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Category:Administration

Pages in category "Administration"

The following 5 pages are in this category, out of 5 total.

E

- [Manual:Extension/BlueSpiceConfigManager](#)
- [Manual:Extension/BlueSpiceDiscovery/Footer](#)
- [Manual:Extension/BlueSpiceDiscovery/Main navigation](#)
- [Manual:Extension/BlueSpiceExtendedStatistics](#)
- [Manual:Extension/BlueSpiceNamespaceManager](#)

Config manager

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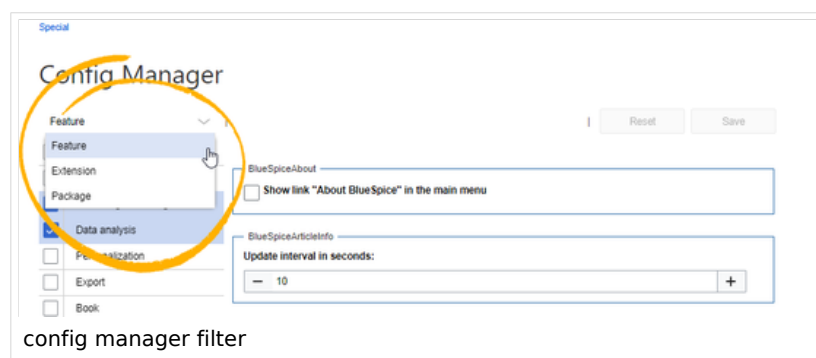
With the Config manager, a wiki user with *sysop* rights can manage wiki-wide settings in one place. In the [navigation](#), it is located at *Global navigation > Management > Configuration*. This link loads the page *Special:BluespiceConfigManager*.

Layout

Filter options

All settings can be accessed through the following filter options:

- **Feature:** group by type of functionality the setting belongs to (search, administration...)
- **Extension:** group by extension name
- **Package:** group by BlueSpice edition and services (BlueSpice free, BlueSpice pro, Matomo)



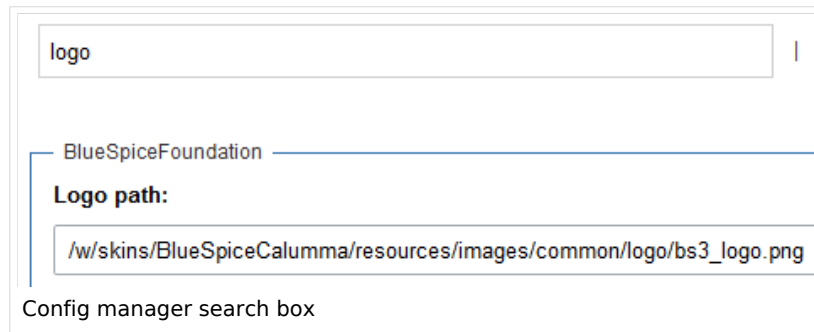
All settings are available in any type of grouping. Changing the grouping type does not add or remove setting options. It just groups them differently. After settings are adjusted, they can be saved by clicking *Save*, or cancelled by clicking *Reset*.

Note: If a server administrator has configured a setting to no longer be writable, it will be shown as greyed-out in the config manager. You will have to talk to your server administrator about changing such a setting.

Searching for settings

A search bar is located above the list of settings. Type in a keyword such as "logo" to find the corresponding setting. The search returns settings regardless of the currently selected group.

Note: The search field has to be empty if you want to see the filter menu instead of the search.



The screenshot shows a configuration window for the BlueSpice Foundation. At the top, there is a text input field containing the word "logo". Below this, the text "BlueSpiceFoundation" is displayed. Underneath, the label "Logo path:" is followed by a text input field containing the path `/w/skins/BlueSpiceCalumma/resources/images/common/logo/bs3_logo.png`. At the bottom of the window, the text "Config manager search box" is visible.

