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Generate page lists (smart lists)

The extension **SmartList** allows to insert a list of pages in a wiki page using the tags *smartlist*, *newbies,* or *toplist*. The selection criteria can be set using a dialog box.

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Available tags

The extension SmartList includes three different tags:

- <bs:smartlist /> / <recentchanges /> display a list of pages that were edited in the last 90 days. It can be filtered by namespaces or categories.
 - Different modes are possible if the <bs:smartlist /> tag is added in source edit mode.
- <bs:newbies /> display a list of recently registered users.
- <bs:toplist /> display a list of most visited pages.

The tags can be added as content droplets. v4.3+ . Earlier BlueSpice versions contained the menu item *Insert > Magic word* in VisualEditor. -v4.3

Smartlist

The <bs:smartlist /> tag shows a list of recently changed pages (<90 days) by default.

The list can be inserted in source edit mode or as the content droplet "Recent changes", in which case it is inserted as <recentchanges /> tag in the page source. v4.3+

↑	<u>A</u> ~ രാ െ	lite 🗸 🔚 🗸 Insert	~Ω 🎝	٥	? ≡	Save changes
Generate page lists (smart lists)						
 Manual:Wikitext 						
 Manual:Quality management 						
Reminders						
 Extended search Tasks 						
Content planning						
		[_		
		X Re	cent changes	Insert		
				<u>^</u>		
		Count	- 7	+		
		Namespace(s)	,Manual			
		Category				
		Category mode		~		
		Show minor				
		Period	-	~		
		Show only new				
		articles				
		Heading				
		Sort by	Time	~		
		Sort order		~		
	et "Recent o					

In source edit mode, the *smartlist* tag (not the *recentchanges* tag!) additionally accepts the parameter *mode* with the following values:

- mode=stablepages
- mode=whatlinkshere



Parameters

The SmartList inspector allows to set the following parameters:

Label	Parameter	Values	Description
Count	count	number	The number of articles to be shown. Default value: 5
Namespace (s)	ns	number or name	Only articles from given namespace will be listed. The namespaces can be entered by IDs or by names. Several namespaces can be separated with commas: ns="0,2,5" or ns="Help,User,Test". Default: All namespaces are included. Note: Only content namespaces are included in the list.
Category	cat	name	Only articles from given category will be listed. Selecting several categories is not possible. Default: All categories.
Category mode	catmode	AND, OR	Show pages if they are in at least one of the categories (OR) or show pages if they are tagged with all categories (AND).
Show minor	minor	true, false	Minor changes (changes marked with an "m" in the recent changes) will not be listed. Default: Minor changes are listed.
Period	period	-, month, week, day	Only changes within given period are shown. Default: No limit is set (full 90 days are shown).
Show only new articles	new	true, false	Only new pages will be listed. Default: All pages are shown
Heading	heading	text	Adds a heading above the list
Sort by	sort	Title, Time	Sort results by title or by latest edited.
Sort order	order	asc, desc	Ascending or descending sort order.
Trim	trim	number	Long article names are not cropped. Default: The title is cut off after 30 characters.
	showtext	true,	



Show text		false	With this option, a line of the article contents will be shown alongside the title.
Trim text	trimtext	number	"trimtext" sets the number of characters of an article's content shown. This is only relevant when <i>showtext="true"</i>). <i>Note</i> : trimtext="0" is <u>not</u> possible.
Show namespaces	showns	true, false	If true, the namespace prefix is shown with the page names.
Number with text	numwithtext	number	Anzahl der Artikel die mit Einführungstext angezeigt werden sollen. Nur effektiv wenn <i>showtext=true</i>
Meta	meta	true	The username and date for the last edit are shown.
Target	target	-	Obsolete
Exclude namespace (s)	excludens	number or name	Articles from given namespaces will not be shown. The namespaces can be entered by IDs or by names (comma- separated). Default: All namespaces are included.

Wikitext editing

Here you see a syntax example with some parameters. These can only be added in source edit mode.

15 of the pages from the category *ISO9001* that were changed in the last 90 days are displayed in alphabetical order.

```
<bs:smartlist sort="title" cat="IS09001" count="15" heading="Pages about IS0 9001" / >
```

If the approval feature is activated, the list can be set to include the latest approved pages (instead of edited pages:

<bs:smartlist period="week" sort=" time" showns="0" mode="stablepages" count="8" />

Alternatively, the smartlist can also display a list of pages that link to a wiki page. The corresponding page name is specified as target :

<bs:smartlist mode="whatlinkshere" target="Main Page" />

Newbies

The tag <bs:newbies /> shows recently registered wiki users.

The list can be inserted as the content droplet "New users". v4.3+



Parameters

Label	Parameter	Values	Description
Count - count			The number of users to be shown; the default value is 10.

Example in wikicode

<bs:newbies count="7"/>

Toplist

This tag shows a list of the most visited pages.

The list can be inserted as the content droplet "Most visited pages". v4.3+

Parameters

Label	Paramter	Values	Description	
Count	count	number	The number of articles to be shown; the default value is 10.	
Namespaces	ns	text, text	Only articles from these namespace will be shown. You can put several namespaces here, separated by commas.	
Category	cat	text, text	Only articles from this category will be shown. You can put several categories here, separated by commas.	
Period	period	month, alltime	The period that should be used. The default is alltime.	

Example in wikicode

<bs:toplist count="7" ns="Help|QM" />

• Technical Reference: BlueSpiceSmartList





Content Droplets

ContentDroplets is available from BlueSpice 4.3.2.

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1 Adding a droplet to a page	
2 List of droplets	
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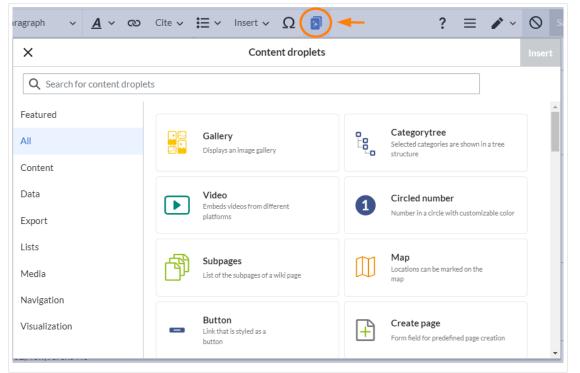


To insert additional functionality in a wiki page, you can use Content droplets. Content droplets include tags that were previously accessed from *Insert > Magic word* in the editor toolbar. They also provide access to some templates that are preconfigured in the wiki, such as message boxes.

