

# Notifications

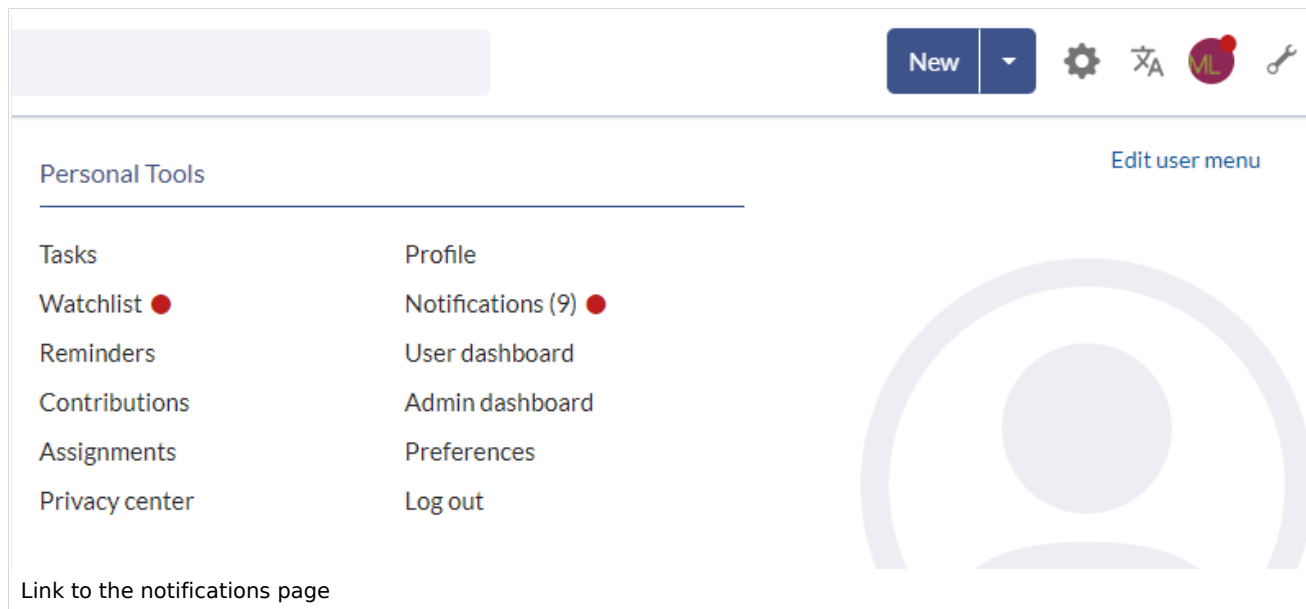
Registered wiki users receive notifications for a variety of changes to the wiki. Users can set their notification preferences as needed.

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## Viewing notifications

To access the notifications page, click on your profile picture (1) and then click on *Notifications* in the Personal Tools (2). A red indicator is displayed if there are new notifications waiting.



The notifications page shows all incoming notifications.

The screenshot shows the 'Notifications' page interface. Callout 1 points to the 'Recent activity' sidebar, which lists pages with unread notifications: 'local' (6), 'QM:Preparing an Offer' (2), 'QM:Quality Management Repr...' (1), 'QM:Quality Assurance Product' (1), 'QM:Quality Assurance' (1), and 'Creating a Page' (1). Callout 2 points to the status filter tabs: 'All', 'Read', and 'Unread'. Callout 3 points to the settings gear icon and the 'Mark all as read in selected wiki: local' link. Callout 4 points to a notification entry: 'Ndawson assigned you to BlueSpice', which includes a status icon (a blue dot) and a '1mo' timestamp. The main content area shows notifications grouped by date: '25 October 2019' and '24 October 2019'. A 'Mark group as read' button is visible for the 24th.

Notifications page

The following features are available:

- 1 - Recent activity:** The filter lists notifications by page. Clicking on a page name will only show the notifications for that page.
- 2 - Status filter:** You can view all notifications as well as read or unread notifications.
- 3 - Settings menu:** Here you can go to the settings page to choose the type of notifications you want to receive.
- 4 - Notification:** Clicking on a notification will mark it as read. Alternatively, you can click the blue status icon. Read notifications are marked with a dark background and a blank status icon.

## Notification settings

### Note:

- You are not notified about your own edits.
- No notifications are generated for page changes marked as "minor edit".

The dialog box has a title bar with 'X', 'Save your changes', and a 'Save changes' button. Below is a 'Summary:' section with a text area labeled 'Describe what you changed'. At the bottom, there are two checkboxes: 'This is a minor edit' (checked) and 'Watch this page' (unchecked).

The following settings are available:

- **E-Mail options:**
  - *Send me:* Frequency of notifications (none, immediately, daily, weekly)
  - *Send to:* If you enter or change the e-mail address here, it will be changed for the entire wiki (i.e., under your profile data).
  - *Email format:* (HTML or plain text)
- **Notify me about these events:** E-mail and wiki notifications for different events can optionally be activated or deactivated here. You can see a description of the event by clicking on the info icon. Grayed out checkboxes cannot be activated or deactivated and are set the same for all users.
- **Notifications on namespace events** (always both in e-mail and in the wiki):
  - when creating pages in a namespace when editing pages in a namespace
- **Notifications on categories** (always both in e-mail and in the wiki):
  - when a page is added or removed from a category listed here
  - when a change is made to a page associated with that category



[Technical Reference: BlueSpiceEchoConnector](#)