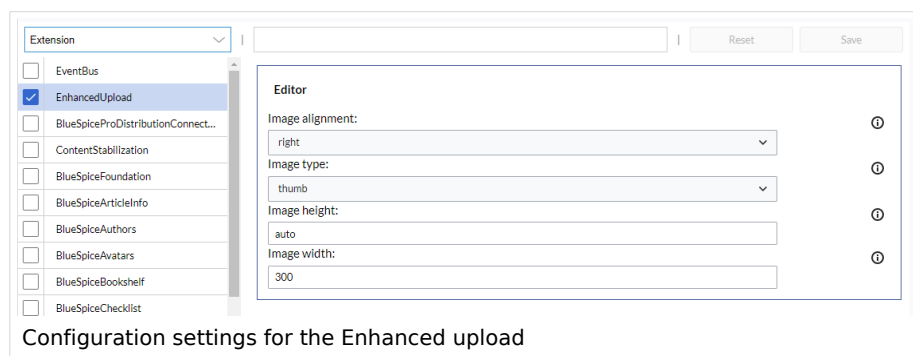
Settings by extension

EventBus

Eventbus sends notifications to external urls in case something happens in the wiki. For example, if a page is created, an external service could then be started and create a pdf of that page. See the extension's page on mediawiki.org.

EnhancedUpload v4.3+

Sets the defaults for the [advanced image settings](#) when uploading and embedding an image into the wiki via drag-and-drop functionality. The default settings determine the orientation, type, and size of the image. These can be adjusted after embedding via the "Advanced settings" of the image on the page.



The screenshot shows the configuration settings for the EnhancedUpload extension. On the left, a list of extensions is shown with checkboxes. "EnhancedUpload" is checked. On the right, the "Editor" section contains four settings: "Image alignment:" set to "right", "Image type:" set to "thumb", "Image height:" set to "auto", and "Image width:" set to "300". Each setting has a help icon (i) to its right. At the bottom, the text "Configuration settings for the Enhanced upload" is displayed.

BlueSpiceFoundation

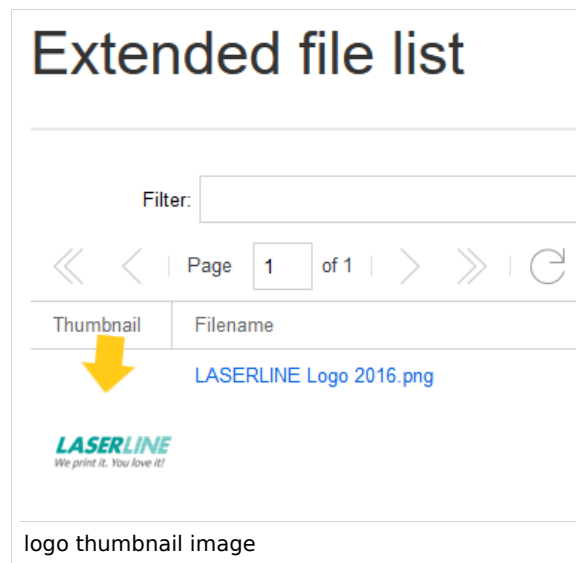
Updating logo and favicon

Note: Since BlueSpice 4.2, the logo and favicon can also be managed via the page [Special:Flexiskin](#) together with further skin customizations.

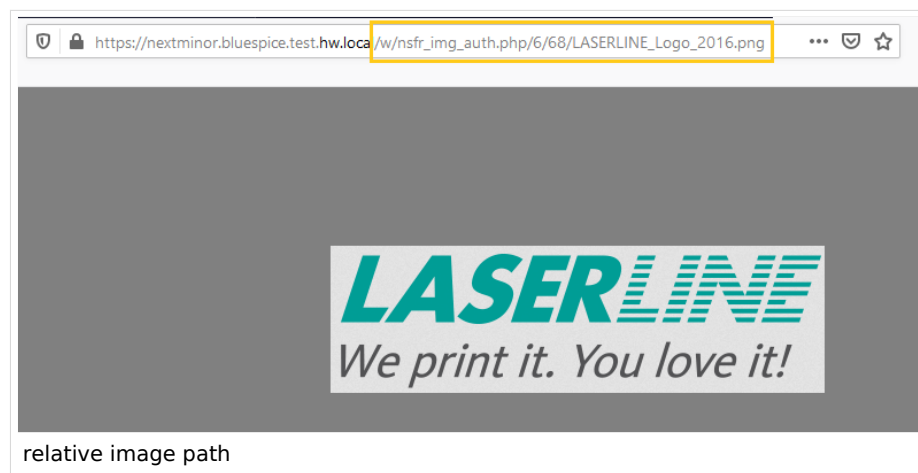
- **Logo path:** The logo image should be stored in the `/images` folder of your installation. If you store it in the `/skins` folder of your BlueSpice installation, it could be overwritten with an upgrade.

