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# User manager

The extension **BlueSpiceUserManager** provides the visual interface for user administration.

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## About the User manager

Administrators can access the User manager in the Global actions menu under *Management* > *Users (*link to page *Special:UserManager).* It shows an editable list of all user accounts.

User manager				
• • •	0			Export table $\lor$
Usemame	Real name	Email	Groups	Actions
Testuser	Testuser	demo@hallowelt.com		P 2 0 4
Page 1 of 1	$\rightarrow \gg G$			Displaying 1 - 1 of 1
			୍	
User manager page				

### Create a user account

#### To create a user account:

1. **Click** the "+"-button. This opens a dialog.

Cancel	Add user Done		
Username:	Newuser		
Password:	•••••		
Confirm password:	•••••		
Email:	email@hallowelt.com		
Real name:			
Enabled:	✓		
Groups: Typ	e to filter	$\sim$	
Ð	Bureaucrats (bureaucrat)	8	
Create a user acco	unt		

- 2. **Enter** the user information in the dialog:
  - *Username:* must be unique and cannot contain special characters
  - *Password and Confirm password:* The password for the new user.
  - *Email:* The email address of the user (optional)
  - *Real name:* can be a duplicate of an existing user's real name (optional)
  - *Enabled:* if checked, user account is active



NediaWiki

- Groups: a user can be assigned to multiple groups. If no group is selected, the user belongs to the default group *user*.
- 3. Click **Done** to create the user account.

**Tip:** If you do not want to provide the new user with a password that is known to you, you can create the user account via the page *Special:CreateAccount* instead. It is, however, not possible to assign a user group to the new account during account creation on that page.

### Edit a user account

The tools for editing a user are shown in the table grid when hovering over or selecting the user from the list.

<b>+ 8 8</b>	0			Export table $\smallsetminus$
Username	Real name	Email	Groups	Actions
H WikiSysop			bureaucrat, editor, sysop	1204
Edit a user account				

- *Key icon:* change the password.
- *People icon:* Assign groups to this user account.
- *Block icon:* Disable/enable user account. A user account cannot be deleted.
- Wrench icon: edit email and real name

**Tip:** User groups can be set for multiple users at the same time by selecting the users and clicking on the "groups" icon above the grid. This resets the groups for the selected users and assigns the newly chosen groups.

#### **Inactive users**

By default, the list displays users with active user accounts (enabled).

#### To view inactive users:

- 1. **Click** on the table header (any column).
- 2. Select "Columns", then select "Enabled". This will add additional column "Enabled" to the grid.
- 3. Click on the header of this column and select *Filter > Show all deactivated users*.

Note: User accounts cannot be deleted. They can only be disabled.



## **Related info**

BlueSpice

• Reference:BlueSpiceUserManager

Technical Reference: BlueSpiceUserManager

# Layout

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# **BlueSpice Layout**

The user interface is divided into distinct areas that group various wiki functions in a meaningful way. Here you get an overview of all features of the standard skin "Discovery".

≡ BlueSpíce4,	1 Header bar Q Finde			New 🔽 🏭 🏟 🛪 🚱 🥜
ENTRYPOINTS Main Page Bookshelf All pages Blog Timeline Recent changes	Pages My wiki page My wiki page This page is a first draft →		Last edited Work area 4 by Redaktion	ACTIONS Move Copy Delete Page tools 3 Refresh Start a workflow Set expiry Set reminder Set page assignments Add to book
	No categories assigned	Page appendix	5 ******** (0)	□ ≪ ★
	Discussions Attachments	+ +		DETAILS Page history Page information Browse properties all actions
	Privacy policy About 4-1-x-pro Impressum		Footer 6	
Main areas of the "Di	scovery" skin			

Bereich	Beschreibung
1-Header bar	Contains important elements such as the logo area, the search field and the buttons for various navigation menus (mega menus).
2-Main navigation	The "heart" of the site organization. The navigation links can be customized by admin users. This area also displays the book navigation.
3-Page tools	Contains all the actions that can be performed on a page. In addition, information such as the version history or the page information can be accessed from here.
4-Work area	All content is created and edited here. The work area is divided into the title area and the actual page content.
5-Page appendix	Additional information such as category membership, discussions and attachments are displayed in the supplementary area. In addition, page recommendations and ratings are displayed if they are activated for the page.
	The footer contains links to legal information as well as to external

Mediawiki	
Bereich	Beschreibung
6-Footer	websites relating to MediaWiki.

# Header bar

BlueSpíce

The header contains important elements such as the logo area, the search field and the buttons for various navigation menus (mega menus).

≡ BlueSpíce4,	Q Find	1d "New content" New 🗸 🙀 🥓
1a Main navigation toggle 1b Logo	1c Search field with quick menu	1e Custom menu 1f Global 1g Language selection
Header bar		1h User menu 1i Page tools toggle

Funktion	Beschreibung
1a-Main navigation toggle	Allows users to show and hide the main navigation.
1b-Logo	The logo can be changed using the special page FlexiSkin.
1c-Search field	Page titles that match the search expression are displayed in a quick menu while the search term is being entered. Pressing the Enter key takes you to the search center, which displays the results of a full-text search and allows filtering the results.
1d-"New content" button	The "New" button allows to create a new page. A subpage can be created directly via the submenu or a new file can be uploaded. A multi- upload is only possible via theManual:Extension/ExtendedFileList.
1e-Custom menu	Allows users with admin rights to create an additional mega menu. The button is only displayed once the additional menu has been created.
1f-Global actions	Direct links to many special pages as well as administrative pages of the wiki.
1g-Language selection	If a page includes links to pages in different versions via language codes that were defined in the Interwikilinks, a mega menu is shown for the language selection.
1h-User menu	Users manage their own settings, tasks and notifications here. A red circle appears above the user avatar if unread notifications exist.
1i-Page tools toggle	Allows users to show and hide the page tools of a page.

