatically in a multi-column layout

For more flexibility in the output of subpages, you can work with the [extension DPL 3](#) which is included in BlueSpice.



To create subpage lists, the extension SubPageList is available from BlueSpice 4.2.

From BlueSpice 4.2., the [SubPageList](#) extension is also available. It makes it much easier to create a flexible subpage list, since it includes many useful parameters.

Related info

- <https://www.mediawiki.org/wiki/Help:Subpages>
- [Creating page lists](#)
- [Reference:SubPageList](#)
- [Reference:DynamicPageList3](#)