To upload the logo directly in the wiki:

1. **Upload** the logo on the page from the menu *Global actions > File list (Special:ExtendedFilelist)*.
2. **Click** on the thumbnail image of the logo. This opens the logo on a separate page.



3. **Copy** the relative logo path from the address bar. In a typical Wiki configuration, this path starts with */w/....*.



4. **Paste** the logo path into the text field for the logo.

5. **Click Save.**

6. **Refresh** the page (Strg+F5).

If the uploaded logo is too large, you can add the following code snippet to the page *MediaWiki:Common.css*. This automatically adjusts the image to the height of the main toolbar:

```
.bs-logo a {background-size: contain;}
```

- **Favicon path:** The favicon image should be stored in the */images* folder of your installation. If you store it in the */skins* folder of your BlueSpice installation, it could be overwritten with an upgrade. [Favicon images](#) have the file extension *.ico*.

System

- **Allowed file extensions:** For security reasons, the types of files that users can upload are restricted. Here, you can allow additional file formats. If a file format is blacklisted in the server configuration, adding this file extension here will not allow this file type to be uploaded. See [mediawiki.org/wiki/Manual:\\$wgFileExtensions](https://mediawiki.org/wiki/Manual:$wgFileExtensions) for more info.

XML file type: v4.x++

The *xml* file type is blacklisted since MW 1.39 and has to be allowed in *LocalSettings.php*:

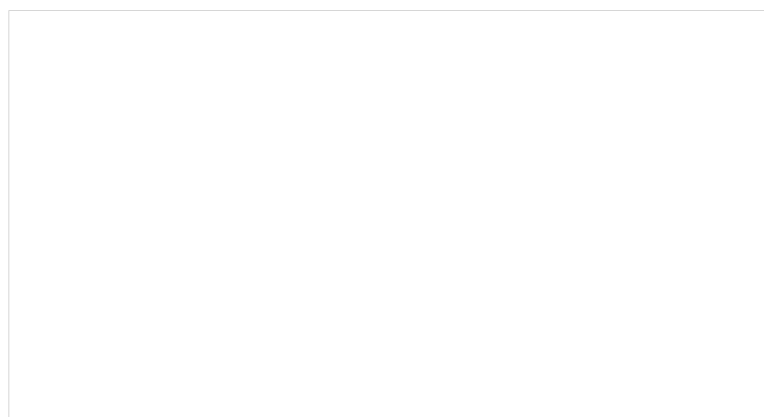
```
$GLOBALS['wgProhibitedFileExtensions'] = array_diff( $GLOBALS['wgProhibitedFileExtensions'] ?? [], [ 'xml' ] );
$GLOBALS['wgMimeTypeExclusions'] = array_diff( $GLOBALS['wgMimeTypeExclusions'] ?? [], [ 'application/xml', 'text/xml' ] );
```

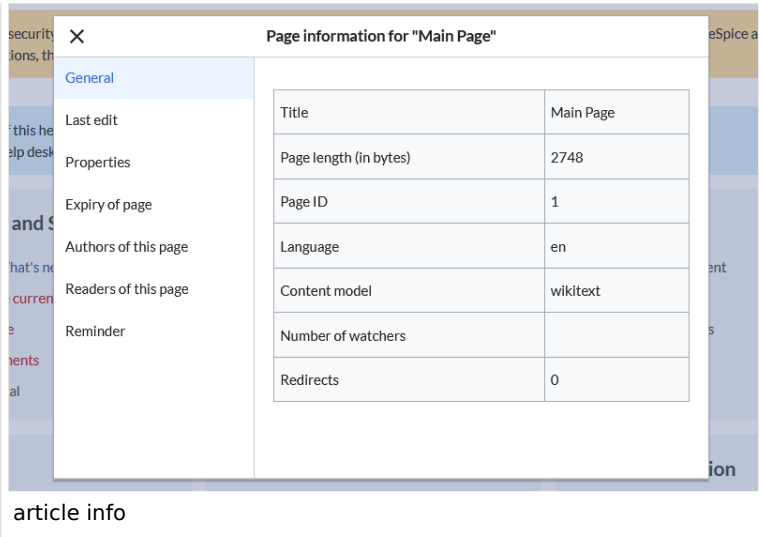
- **Allowed image extensions:** The standard web image types are listed here. In general, you want to restrict image uploads to web images. See developer.mozilla.org/en-US/docs/Web/Media/Formats/Image_types for more on browser-supported image types.