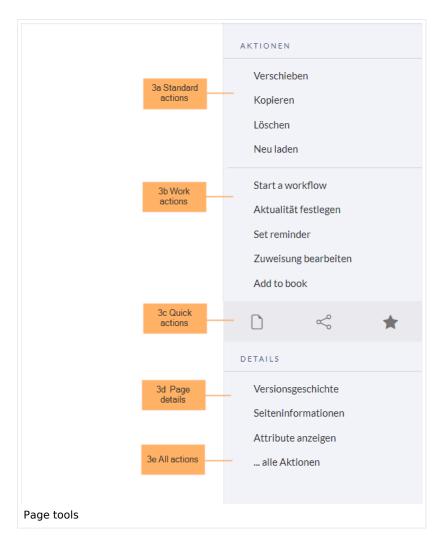
# Main navigation



Links to the most important wiki pages are shown here. Administrators have the option to customize the main navigation.

## Page tools

The page tools area contains all the actions that can be performed on a page. In addition, information such as the version history or the page information can be called up from here.



Funktion	Beschreibung
3a-Standard actions	Move, Copy, Delete, Refresh
3b-Extended actions	Start a workflow, Set expiry, Set reminder, Set page assignments, Add to book
3c-Quick actions	Export options, Share, Add to watchlist
3d-Page details	Page history, Page information, Browse properties



Funktion	Beschreibung
3e-All actions	Opens a dialog window, in which all possible actions on this page are listed.

### Work area

#### **Breadcrumb navigation**

The breadcrumb navigation at the beginning of the work area consists of links that map the path of the current page:

Namespace (=root node) > Pagename > Subpage level 1 > ... > Subpage level x

Setup: Installation Guide	<ul> <li>System Preparation</li> </ul>	<ul> <li>✓ Windows</li> <li>Linux</li> <li>Windows</li> </ul>
Breadcrumb navigation		

If the page *<namespace>:Main\_Page* (languae variations: de:*Hauptseite* / fr:*Accueil* / zh:) exists, the root node links to that page.

If this page does not exist, the root node links to "All pages" (*Special:Allpages*) with the namespace selector preset to the respective namespace. If the root node should link to a different page (e.g., *<namespace>:Portal*), then this page needs to be redirected to the page *<namespace>:Main\_Page*.

## Page appendix

To hide the page appendix area, the following CSS rules can be added to the page *MediaWiki: Common.css*:

Hide entire area:

#data-after-content {display:none} /\* Hide discussions and attachments \*/

Hide attachment only (only up to BlueSpice v4.1):

#social-stash-cnt {display:none} /\* hide only attachements \*/

#### Hide discussions only:

```
#social-topics-cnt {display:none} /* hide only discussions */
```

The areas above can also be hidden by namespace, e.g.:

```
.ns-0 #data-after-content, .ns-3000 #data-after-content {display:none} /*Hide only in
some namespaces*/
```

#### Footer

BlueSpice

The footer contains links to legal information as well as to external websites relating to MediaWiki. The links to the legal information can be adjusted by wiki administrators via pages in the MediaWiki namespace.

Customize the footer



Technical Reference: BlueSpiceDiscovery

## Reference:BlueSpiceUserManager

# Extension: BlueSpiceUserManager

#### $\ominus$ all extensions

Overview			
Description:	Administration interface for adding, editing and deleting users		
State:	stable	Dependency:	BlueSpice
Developer:	HalloWelt	License:	GPL-3.0-only
Туре:	BlueSpice	Category:	Administration
Edition:	BlueSpice free, BlueSpice pro, BlueSpice Farm, BlueSpice Cloud	Version:	4.1+
<b>O</b> View user help page			



# Features

BlueSpiceUserManager provides a visual interface for user administration.

The extension enables the following actions:

- create a new user
- assign a user to a group
- change user data
- change the password
- delete users (multiple selections possible)
- sort, filter, and export the user list

# **Technical Information**

This information applies to BlueSpice 4. Technical details for BlueSpice Cloud can differ in some cases.

### Requirements

MediaWiki: 1.36.0 BlueSpiceFoundation: 4.1

#### Integrates into

### Special pages

• UserManager

### Permissions

Name	Description	Role
usermanager- deleteuser	Delete a user over Special:UserManager	
usermanager- editpassword	Change user passwords with the manager on the Special:UserManager special page	accountmanager, admin, maintenanceadmin
usermanager- viewspecialpage	Access to the Special:UserManager special page	accountmanager, admin, maintenanceadmin



# Configuration

Name	Value
UserManagerForceResetLink	false

## **API Modules**

- bs-usermanager-group-store
- bs-usermanager-tasks

#### Hooks

- BeforePageDisplay
- MWStakeCommonUIRegisterSkinSlotComponents

# Accessibility

Test status:	2-testing complete
Checked for:	Web, Authoring tool
Last test date:	2022-08-05
WCAG level:	AA
WCAG support:	partially supports (workaround: no)
Comments:	keyboard access works. Screenreader: Extjs: Pagination in grids not announcing button labels at top and pagination buttons at bottom; actions menu has no keyboard support. switching between browse/focus modes enables finding out how many pages there are and moving to the next page. erm:27716
Extension type:	core
Extension focus:	admin