

# Contents

1. File:something went wrong.png	
2. Manual:Extension/VisualEditor/Insert images	
3. User:Ptechnik	



- File
- File history
- File usage
- Metadata

	Something went wrong	
file inc	A file with this name exists already, please check <b>File:media_settings_2.0.png</b> if you are not sure if you want to change it. thumb	
(Main Name	n) Dismiss	~

No higher resolution available.

something\_went\_wrong.png (555 × 356 pixels, file size: 20 KB, MIME type: image/png)

### File history

Click on a date/time to view the file as it appeared at that time.

	Date/Time	Thumbnail	Dimensions	User	Comment
current	15:02, 14 December 2021	A de with this name cells pinced, person creat A de with this name cells pinced, person creat Face-ment, settings, 2.8 Angl system of save flyow and the thought it for the same cells pinced, person creat the same cells pinced pin	555 × 356 (20	KB&daktion (talk   co	ntribs)

You cannot overwrite this file.

## File usage

The following page uses this file:

Manual:Extension/VisualEditor/Insert images



### Metadata

This file contains additional information, probably added from the digital camera or scanner used to create or digitize it.

If the file has been modified from its original state, some details may not fully reflect the modified file.

Horizontal resolution 37.79 dpcVertical resolution37.79 dpc

## Images

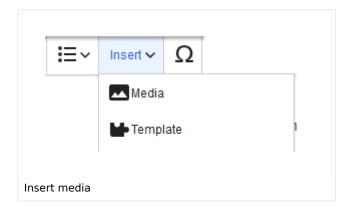
#### Contents

1 How to insert an image on a page	. 4
1.1 Details	. 5
1.2 General settings	. 7
1.3 Advanced settings	. 8
2 Inserting images with drag-and-drop	11
2.1 Drag-and drop settings v4.3+	12
3 Images and namespaces	12
4 Changing an embedded image	12



## How to insert an image on a page

In addition to text, images are probably the most important components of typical content pages. With VisualEditor, the images can be uploaded, inserted and formatted all in one step. Images are inserted via the menu item *Insert > Media*.



The dialog box Media Settings opens.

Cancel		Media settings	Uploa
Search	Upload	Advanced search	
Content cell	¢	ontent cell.png	×
Bluespice	, please clo	upload this file under the polic ose this dialog and try another n o try the default upload page.	
Bluespice	, please clo	ose this dialog and try another n	
Bluespice	, please clo	ose this dialog and try another n	

After uploading, you can edit the image settings: Details, General Settings, and Advanced Settings.



## Details

			1
Co	ntent cell	~	
Details			-
Target name	space		
(Main)			~
Name			
content cell			*
filename. ) include the	escriptive title for the f You may use plain lang e file extension.		
Description			
	cribe everything notabl e main things that are		
Categories			
Ac			

Here you can assign a namespace and categories to a picture.

- **Target namespace:** The picture can be assigned directly to a namespace. The access rights of the namespace are also applied to the image. This means that only users with access to the namespace can view the image on the wiki.
- **Name:** Choose a name that makes it easy to find the image later during an image search. Or simply leave the current file name.
- **Description:** The description is mainly useful for photos or infographics when the image name does not adequately describe the image content.
- **Categories:** Here, the picture can be assigned to categories.

**Note:** When uploading a new file, you should check the file/page name for unusual special characters (e.g., ", \$, /, < , >, [,], {,], {,}). Change the name to include only standard characters, since the server file system could have problems with them or since some characters have special meanings in MediaWiki.

The special characters ( , ) , & , + can be used and are translated into their equivalent %-hex notation.

: will be converted to spaces, unless it is part of an existing namespace prefix.



**Error message when saving:** If the image already exists, an error message is displayed. If you want to overwrite the existing file, you can click on the file name and overwrite the file via the image page in the wiki. This is done by clicking the "Upload a new version of this file" link in the "File Versions" section. In VisualEditor itself overwriting an image does not not work.

	Something went wrong
file ind Detai Targe	A file with this name exists already, please check <b>File:media_settings_2.0.png</b> if you are not sure if you want to change it. thumb namespace
	Dismiss



BlueSpice

Cancel	Media settings	Apply changes
General settings	instert 2.0.0.png (description page)	
Advanced settings	Caption	í
	← A v ∞ Citev Insertv	Ω
	1	
	Alternative text	<b>(i)</b>
	screenshot; insert	
	screenshot, insert	

In the general settings, the image descriptions are added.