Adding a droplet to a page

To add a droplet to a page:

- 1. **Click** the Content droplets icon in the editor toolbar or type << .
- 2. **Search** for a droplet name in the search bar of the droplets menu or browse the droplets by category.



- 3. Select a droplet
- 4. Click Insert.

Note: Some droplets open an inspector menu which contains another *Insert* button. Be sure to confirm that button as well.

Based on the type of droplet, you can continue with configuring the droplet as needed.

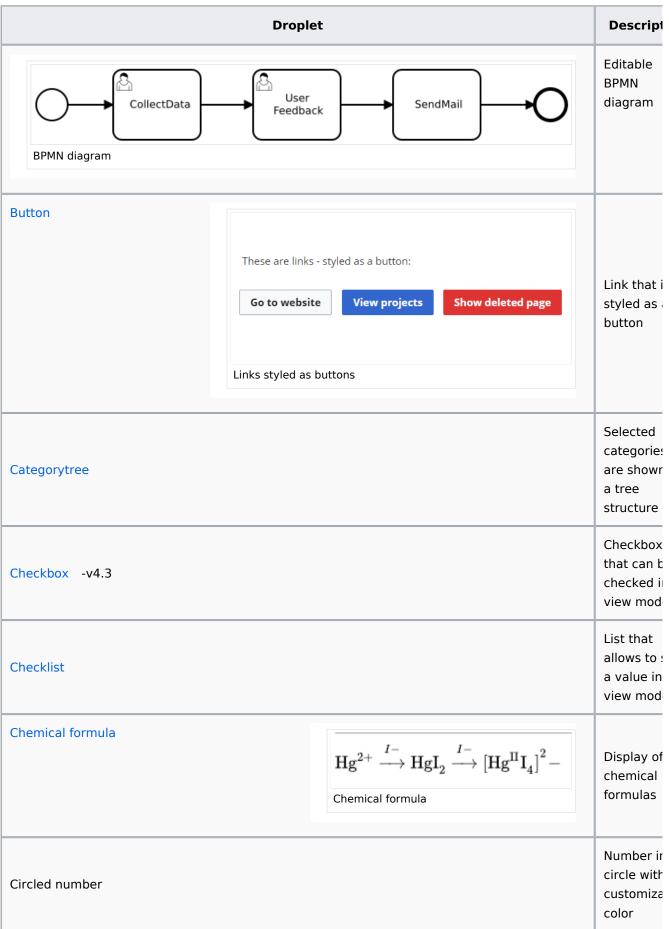
List of droplets

 \bigcirc View examples of droplets outputs.



Droplet	Descript
Attachments	Area for organisinc attachme
Attachments output	
Booklist	List of boo based on filter value The value needs to b defined as metadata value in th book setti
Book PDF link v4 4+	PDF-downl link to a bo
1.1. Target audience	Inserts the of any boo a wiki pag

Blue Spice MediaWiki



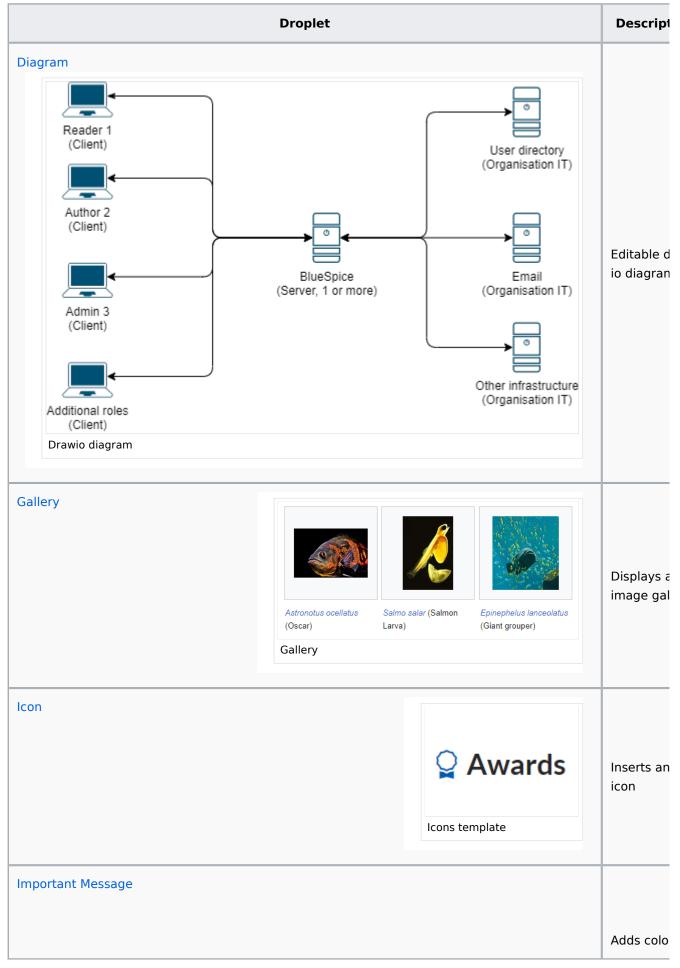
Generate page lists (smart lists)



