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## Extension/Reminder

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## Manual:Extension/BlueSpiceReminder

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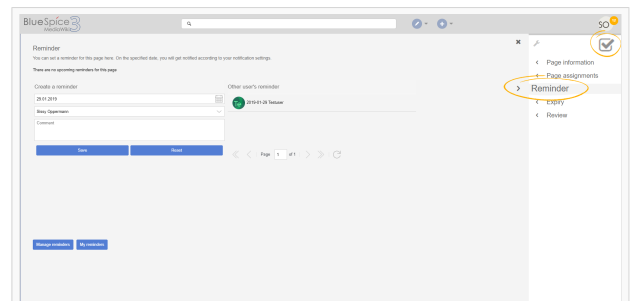
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## What is BlueSpiceReminder?

**BlueSpiceReminder** allows users to keep track pages by creating reminders for a particular date.

## Where to find BlueSpiceReminder

Reminders are set in the QM tools under the "Reminders" menu item.



Reminders in the flyout

## Usage

In the flyout page, the following reminder elements can be specified:

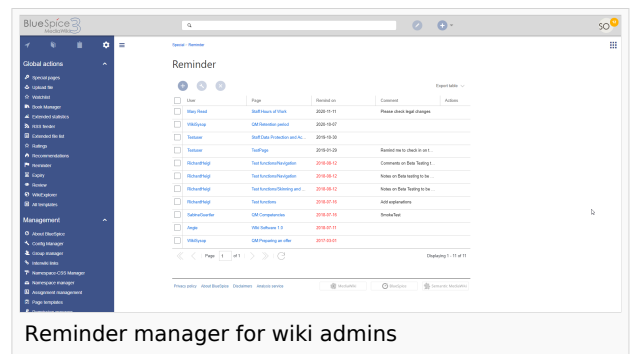
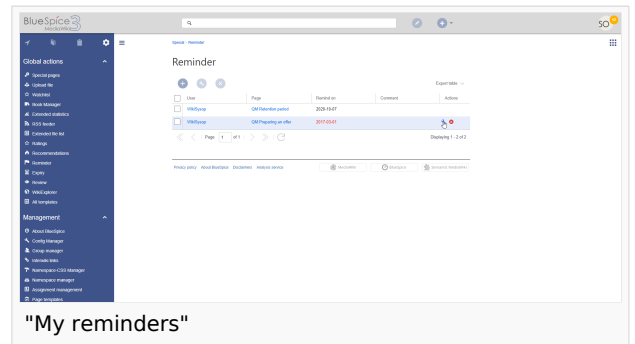
- **Date:** Date on which the reminder is due
- **User:** defaults to the currently logged-in user, but can be changed to a different user
- **Comment:** An optional comment text to be shown when the reminder is due.

Once all fields are set, click "Save" to save the reminder.

On the right is a list of all reminders set for other users for the current page.

At the bottom of the page, there are two buttons that open the reminder overview:

- **Manage reminders:** Available only for wiki admins - opens `Special:Reminder` and shows a list of all reminder for all pages and all users. Wiki admins can delete reminders or edit the due date and other details.
- **My reminders:** Opens `Special:Reminder` /`USER_NAME` and shows the reminders for the currently logged-in user. It has the same functionality as "Manage reminders", just in the scope of the current user.



## Related info

- [Reference:BlueSpiceReminder](#)