

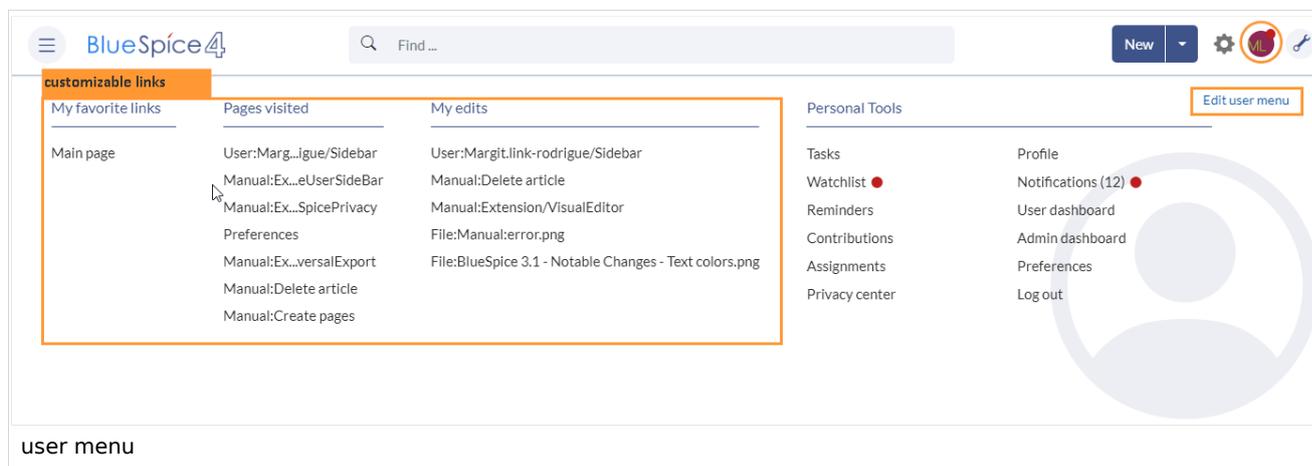
## User menu

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## Overview

Users can customize their personal navigation menu. The mega menu can be opened by clicking on the profile picture in the top toolbar. The user menu consists of two sections: Customizable links and Personal tools. Only the customizable links can be edited.



By default, the menu shows the following information:

- Pages visited (widget PAGESVISITED)
- My edits (widget YOUREDITS)

These widgets can be removed individually when a user customizes the sidebar.

## Visual edit mode

✿ Visual menu editor is available from BlueSpice 4.2.

Click *Edit user menu* to switch to edit mode.

### To add a new menu heading:

1. Click *Add new element*.
2. Enter the text for your menu header. In a multilingual wiki, you can also enter a [message key](#).

## Adding links in source editing mode

The syntax used to define the sidebar corresponds to the [main navigation](#). Entries starting with a single star ("\*") create menu headings or sections while entries with two stars ("\*\*") create links.

\* My bookmarks  
\*\* Wiki\_Page1|Label  
\*\* https://externallink.com|Label

## Related info

- [Reference:BlueSpiceUserSidebar](#)



[Technical Reference: BlueSpiceUserSideBar](#)