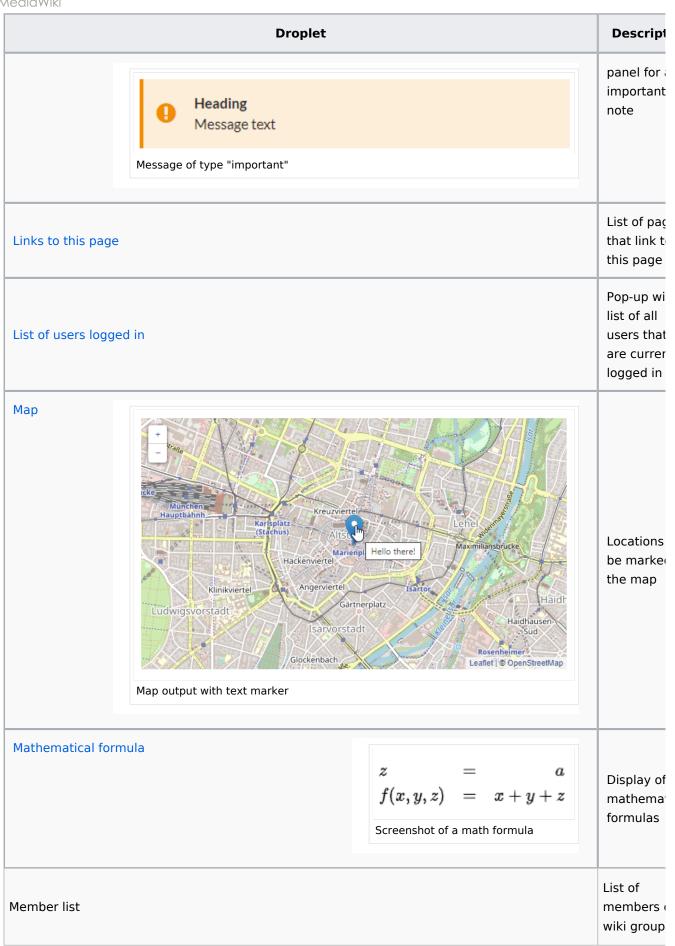
		Dr	oplet		Descript
Code		kground:blue; a css example	}		Highlighte section fo code examples
Create page					Form field predefinec page creat
Data query					Enables queries or content in the wiki
Date v4.4+				Date display	Inserts a d This can b used in combinatio with the content droplet <i>Ta</i> <i>list</i>
Decision		📀 Eatr	nore veggies		Highlights decision a page
		Decision outpu	t		property
Decision overview					
Page		Decisions			
Product feature requests		Extension TabberNe	ue will be added to version 4.4		Table with list of
CollabPad QATesting		Ownership: Team Pr	od		decisions were crea
Minutes:IT/2023-11-20		Release cycles are experience of the second seco	tended from 30 to 40 days		by the <i>Dec</i> content dr
Decision report of	output				
v4.4+					















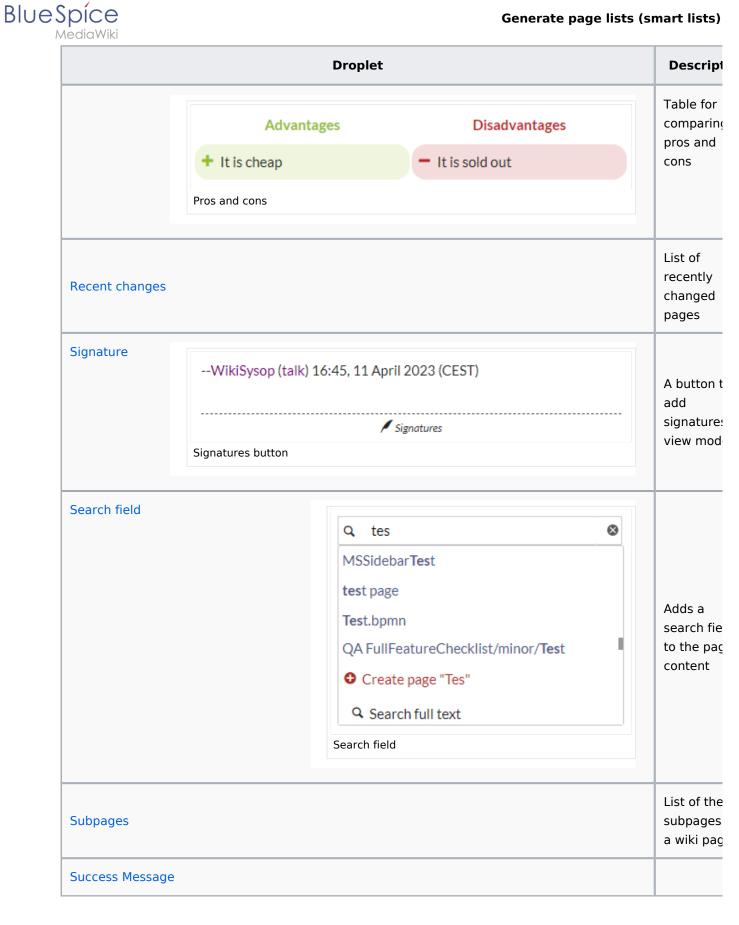
	Droplet	Descript
Message	Heading Message text A plain message	Adds text panel
Modal button		Configura button wh opens a customiza modal dialogue
Most visited pages		List of the most visit wiki page:
New users		List of nev users in tł wiki
Note Message	Heading Message text Message of type "Note"	Adds colo panel for a note
Number of charact	ers	Shows the number of character: words in a wiki page
Number of files		Shows the number o uploaded files
Number of pages		Shows the number o pages
		Shows the

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	Droplet	Descrip
Number of users		number o users
Number of users l	ogged in	Number of currently logged in users
Page access	Access to this page is restricted to the group sysop. Page access notification banner	Restricts access to page to t specified groups
PDF link		Link that download another v page as F
PDF page break		Forces a page brea the set position during PD export
PDF preview		Embed preview o PDF file
PDF no export		Content within thi section is excluded from the export
Progress		Visualizes progress against g measurer variables
Pros and cons		







	Droplet	Descript
	Heading Message text Message of type "success"	Adds colo panel for success n
Tag cloud		Tag cloud based on categories search queries
Task list v4.4+	Find charts and new product version presentation Task list output	Adds a checklist it
Task report v4.4+	Task Assignee Appears on page Due date State Improve accessory sales Monique Williams Mentions 2023-12-11 X Find charts and images for new product version presentation Monique Williams Mentions 2023-12-21 X Find distributor in Spain Monique Williams Mentions 2023-12-17 ✓ Task report	Filterable I of existing tasks
Tip Message	Heading Message text Message of type "tip"	Adds colo panel for a tip
User profile	User profile of type "Short"	A user pro will be included o this page
		Embeds video fron different

Blue Spice MediaWiki

Droplet	Descript
Video	external platforms (YouTube)
Visited pages	List with visited pa
Warning Message Heading Message text Message of type "warning"	Adds a colored bo for a warr note
Watchlist	Latest changes t pages included i your watc list

More info

- Adding your own droplets ٠
- Checklist
- Examples
- lcon
- Progress







• Technical Reference: ContentDroplets

Page approvals (Acceptance)

ContentStabilization is available from BlueSpice 4.3. Up to version 4.2, approvals are handled by the extension FlaggedRevs.