BlueSpiceArticleInfo

BlueSpiceArticleInfo, together with *BlueSpiceAuthors*, *BlueSpiceReaders*, and *BlueSpiceExtendedSearch* is part of the *Page information* in the quality management tools.

- **Update interval in seconds:** Sets the refresh rate for the "Last edit" value. By default, this date is updated every 10 seconds via JavaScript.

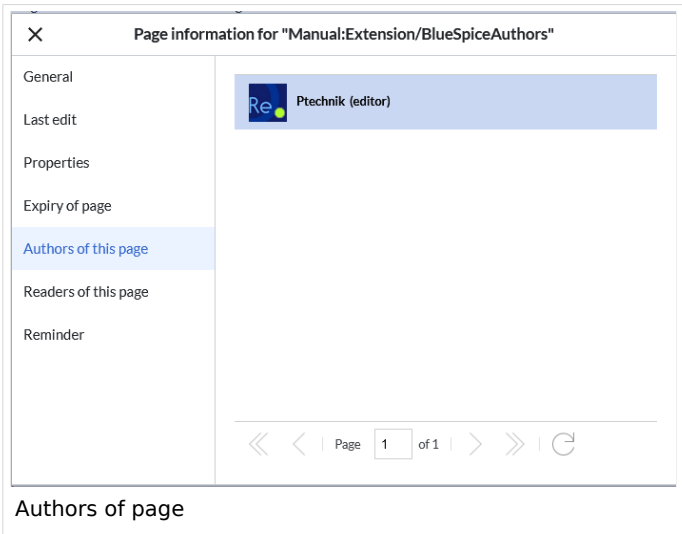




BlueSpiceAuthors

BlueSpiceAuthors, together with BlueSpiceArticleInfo and BlueSpiceReaders, is part of the Page information in the quality management tools.

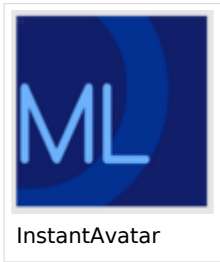
- **Display authors:** Show or hide authors on the page information page.

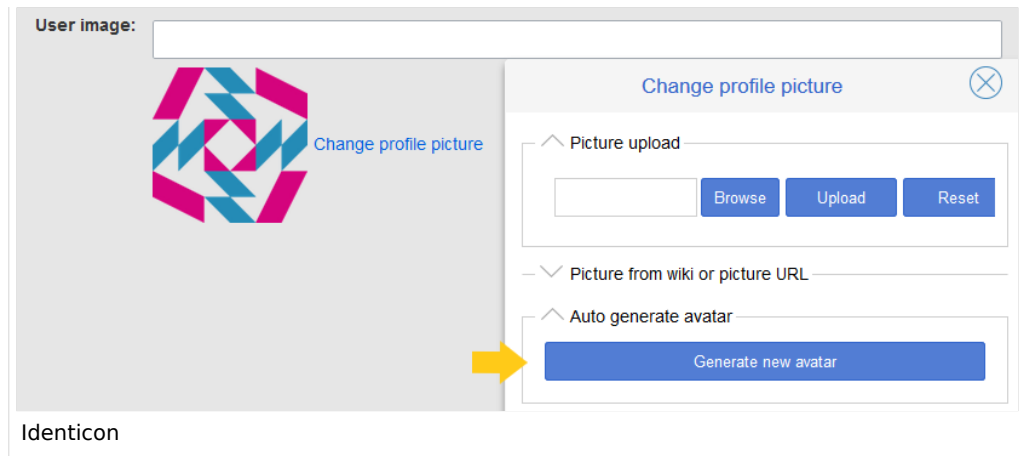


BlueSpiceAvatars

An avatar image is automatically generated if the user does not upload a profile picture or if the user decides to create an avatar image in the preferences.

