

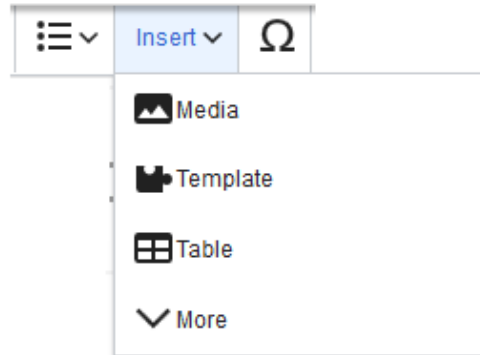
Tables

Contents

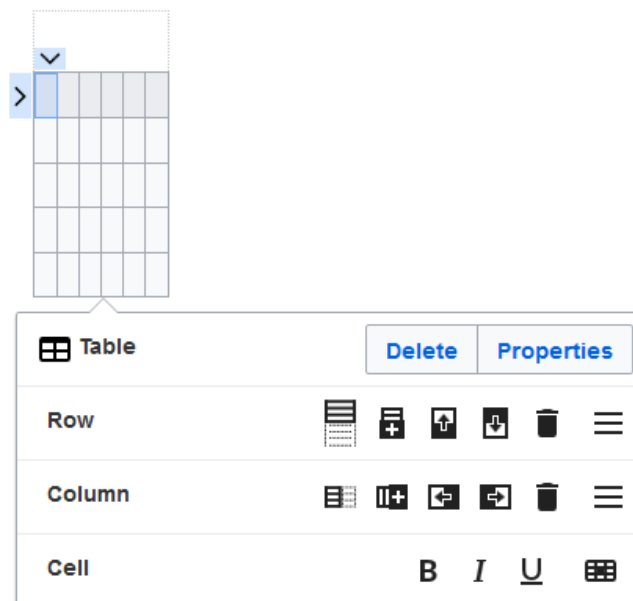
1	Insert a table	2
2	Merge rows and columns	3
3	Table properties	3
4	Table styles	5
5	Related info	6

Insert a table

In VisualEditor, choose "Insert > Tables" to insert a table in a page:



After entering the rows and columns, an empty table appears with the edit menu:



When the mouse rests on a symbol, the respective function is displayed.

Double-click in the cells to insert text:

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Merge rows and columns

To merge a row or column, select the cells in a row or in a column. The inspector will show a "Merge" button. Click it to merge the cells. The same button is called "Unmerge" if you want to separate connected cells.

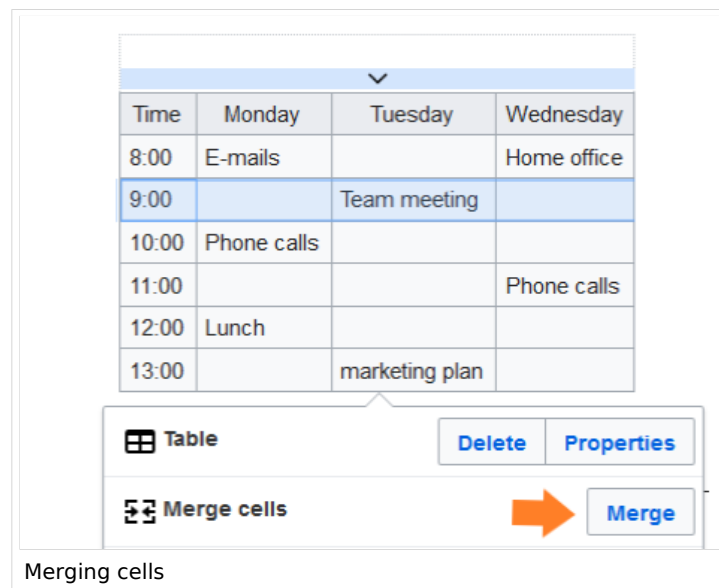


Table properties

In the menu item Properties, there are numerous settings to adjust the functionality and presentation of the table:

Property	Description						
Caption	<div>Shows a header above the table:</div> <div>Weeklyplan</div> <table><tr><th>Time</th><th>Monday</th><th>Tuesday</th></tr><tr><td>8:00</td><td>Emails</td><td></td></tr></table>	Time	Monday	Tuesday	8:00	Emails	
Time	Monday	Tuesday					
8:00	Emails						

Property	Description												
	After disabling the header, it is lost and must be reentered when re-enabled.												
Styed (wikitable)	enables the default wiki look after table styles were previously selected												
Sortable	<p>In the first row, a sort function is displayed:</p> <table><tr><th>Time ▲</th><th>Monday ◆</th><th>Tuesday ◆</th></tr><tr><td>8:00</td><td>Emails</td><td></td></tr><tr><td>9:00</td><td></td><td>Team meeting</td></tr><tr><td>10:00</td><td>Phone calls</td><td></td></tr></table> <p>The current sorting is shown in the title bar. Only one of the two sort arrows will appear in the sorted column.</p>	Time ▲	Monday ◆	Tuesday ◆	8:00	Emails		9:00		Team meeting	10:00	Phone calls	
Time ▲	Monday ◆	Tuesday ◆											
8:00	Emails												
9:00		Team meeting											
10:00	Phone calls												
Collapsible	The table can be hidden on the page via a text link.												
Collapsed initially	If the "Collapsible" property is active, this determines whether the table is visible or hidden when the wiki page is loaded. T												
Exportable													
Filterable	<p>The filter function is activated in the title bar and allows the following actions:</p> <ul style="list-style-type: none">• Sort table (ascending or descending values of the active column)• Hide table columns• Filter column (only values from the current column are considered here) <div><table><tr><th>Time</th><th>Monday</th><th>Tuesday</th><th>Wednesday</th></tr><tr><td></td><td></td><td></td><td>Home office</td></tr></table><div><div>↑ Sort Ascending</div><div>↓ Sort Descending</div><div>Columns ></div><div><input type="checkbox"/> Filters ></div></div><div>filterable table</div></div> <p>If the filter is activated, the table styles are ignored and the table is displayed in "Filter Style". After deactivating this function, the selected table style is displayed again.</p>	Time	Monday	Tuesday	Wednesday				Home office				
Time	Monday	Tuesday	Wednesday										
			Home office										
Table style	Here you can load different style sheets for the table.												
Use full width for table	The table uses the full width of the wiki page, regardless of the table contents.												

Table styles

The following style sheets can be selected in the Table Style menu. Click on a picture to start the gallery:

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

No table style

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Standard

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Content

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Content (black)

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Content (blue)

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Content (darkblue)

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Cusco Sky

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Casablanca

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Greyscale

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	

Greyscale (narrow)

The visual editor makes it easy to format content as a table. The following alternatives for creating tables exist:

- Tables can also be inserted as a csv file on a page (just drag the CSV file onto the page in edit mode)
- Complex tables can alternatively be attached to the page as an xlsx file.

Related info

- [Filterable tables](#)