The **ContentStabilization** extension is a MediaWiki extension that activates an approval mechanism. New versions of a page are initially marked as drafts. These remain in place until a user with approval rights reviews and approves the page.

Contents

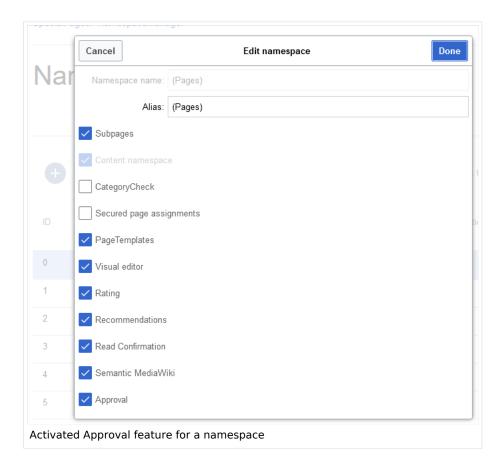
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Enable page approval

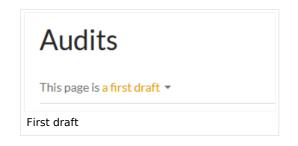
Drafts are activated via the namespace administration. A user with administrator rights checks whether Approval is enabled for a namespace. This is done under *Global Actions > Administration > Namespaces*.

Click the edit icon (wrench) in the *Actions* column. The namespace dialog opens. Select approval and click *Done*.



Existing Pages

After *Approval* is activated for a namespace, all existing pages in the namespace appear in draft mode. The pages now show the status *First draft*.



By default, the page status is displayed in the title area of every page with approval function .



Alternatively, the status info can be moved below the page content from the Config manager.

First drafts

When a new page is created and saved for the first time, it will appear as **first draft**. By default, first drafts are visible to all users with read permissions. However, this can be restricted to individual user groups from the Config manager.

Drafts

If a page is edited and saved multiple times in draft mode, each edit is logged in the page history:

• (cur prev) 💿 14:04, 4 November 2019 WikiSysop (talk contribs block) (1,332 bytes) (+486) (Tag: Visual edit) [pending
review]
• (cur prev) 14:03, 4 November 2019 WikiSysop (talk contribs block) (846 bytes) (+213) (Tag: Visual edit) [pending review]
• (cur prev)O 13:36, 4 November 2019 WikiSysop (talk contribs block) m (633 bytes) (+38) (Tag: 2017 source edit)
[Reviewed: 13:57, 4 November 2019 WikiSysop Everything looks correct.]
• (cur prev)O 12:45, 4 November 2019 WikiSysop (talk contribs block) (595 bytes) (+595) (Created page with "FlaggedRevs
is an extension to the MediaWiki software that allows a wiki to monitor the changes that are made to pag") (Tag: Visual edit)
Compare selected revisions
Drafts are shown in the revision history

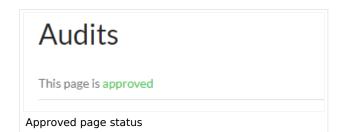
Drafts are highlighted in color in the version history. In addition, they are marked with "Release pending".

Accepting a page

A user with reviewer permissions can approve the page from the status message in the title area of the page. The approval comment is logged in the page's version history.

🛈 This	oage is first draft 🔺	
	Accept	

The new approval status is shown accordingly in the title area.





Configuration

The following settings are made in the Config manager in combination with namespace settings.

Changes to templates, embedded files and transclusions

If a page uses templates or contains other files such as images and embedded PDFs, or if content from other pages is transcluded and modified after the page was approved, those changes must also be approved. There are two mechanisms to accomplish the approval:

- 1. **The embedded resource is in a namespace without approval mechanism:** If the embedded resource is in a namespace without its own approval function, the approved version of the page shows the resource version that was embedded at the time of the page approval. An implicit draft version shows the most recent version of the embedded resource.
- 2. **The embedded resource is in a namespace with approval mechanism:** The approval is done directly for the resource itself to avoid approval on all affected content pages.

Important! If the approval mechanism is activated in a resource namespace (e.g. Template, File) in retrospect, all existing pages in the resource namespace are then in first draft. If the wiki is configured so that not all users can see drafts, the resources may need to be initially approved via server script if this cannot be accomplished manually.

About approvals via server script.

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	Me	ediaWiki	

Setting	Behaviour of the approve	ed content page -		Behaviour of
	No resource approva	al mechanism		Approval n
	Cancel	Edit namespace	Done	Cancel
	Namespace name: File			Namespac
	Subpages			Subpages
	Content namespace			Content n
	CategoryCheck			Category(
	Secured page assignments	S		Secured p
	PageTemplates		\triangleright	PageTem
	Visual editor		-	Visual edi
	Rating			Rating
	Read Confirmation			Read Cor
	Semantic MediaWiki			Semantic
	Approval			Approval
	Resource without approv	al feature		Resource wi
Versions that were current	 Resource display: the embedded vers approved page: 	ion at the time of approval	l is shown on the	Resource di: • the embe
at the time of approval				
(Default)				