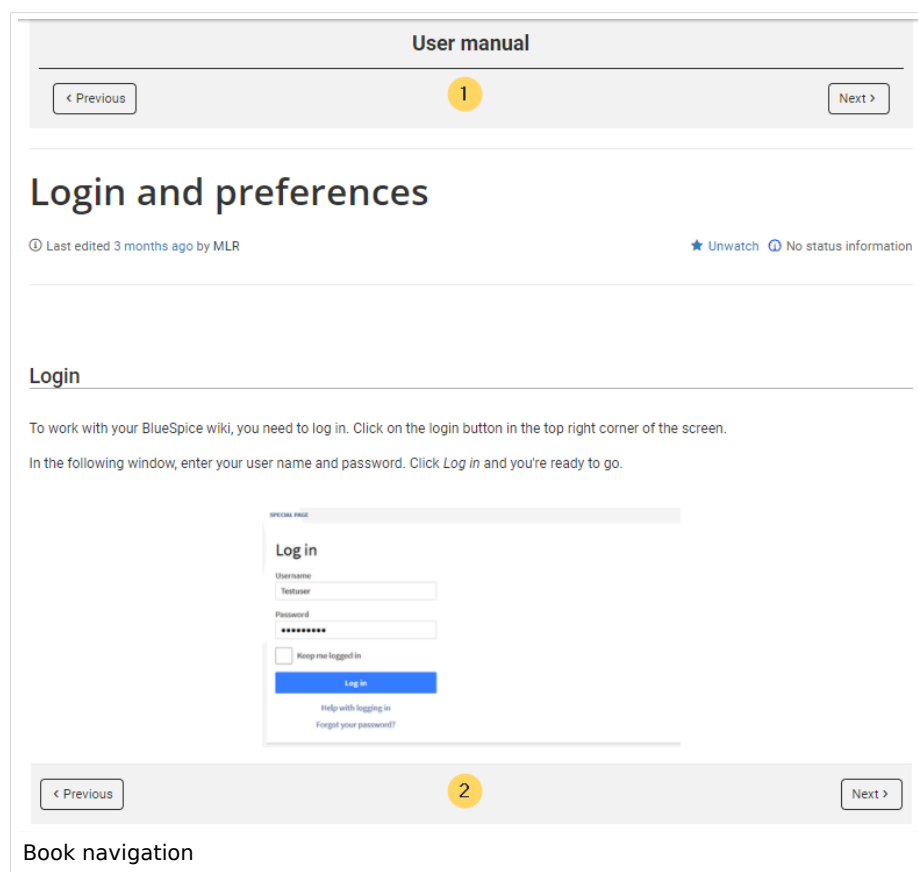
- **Generator**
 - **InstantAvatar:** Generates an avatar image based on using the initials of the Real name or the Username
 - **Identicon:** Generates an avatar image based on parts of the user's IP address.



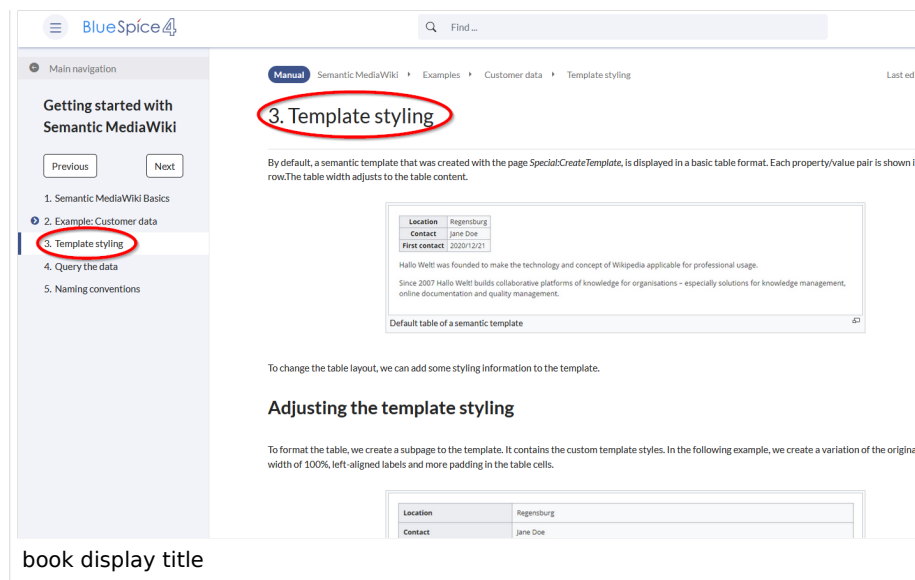


BlueSpiceBookshelf

- **Show book chapter pager after content:** Displays previous/next book page navigation at the end of each book page. (1)
- **Show book chapter pager before content:** Displays previous/next book page navigation at the beginning of each book page. (2)

