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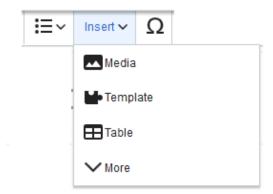
# **Tables**

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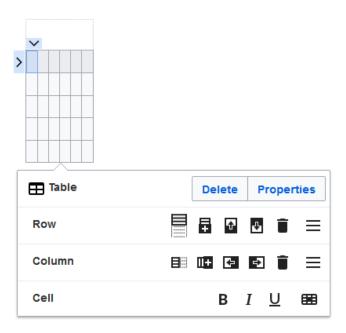


#### Insert a table

In VisualEditor, choose "Insert > Tables" to insert a table in a page:



After entering the rows and columns, an empty table appears with the edit menu:



When the mouse rests on a symbol, the respective function is displayed.

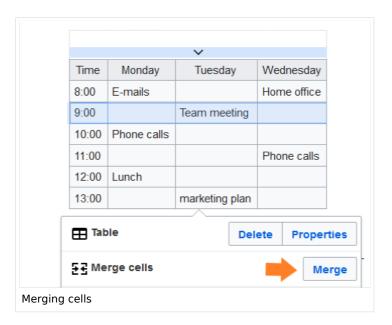
Double-click in the cells to insert text:



Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

### Merge rows and columns

To merge a row or column, select the cells in a row or in a column. The inspector will show a "Merge" button. Click it to merge the cells. The same button is called "Unmerge" if you want to separate connected cells.



## Table properties

In the menu item Properties, there are numerous settings to adjust the functionality and presentation of the table:



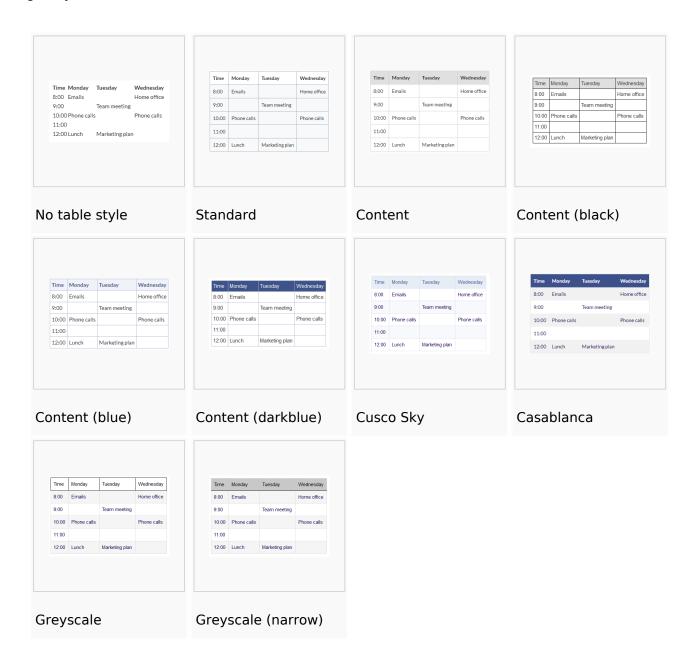


Property	Description			
	After disabling the header, it is lost and must be reentered when re-enabled.			
Styed (wikitable)	enables the default wiki look after table styles were previously selected			
	In the first row, a sort function is displayed:			
	Time ▲ Monday ♦ Tuesday ♦			
	8:00 Emails			
Sortable	9:00 Team meeting			
	10:00 Phone calls			
	The current sorting is shown in the title bar. Only one of the two sort arrows will appear in the sorted column.			
Collapsible	The table can be hidden on the page via a text link.			
Collapsed initially	If the "Collapsible" property is active, this determines whether the table is visible or hidden when the wiki page is loaded. T			
Exportable				
Filterable	<ul> <li>Sort table (ascending or descending values of the active column)</li> <li>Hide table columns</li> <li>Filter column (only values from the current column are considered here)</li> </ul> Time <ul> <li>Monday</li> <li>Tuesday</li> <li>Wednesday</li> <li>Sort Ascending</li> <li>Sort Descending</li> <li>Filters</li> <li>8</li> </ul>			
	If the filter is activated, the table styles are ignored and the table is displayed in "Filter Style". After deactivating this function, the selected table style is displayed again.			
Table style	Here you can load different style sheets for the table.			
Use full width for table	The table uses the full width of the wiki page, regardless of the table contents.			