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	M	edi	aWiki	

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	No resource approval mechanism	Approval n
	Cancel Edit namespace Done	Cancel
	Namespace name: File	Namespac
	Alias:	Subpages
	Content namespace	Content n
	CategoryCheck	Category(
	Secured page assignments	Secured p
	PageTemplates	PageTem
	Visual editor	Visual edi
	Recommendations	Rating
	Read Confirmation	Read Cor
	Semantic MediaWiki	Semantic
	Approval	Approval
	Resource without approval feature	Resource wi
	Test 31730 → embed Last edited 2 minutes ago by Mlink-rodrigue	Test 31
	embed 🗸	embe
	This page is approved but has a draft version	This page is
	ه	
	Approved page version with the version of the resource that was embedded at the time of page approval	Approvec of page a

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	Me	edi	aWiki	

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	(7-37-			
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	Alias:			
	Subpages			Subpages
	Content namespace	ce		Content n
	CategoryCheck			Category(
	Secured page ass	ignments		Secured p
	PageTemplates			PageTem
	Visual editor			🗸 Visual edi
	Rating			Rating
	Recommendations	3		Recomme
	Read Confirmation	1		Read Cor
	Semantic MediaW	iki		Semantic
	Approval			Approval
	Resource without a	approval feature		Resource wi
	• an implicit draft	with the latest version of the resource e	xists:	 an implici
				. 1



Setting	Behaviour of the appr	oved content page -		Behaviour of
	No resource appr	oval mechanism		Approval n
	Cancel	Edit namespace	Done	Cancel
	Namespace name: F	ile		Namespac
	Alias:			
	Subpages			Subpages
	Content namespace			Content n
	CategoryCheck		-	Category(
	Secured page assign	ments	-	Secured p
	PageTemplates		2	PageTem
	Visual editor		-	Visual edi
	Rating		-	Rating
	Recommendations		-	Recomme Read Con
	Semantic MediaWiki			Semantic
	Approval			Approval
	Resource without app	proval feature		Resource wi
	Page is a draft due to changes	in included resources	.	Page is a
	Test 31730 > embed		Changed resources: • File:Monticola gularis male non-breeding -	Test 31
	embed		Add -	embe
	This page is a draft v but has an a	pproved version		This page is
	Dago draft due to cha		<image/>	
	rage drait due to cha	ange of embedded resource		Page drat

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	Me	edi	iaWiki	

Setting	Behaviour of the approved content page - No resource approval mechanism	Behaviour of t
	Cancel Edit namespace Namespace name: File Alias:	Cancel Namespac Subpages Content n Category(Secured p PageTem Visual edi Rating Recomme Read Con
	Approval Resource without approval feature	Approval Resource wi
	 Resource approval: the implicit draft must be approved on the content page. If the resource is embedded/linked on multiple pages in the wiki, all pages must be approved separately. 	Resource a Case A: th resource released 9 Case B (implicit (longer h)
Approved versions of included pages	This setting has no effect if the resource itself has no approval mechanism. The page shows the same behavior as for "Versions that were current at the time of approval" (see above).	Resource die • the appro



Setting	Behaviour of the approv	ved content page -		Behaviour of
	No resource approv	val mechanism		Approval n
	Cancel	Edit namespace	Done	Cancel
	Namespace name: File			Namespac
	Alias:			
	Subpages			Subpages
	Content namespace			Content n
	CategoryCheck			Category(
	Secured page assignme	nts	-	Secured p
	PageTemplates		\mathbf{k}	PageTem
	Rating		-	Rating
	Recommendations		-	Recomme
	Read Confirmation			Read Con
	Semantic MediaWiki			Semantic
	Approval			Approval
	Resource without appro	oval feature		Resource wi
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	Subpages	Subpages
	Content namespace	Content n
	Secured page assignments	Secured r
	PageTemplates	PageTem
	Visual editor	Visual edi
	Recommendations	Rating
	Read Confirmation	Read Con
	Semantic MediaWiki	Semantic
	Approval	Approval
	Resource without approval feature	Resource wi
		Resource a
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Current versions of	 Resource display: the current version of the resource is shown: 	Resource dis • the curre
included pages		

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	M	edi	aWiki	

Setting	Behaviour of the approved content page - No resource approval mechanism	Behaviour of Approval m
	Cancel Edit namespace Namespace name: File	Done Cancel Namespac
	Alias: Subpages Content namespace CategoryCheck Secured page assignments PageTemplates Visual editor Rating Recommendations Read Confirmation Semantic MediaWiki Approval	
	Test of do . Chibed	d one hour ago Mink-rodrigue * * * * * * * * * * * * * * * * * * *
	Approved page with the current version of the resource Resource approval: • the resource itself cannot be approved	Approved pa



Resource ap
 The approximation of the therefore mechanis

Reading permissions for drafts

By default, all users can see a page's drafts, including users with only read permissions.

To hide drafts from users, the *user* group must be removed from the configuration. This setting then applies to the entire wiki and cannot be further restricted to specific namespaces.

An administrator changes the groups that can see drafts in the *Show draft versions for the following groups* box.

Warning! If the group user is off is removed from the configuration, users in this group cannot see draft versions even if they are assigned a workflow task.



After removing the group *user*, the desired group(s), e.g. B. the group *editor*, can be added to the configuration and saved.

Note: If no user groups are specified in the configuration field, even users with share rights and sysop users will not see a visual status indicator of the page. Instead, you have access to drafts through the page's history.

In order for administrators to see the status directly on the page, they must be added to a group listed here in the configuration.

Read permissions for first drafts

By default, first drafts are visible to all users who have read permissions in a namespace. However, if first drafts are only visible to those users who can generally view page drafts, this can be done in the configuration management by selecting *Allow viewing of first draft version for users who can normally not see drafts* to be disabled.

Summary: Read Permissions for Draft Pages

Define groups:

- **Group** *user*: Only the user groups that have been given this right in the configuration management can see first drafts and other drafts. By default, this is the user group (=all users who are logged into the wiki and have the appropriate reading rights in a namespace).
- **Adjust groups:** In the configuration management, the reading rights for (first) drafts can be restricted to other groups.
- **Group** *sysop*: Users in group *sysop* can always view drafts through the history. The sysop group can therefore not be set explicitly in the configuration. If *sysop* users can directly see the approval status on the page, they need to be added to a group with read permissions for drafts.