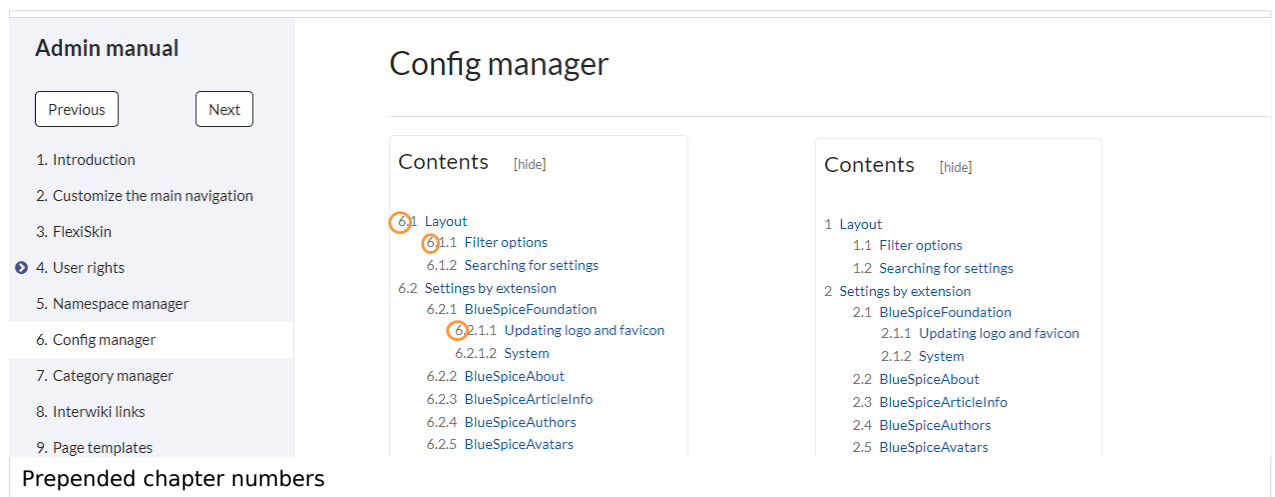


- **Use the display title from book source on article:** Shows the title from the book navigation as page title instead of the page name.



Note: If the page additionally contains a `{{DISPLAYTITLE}}` tag, the display title of the page is shown instead of the book title.

- **Prepend article table of contents and headlines with book numeration:** The page TOC does not start with the main heading 1, but with the actual number from the book chapter (see screenshot). If users have activated in their [user preferences](#) to "auto-number headings", the numbering system is matched accordingly.



- **Suppress namespace prefix of book articles in output:** The namespace prefix of an article is not shown in PDFs.

BlueSpiceChecklist

- **Mark checklist changes as minor edit:** If this setting is active, changes to a checklist (for example, checking a checkbox) in view mode are logged as minor edits. If this setting is inactive, a change to the checklist is recorded as a regular version in the page history.

• (cur | prev) @ 12:01, 2019 December 5 ML Mlink-rodrique (talk | contribs | block) m (2,820 bytes) (+9) .. (Unchecked checkbox #1) (rollback 6 edits | undo) (Tag: Checklist change)

minor edit

BlueSpiceExtendedSearch

- **External file paths:** External locations to scan for and index files from. These locations are entered in key/value pairs of Physical path and URL prefix.
 - *Physical path:* Storage path. For mounted drives, for example: *X:\Documents*
 - *URL prefix:* All files indexed from the indexed physical location are prefixed in the search results. It should be used if files are available from a web server. By default, the URL prefix is set to the same value as *Physical path*.

Examples for external file paths

Example file	Phys. Path	URL Prefix	Link in results list
S:\Sales\Info\glossaryy.pdf	S:\	file:///S:/	file:///S:/Sales/Info/glossary.pdf
		https://sharepoint/Sales/ documents/	https://sharepoint/Sales/ documents/Sales/Info /glossary.pdf
		https://intranet/showdocs inline.aspx?path=	https://intranet/showdocsinline.aspx? path=/Sales/Info/glossary.pdf
/var/www/bluespice/w /mounted_ share/Sales/Info /glossary.pdf	/var/www /bluespice/w/ mounted_share/		https://wiki.company.local/w /mounted_ share/Sales/Info/glossary.pdf

Feature: System Skinning Data analysis Personalization Book Export Content structuring Quality assurance **Searching and Navigation** Editor Administration

BlueSpiceExtendedSearch

External file paths ⓘ

No values set!

