

# **Read confirmation**

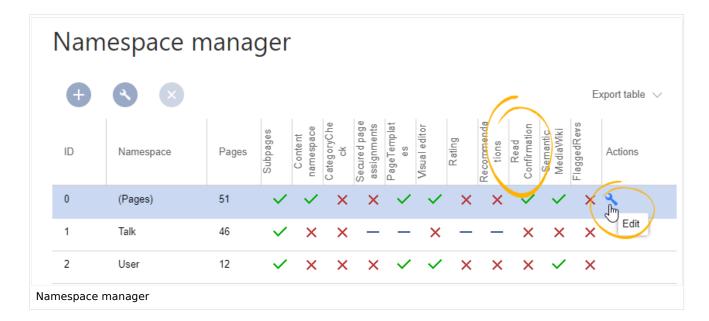
Namespaces can be configured so that a read confirmation is requested from users that assigned to a page when a page has a new version. A confirmation prompt will then appear for all assigned users.

Contents	
1 Activating read confirmations	2
2 Confirmation requests	2
3 Administration of read confirmations	2
4 Read confirmations and page approvals	3
5 Related info	3



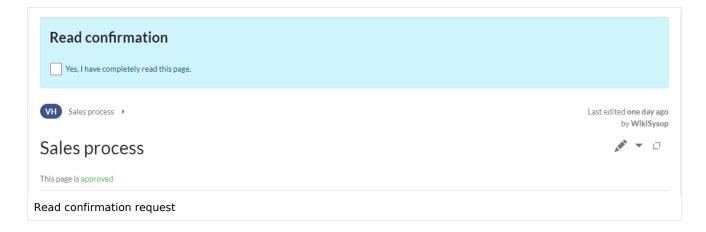
# **Activating read confirmations**

An administrator must enable read confirmations in the Namespace manager:



## **Confirmation requests**

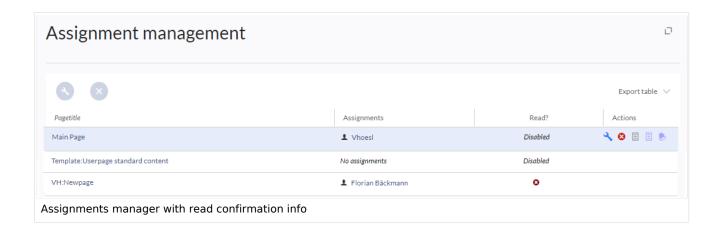
After a page revision, the read confirmation message box is displayed to the assigned users. After checking the "Yes, I have completely read this page" checkbox, the page will be marked as read by this user.



### Administration of read confirmations

Wiki admins (*admin, maintenanceadmin, structuremanage*r roles) can see an overview of all read confirmations on the Assignments management page.





Read confirmation information is shown in the columns Read? and Actions.

- Read confirmation not enabled: BlueSpiceReadConfirmation is not enabled for the namespace to which the page belongs.
- Not read: Not all assigned users have read the page.
- Read: All assigned users have read the page.
- Actions: In the columns for actions, there are two items related to read confirmations.
  - (1) Read confirmation log: Link to the read confirmation log for the page.
  - O (2) Request read confirmation: Users get a reminder for their read confirmation.
  - O (3) View the status of read confirmations (eye icon): A list of assigned users and the status of their read confirmations.



# Read confirmations and page approvals

If the approval feature is activated in a namespace at the same time, the read confirmation is triggered when a new draft is created. This can be changed via server configuration so that the read confirmation is required after the draft page has been approved.

# Page assignments





Technical Reference: BlueSpiceReadConfirmation