Export draft pages:

- Single page export: Users with reading rights on a draft page can print it directly as a PDF.
- **Book export:** Only approved pages are exported. If there is only a first draft of a page, it will be exported. **Exception:** If the book is printed by a user who does not have access to the first draft, the first draft will not be printed out in the book. Instead, the PDF shows the following message:

13 MLR:Erm31730/firstdraft

You do not have permission to action-badaccess-group0, for the following reason:

You are not allowed to execute the action you have requested.

Permissions error PDF export

Effects on Semantic MediaWiki properties



If a namespace has SemanticMediaWiki Semantic MediaWiki activated, the following SMW queries are available depending on the approval status of the page:

Document state	Available properties			
First draft	Current values			
Approved	Values of the approved (stable) version			
Draft	Values of the approved (stable) version (default setting)			
Implicit draft ^[1]	Values of the approved (stable) version			

The availability of the semantic properties is determined by the following configuration setting:

```
$bsgFlaggedRevsConnectorStabilizeSMWPropertyValues = true;
```

The value for this setting can be set to *false* in the *LocalSettings.php* of the server file system. If set to *false,* the property values of the draft version are used for semantic queries instead of the values for the stable version.

Quality management overview

The Special page *Special:Quality_management_overview* allows all users with *reviewer* permissions to view and filter a list of wiki pages and their review status. Pages for which a user does not have read permissions are not shown.

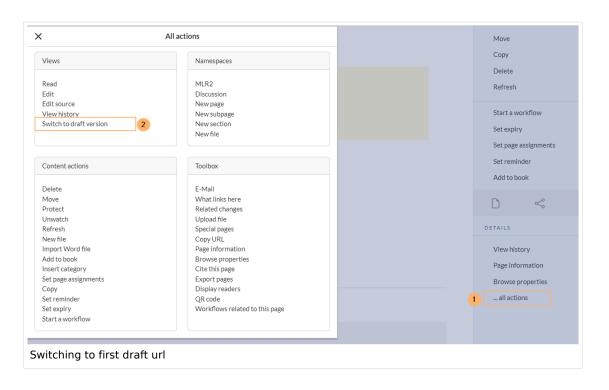
Quality management overvie	9W				ت
Approval is currently enabled for the following name:	spaces: Test, File	e, DV_Test_2	2, VHNS, MOG2, Mei	n_Namensraum and MLR	
Page	× State Y	In sync	Last approver Y	Last approval date	Comment from last approval
Test:31 Filter Clear	First draft	~			
Test:31730/embed	Approved	~	Mlink-rodrigue	2023/07/24 09:27	
Test:Bilder	First draft	~			
Test:BuchMassenimport	First draft	~			
Test:Deutsch	Approved	~	Walter I. K. Isysop	2023/05/25 09:56	
Test:English	Approved	~	Walter I. K. Isysop	2023/06/05 08:36	
pecial page "Quality management overvie	w"				



Approving a page when the title area is hidden

When the title area is hidden, you can approve the page from the . ..all actions menu:

Switch to the draft version of the page (this not necessary when the page is in *First draft* status). v4.
 3.2+



Before v.4.3.2, this switch-link is not available. In that case, go to the page history and click on the latest time stamp to switch to the draft version of the page.

B	U	е	S	р	ice	
			M	edi	aWiki	

'iew logs for this page					Compare version
Revision	Changed by	Difference	Summary	State	Approved by
12:15, 13 November 2023	Mwilliams	17 bytes	Changed categories.	Approved	Parnoux
14:24, 14 July 2023	Mwilliams	-1 byte	Checklist item status changed	Approved	Parnoux
13:18, 4 July 2023	Snaumann	-34 bytes		Approved	Parnoux
13:17, 4 July 2023	Mo Snaumann	1 byte		Approved	Parnoux
] 13:17, 4 July 2023	Snaumann	0 bytes		Approved	WikiSysop
12:51, 4 July 2023	We Mwilliams	-1 byte		Approved	Mwilliams
12:50, 4 July 2023	Mo Mwilliams	-6 bytes		Approved	Parnoux
12:48, 4 July 2023	Mwilliams	122 bytes	Created page with "test"	Approved	Parnoux
			Columns Check Revision Changed by Difference		X C (11 entries)

2. Approve the page via ...all actions -> Approve page .

	All actions	vor 2 Monaten by Wiki Sysop	ACTIONS
Views	Namespaces	* • D	Move
10445			Сору
Read	MLR2		Delete
Edit	Discussion		Defeet
Edit source View history	New page New subpage		Refresh
view history	New section		
	Newfile	[Expand]	Start a workflow
			Approve page
			Set expiry
Content actions	Toolbox		Set reminder
Delete	F-Mail		
Move	What links here		Set page assignments
Protect	Related changes		Add to book
Unwatch	Upload file		
Refresh New file	Special pages Copy URL		
Import Word file	Page information		
Approve page 2	Browse properties		DETAILS
Add to book	Cite this page		
Insert category Set page assignments	Export pages Display readers		View history
Copy	QR code		Page information
Set reminder	Workflows related to this page		Proving properties
Set expiry			Browse properties
Start a workflow		1	all actions

Related info

BlueSpíce

- Quality management tools
- Reference:FlaggedRevs
- Reference:BlueSpiceFlaggedRevsConnector
- Manual:Semantic MediaWiki
- 1. ↑ An approved page has an implicit draft, if there have been changes to embedded resources (e.g., a template or an image) since the last page approval.

Technical Reference: ContentStabilization

Edit

BlueSpice uses a slightly customized version of the MediaWiki extension VisualEditor as editing tool. This editor supports all common edit tasks that are useful in a wiki environment. You can refer to the official documentation for basic help. Here in the BlueSpice Helpdesk, we only give some hints and tips for using the editor.