### Table styles

The following style sheets can be selected in the Table Style menu. Click on a picture to start the gallery:



The visual editor makes it easy to format content as a table. The following alternatives for creating tables exist:

- Tables can also be inserted as a csv file on a page (just drag the CSV file onto the page in edit mode)
- Complex tables can alternatively be attached to the page as an xlsx file.



#### Related info

Filterable tables

### Filtering tables

**FilterableTables** applies a filterable and sortable table layout to regular content tables in wiki articles.

# 

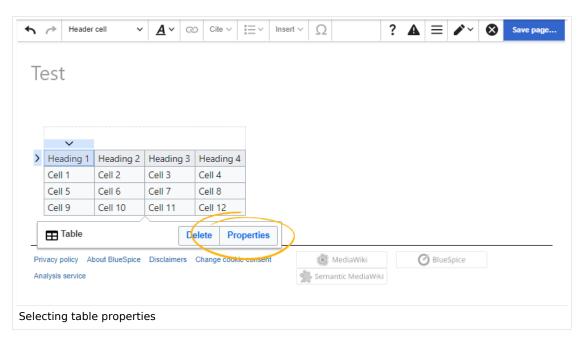


### Setting the filter option

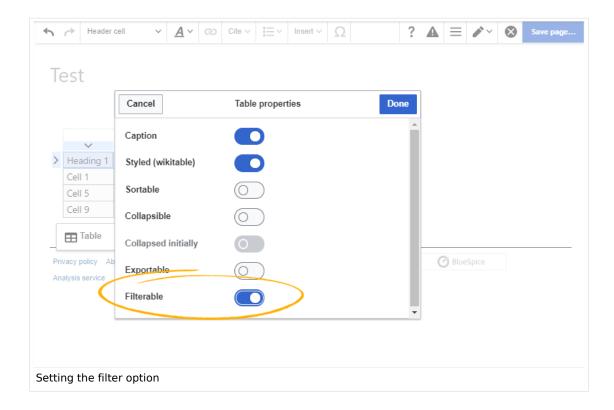
### Visual editing

To apply a filterable table style to your table:

- 1. **Click** once in the table. This opens the table inspector.
- 2. Click Properties in the inspector.



3. **Activate** the slider for the setting *filterable*.





- 4. Click done.
- 5. Save the page. After saving the page, you will see a filterable table layout.

**Note:** Any global table styles that are applied in the table properties are ignored as long as the value "filterable" is active. A filterable table comes with its own table styling.

### **Source editing**

In source-editing mode, add the class "filterable" to the table opening line:

```
{| class="wikitable filterable"
|+
!Heading 1
...
```

```
\underline{A} \vee
                                                            Ω
                                                                                ann 🗩 🗗 🛊
  Test
     {| class="(ikitable filterable"
     !Heading 1
     !Heading 2
     !Heading 3
     !Heading 4
     |Cell 1
     |Cell 2
     |Cell 3
     Cell 4
     |Cell 5
     |Cell 6
     Cell 7
     |Cell 8
     |Cell 9
     |Cell 10
     Cell 11
     |Cell 12
Adding the "filterable" class in wikitext
```

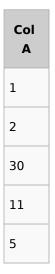
## Sorting columns with special data types

If a column should consider special data types for sorting (e.g., date, number), you can add a *class* attribute **in the header cell** of that column. Please note that a header cell is always defined by an exclamation mark ("!").



```
{| class="wikitable filterable"
|+
! class="number" |Col A
|-
|1
|-
|2
|-
|30
|-
|11
|-
|5
|}
```

#### **Output:**



Possible values for the *class* attribute are:

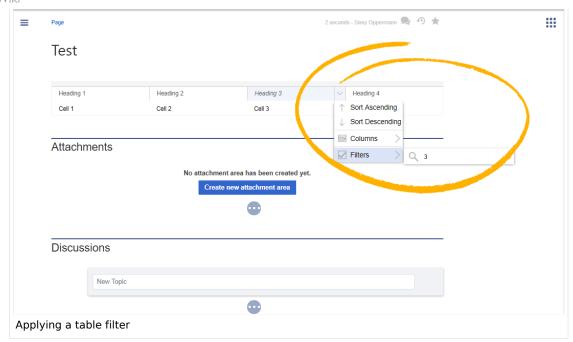
- string
- integer
- number
- date

# Filtering table columns

The special filter layout of a table is only applied in view mode.

To filter the values in the table, click on the header of the column to filter and select "Filter" from the dropdown menu. In the input field that opens, type in the filter text.





Technical Reference: BlueSpiceFilterableTables