**Caption:** The caption is shown with framed images and thumbnails. Note: If you change an image to frameless and then back to "framed", you need to re-enter the caption.

**Alternate text:** The alternate text should be entered for each image since it replaces the image in certain contexts. For example, this so-called "alt" text is used by users who work with screen readers. Screen readers are used by users with visual limitations, but search engines can also read this text. In some business areas, the indication of the "alt" text is also required by law. If you are not sure, ask your company accordingly.



## Advanced settings

<ul> <li>General settings</li> </ul>	Position	(i)
Advanced settings		_
	Wrap text around this item	3
	🔲 🔲 Left 📄 Center 📑 Right	
	Image type	(j
	Basic	~
	Border	
	Image size	()
	Default Custom	
	Custom 350 ×	371 px
	Make full size	371 px
Change image		
	s: position (image aligni	

In the advanced settings, you can set the position (image alignment), image type, image width and image height.

The following settings are possible:

- Position:
  - Wrap text around this item: If unchecked, the image is left-aligned between two paragraphs. If checked, one of the following positions can be selected:
    - *Left:* The image is displayed on the left side of the text. The content surrounds the image.
    - *Center:* The image is displayed centered between two paragraphs.
    - *Right:* The image is displayed to the right of the text. The content surrounds the image.
- **Image type**: If you insert an image with VisualEditor, the image is usually linked to the Media Viewer. To suppress the link on an image, you must add an empty link attribute to the image tag in the source code:
  - o frameless picture with link (standard): [[File:adult-chair-company-380769.jpg|frameless]]
  - o frameless picture without link: [[File:adult-chair-company-380769.jpg|frameless|link=]]

Image type	Output	Description
		The preview picture shows the image with a



lmage type	Output	Description
Thumbnail	This is the caption	standard width of 300px. The width can be adjusted as required. In addition, the caption
		is displayed below the picture. A preview icon indicates that the image can be viewed in a larger size.
		The frameless version shows the picture without a frame. The width can be adjusted as required (here we set the example to 300px).
		The caption does not appear below the picture. By default, the image is inserted



Image type	Output	Description
Frameless		without text wrapping. It will break up a sentence exactly where it is inserted. By default, the image is centered. However, the image size and position can be adjusted as needed.
Frame		The framed version is similar to the preview picture. Compared to the preview, the magnifying glass symbol is not displayed and the image is inserted on the page full- size. The size cannot be adjusted.



lmage type	Output	Description
Basic		The basic version is like the frameless version. By default, text does not wrap, but the text is separated at the point where the image was inserted. The image is inserted in full width, while the frameless image is inserted in miniature image width (300px). The size can be adjusted.

#### • Image size:

- Standard: sets the image width to 300px (unless the standard width has been changed in the user preferences).
- *Custom:* allows setting a custom size.
- Make full size: resets the size to the actual image size. Note: An image cannot be set to a larger dimension than the actual image dimension.

### Inserting images with drag-and-drop

In visual edit mode, an image can be dragged directly from the file folder into the wiki with the mouse. It is important that the position for inserting the image shows a horizontal line before you drop the image. Otherwise the image will not be uploaded or inserted.



+ Copy						
Line indicating the insert position during drag-and-drop						

## Drag-and drop settings v4.3+

The standard image settings that should be applied when placing an image via drag-and-drop can be adjusted in the Config Manager.

#### Images and namespaces

You can save pictures and files in the general namespace *(pages)*. If pictures should be accessible by all users, you can save these pictures in the main namespace if other namespaces have access restrictions. If you have created additional namespaces, you can also save images in these namespaces if you have the necessary access rights. Images are then only shown to users who have the necessary read permissions in these namespaces.

In the upload dialog, the namespace field always suggests the namespace of the current page for the image upload.

### Changing an embedded image

**Different image:** In the editing mode of the page, it is possible to edit the image with a doubleclick. Use the "Change image" button to exchange the image with a different image.

**Same image with different version:** If you want to use a new version of the same image, open the "Special:Upload file" page in a new browser tab (so that you don't lose any changes on your wiki page). There, you can save already existing pictures with the same name again. The original image is kept as a version.

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