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2 Text editing	37
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5 Inserting other content	
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8 Hints and tips	
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8.2 Insert special content	
8.3 Page options	
9 Troubleshooting: Visual editing is disabled	



BlueSpice

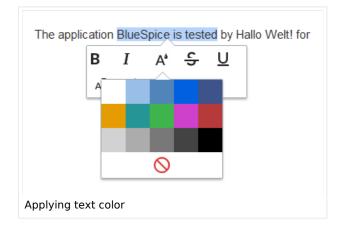
→ Paragraph	<u>A</u> ~ の Cite ~	i≡∽ Insert∽ Ω	? \blacktriangle \equiv \checkmark \bigcirc Save changes
1	2 3	4	5
VisualEditor			

The visual editor is optimized for editing wiki pages. Important characteristics and functions are:

- 1. Page structuring with headings.
- 2. Consistent text formatting.
- 3. Linking of contents.
- 4. Inserting special content (files/media, tables, templates, magic words)
- 5. Adjusting **page options**.

Text editing

Typical text formatting options such as **bold**, *italics*, or text color are available as a context menu. When you highlight text, a menu with common formatting elements appears. For example, you can apply a different text color.



Pasting content from your clipboard

If you paste content from your clipboard (e.g., copied from MS Word or MS Excel), you usually also paste many unnecessary formatting tags from the original application. To avoid, this you should paste the content as plaintext.

	1	1	
Un	do		

If you already pasted text which resulted in undesirable formatting, you can use the undo function in VisualEditor to remove the content again if you have not yet saved the page or switched between visual and source editing mode.

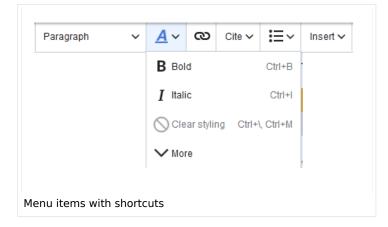
To paste content as plain text instead, use the shortcut Ctrl+Shift+v.



Shortcuts

If you want to apply multiple formatting options at the same time, shortcuts are often the quickest way. For example, to show text in bold and italic, highlight the text and press Ctrl+b (for "**bold**") and Ctrl+i (for "*italics*"). Even a link can be quickly inserted by pressing Ctrl+k. Pressing Ctrl+b again will cancel the bold. Multiple formats can be removed after text selection with Ctrl+m.

All available keyboard shortcuts are marked accordingly in VisualEditor next to each menu item.



Note: For a list of all available shortcuts, click on "Keyboard shortcuts" in the Visual Editor help menu (the question mark menu item).

Inserting other content

Many typical page elements such as images, files and tables can be integrated into your page from the *Insert* menu.

- File formats with a preview option: jpg/jpeg, png, gif, pdf
- File formats without preview option are always inserted as links (e.g., Microsoft Office formats)

If you want to learn more about inserting these elements, go to the following help pages:

- Images
- Files (PDF, xls, doc, ...)
- Tables



BlueSpice

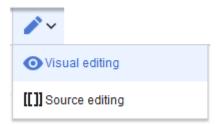
Wiki-specific content

Some functions in the *Insert* menu are little known from traditional word processing, but are quite typical for working with a wiki. Therefore, they are briefly introduced here. Find more information on the help pages here in the helpdesk or at mediawiki.org:

- **Comment:** Add comments to the page. These are only visible in the source code.
- Gallery: A simple picture gallery can support many process flows.
- Magic word: Wiki features such as signature, word counter, category tree or even process diagrams with draw.io can be integrated as a "magic word".
- Your signature: Only works on pages that allow signatures. Pages in the Namespace "Pages" are not included.
- Codeblock: Programming code is displayed here in clean code blocks, optionally with line numbers.
- **References list:** Creates footnote references.
- Chemical formula: The formula rendering uses an external service via Wikimedia's REST API.
- Math formula: An editor opens for entering a mathematical formula.

Switching between edit modes

When creating or editing a page, the page usually loads in visual editing mode. If you are familiar with the formatting language of MediaWiki ("Wikitext"), you can easily switch to source editing mode using the "Switch editor" menu item and edit your page content there:



Hints and tips

VisualEditor is optimized for editing web pages. That's why it has exactly the features that are often needed to create a wiki page. The consistent formatting of content supports the readability of your wiki content.

Text formatting

In the text formatting menu, the following additional options are available when a text passage has been selected:

Text color: different text colors can be selected via an inspector menu.



Center align: Text can be selected and centered paragraph by paragraph.

Indent: Text can be indented once (note: multiple indentation is only possible via the source text).

<u>A</u>	~	ര	Cite	~	≣	~	Ir
в	Bol	d			C	trl+B	
I	Ital	ic			C	Ctrl+I	
\mathbf{X}^{I}	Sup	erscrip	t		(Ctrl+	
\mathbf{X}_{I}	Subscript Ctrl+,						
A٩	Text color						
Ξ	E Center align						
Þ	Ind	ent					
÷	Stri	kethro	ugh	Cti	rl+Sh	ift+5	;
{}	<pre>{} Computer code Ctrl+Shift+6</pre>						
Text	form	atting	options				

Text formatting				
Undo function	Left arrow: Undo last action (greyed out: there is no last action yet) Right arrow: Restore last action (greyed out: there's nothing to restore yet)			
Format Paragraph	Here text can be defined as heading or specific paragraph type. <i>Note:</i> If you work in a table, the options will change accordingly (content cell and header cell):			
Style text	If no text has been selected before clicking on the " ${m A}$ " button and on a button, the text will be formatted from the current position of the cursor.			



Text formatting			
<u>A</u> ~	(More Info at mediawiki.org/wiki/Help:VisualEditor/User_guide /en#Getting_Started:_The_VisualEditor-Toolbar])		
Insert hyperlink	If no text was selected before the hyperlink dialog was opened, the link will be generated with a number:		
ග 	[1] To subsequently change the hyperlink description, just click on the link to open the edit menu. In a table, you may need to double- click the cell first and then click the hyperlink again.		
Cite	The citation menu is used to insert footnote references within the text.		
Structure	Formats ordered and unordered lists. If paragraph breaks or images need to be inserted within a bullet point, use Shift+Enter to avoid creating a new list item.		
I≡~	If you want to style numbered lists like 1, 1.1, 1.1.1, etc., you need to add some additional CSS instructions to the page <i>MediaWiki: Common.css</i> .		

Insert special content

Insert special content			
Insert menu			
Insert ~	Use the "insert" menu to insert various media (images, videos) and text formats:		
Media	Inserting pictures and videos		
Images and media	(Details on MediaWiki])		
Templates			



	Insert special content			
- Template	Include a template in the page.			
Tables Table	Tables are an important tool for formatting tabular page content.			
Comment Comment	Comments are not visible to readers, but only in edit mode. A comment can be inserted anywhere on a page. It is text-based and cannot be formatted.			
Magic word -v4.2.x	With a "magic word" you can insert certain wiki tags in your page. More about Magic words			
Gallery	Allows to display a set of images as a gallery. Formatting examples for the different settings can be found at mediawiki.org/wiki/Help:Images#Gallery_syntax			
Your signature	This option allows to add your wiki signature (User name and timestamp) at any location in the page.			
Code block	With code block various code examples can be entered, like e.g. in HTML syntax. The code is then displayed properly formatted: red text			
References list	This menu item creates a <references></references> tag at the location where it is inserted. The footnote references up to this point are then displayed at that location instead of the end of the page. Remaining footnotes in the page are still shown at the end of the page.			
Chemical formula	The formula rendering uses an external service via Wikimedia's REST API.			
Math formula	It opens an editor for entering a mathematical formula.			



Insert special content			
∑ Math formula	[[on MediaWiki]]		
Special Characters	Opens a panel to select special characters that are not available on your keyboard. To close the panel, click the menu item again.		

Page options

	Page options
Options menu	The options menu allows editing of all page settings. It is not
Options Options	This button allows the page settings and page information to be updated simultaneously within a dialog box. To change any page options on the page, you need to be in visual editing mode .
Categories	Here, you assign the page to one or more categories while in edit mode.
Page Settings	<i>Page redirection:</i> When the page is redirected, the content of the page is no longer displayed, but the target page is loaded directly.
Page settings	<i>Show Table of Contents:</i> By default, a table of contents is show if a page has more than three headings. You can use this setting to always force or suppress the table of contents.
	 Let this page be indexed by search engines: Only applies to publi search engines. The wiki's internal search is not affected. Show a tab on this page to add a new section: Not supported in BlueSpice 4 Discovery skin. Display title: Sets a title that is shown as page heading. It can be found by the search and is used in page lists created by Semantic MediaWiki inline queries.



		Page option	ns	
Advanced Settings		and is often appli wiki. If the title is	s setting hides the entire title ed on the main page or other not visible, the edit button is n click on all actions >	portal pages of the also not available.
		×	All actions	ACTIONS
Advanced settings		Views	Namespaces	Move
		View Edit Edit source + Page history	Manual Discussion New page New subpage New section New file	Copy Delete Refresh using ti Start a workflow
		Content actions Delete Move Protect Unwatch	Toolbox E-Mail What links here Related changes Upload file	Start a worknow Set expiry Set reminder Set page assignme Add to book
		Add to book Refresh Add to book Insert category Set page assignments Set reminder Set expiry Translate and transfer New file Import Word file Copy Start a workflow	Special pages Printable version Copy URL Page information Browse properties Cite this page Export pages Display readers QR code Workflows related to this page	DETAILS Page history Page information Browse properties all actions
		"all actions" Menu		
Languages 文A Languages			New	ice 4 Discovery sk
			ks are shown in the top menu. Help:Links#Interwiki_links	
Templates used		List the templates tha	at are embedded on the page.	
View as right-to-left		Support for languages	s that are read from right to le	ft. Clicking this
←[View as right-to-left	Ctrl+Shift+X		nats the page text. Click again	



		Page options
Find and replace		Words or characters can be searched and replaced directly on the
Q Find and replace	Ctrl+F	page. The "Undo" button can be used to cancel the change.

Troubleshooting: Visual editing is disabled

If you only have the source editing option in your editor toolbar, please contact an administrator of your wiki. The following settings must be checked in this case:

- Global settings via the configuration manager
- Namespace manager settings



Reference:BlueSpiceSmartList

Extension: BlueSpiceSmartList

\ominus all extensions

Overview				
Description:	Displays the last five changes of the wiki in a list			
State:	stable	Dependency:	BlueSpice	
Developer:	HalloWelt	License:	GPL-3.0-only	
Туре:	BlueSpice	Category:	Reporting	
Edition:	BlueSpice pro, BlueSpice free, BlueSpice Farm, BlueSpice Cloud	Version:	4.1+	



Overview

O View user help page

Features

BlueSpiceSmartList allows to insert a list of pages by using the following tags:

- <bs:smartlist /> / <recentchanges /> display a list of pages that were edited in the last 90 days. It can be filtered by namespaces or categories.
- Different modes are possible if the <bs:smartlist /> tag is added in source edit mode.
- <bs:newbies /> display a list of recently registered users.
- <bs:toplist /> display a list of most visited pages.

Technical Information

This information applies to BlueSpice 4. Technical details for BlueSpice Cloud can differ in some cases.

Requirements

MediaWiki: 1.38.0 BlueSpiceFoundation: 4.1

Integrates into

- BlueSpiceSmartList
- BlueSpiceUserSidebar
- ContentDroplets
- VisualEditor

Special pages

API Modules

• bs-smartlist-tasks

Hooks

- BSDashboardsAdminDashboardPortalConfig
- BSDashboardsAdminDashboardPortalPortlets
- BSDashboardsUserDashboardPortalConfig
- BSDashboardsUserDashboardPortalPortlets
- BSUsageTrackerRegisterCollectors

Blue Spice MediaWiki

Accessibility

Test status:	2-testing complete		
Checked for:	Web, Authoring tool		
Last test date:	2022-08-05		
WCAG level:	AA		
WCAG support:	partially supports (workaround: yes)		
Comments:	Authoring tool: Tag has to be added in source edit mode.		
Extension type:	core		
Extension focus:	editor		