Add new entry

Physical path: S:\ * URL prefix: file:///S:/ ✓ 1

☐ Use simple autocomplete ⓘ

☐ Automatically set language filter ⓘ

Exclude patterns

No values set!

Add new entry

Physical path: * Exclude regular expression pattern: * ✓

Add an external file path: (1) confirm the checkmark and (2) save the settings.

- **Use simple autocomplete:** forces a more compact autocomplete (1-column Sales thumbnail preview).

Configu

Configure search

Configuration

Getting started - Login and configuration

Robot Configuration

Create and configure articles

ExtendedSearch configuration

Setup:Installation Manual/System Configuration/Apache Tomcat

+ Create page "Configu"

Search full text

compact autocomplete

Configu

Configure search

Configuration

Getting started - Login and configuration

Robot Configuration

Create and configure articles

ExtendedSearch configuration

Setup:Installation Manual/System Configuration/Apache Tomcat

VisualEditor configuration

+ Create page "Configu"

Search full text

Salesautocomplete

- **Automatically set language filter:** The search only returns pages whose language (PageLanguage) is identical to the user language (Language). Users can set their language in their [preferences](#). By default, the language of content pages is the same as the installation language (ContentLanguage) of the wiki. Some extensions can set the language of individual pages independently of the content language of the wiki.. (See: https://www.mediawiki.org/wiki/Manual:Language#Page_content_language). In many wikis, activating this filter has little effect.
- **Exclude patterns:** Files at external file locations can be excluded from search based on regular expression patterns.

BlueSpiceExtendedStatistics

- **Exclude these users:** Some user groups, like WikiSysop can skew the statistics, for example the statistics for search queries or because they complete automated maintenance tasks. These types of user groups can be excluded from the statistical results.
- **Maximum number of interval steps:** Sets the size of the x-axis for the results. For a few days, select the interval *Day* or *Calendar Week*, for periods over one year, select *Year* or *Month*. If you do not get any results for your query, try to adjust the interval accordingly.

BlueSpiceInsertCategory

- Insert category with its parent categories
- Preset categories of a page in the upload dialog

BlueSpiceInsertLink

- **Allow unmapped links:** if there is no prefix in the map, the link will still be inserted. Example: S:\HR. If this setting is unchecked, the link will not be inserted.
- **Allowed locations for external files:**

Example file	Filesystem prefix	Web accessible Prefix	Link output
S:\Sales\Info\glossaryy.pdf	S:\	file:///S:/	file:///S:/Sales/Info/glossary.pdf
		https://sharepoint/Sales/documents/	https://sharepoint/Sales/documents/Sales/Info/glossary.pdf
		https://intranet/showdocs inline.aspx?path=	https://intranet/showdocsinline.aspx? path=/Sales/Info/glossary.pdf
/var/www/bluespice/w /mounted_			

Example file	Filesystem prefix	Web accessible Prefix	Link output
share/Sales/Info/glossary.pdf	/var/www /bluespice/w/ mounted_share/		https://wiki.company.local/w /mounted_ share/Sales/Info/glossary.pdf

When a new entry is added, it has to be confirmed by clicking the checkmark next to it before saving the page.

InsertLink configuration options

BlueSpicePageTemplates

- **Force target namespace:** The page is always created in the target namespace that is associated with the template, even if the user provided a different namespace prefix. In the screenshot below, the user wants to create the page "NewPage" and then selects a template for the QM namespace. The page is, therefore, created as "QM:NewPage" if this setting is activated.

force the namespace of the template

- **Hide default templates:** Hides the default *Empty page* template.

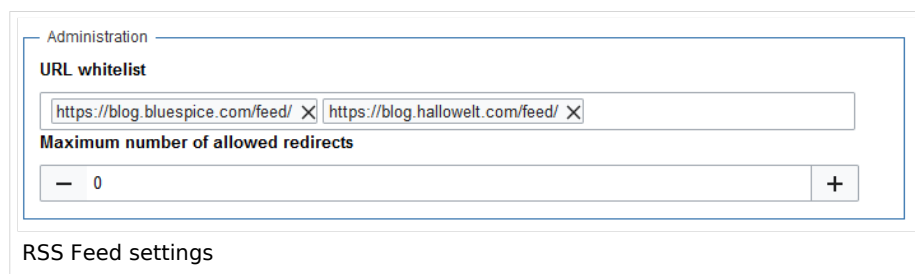
- **Hide template if the page is not to be created in the target namespace:** Depending on the namespace prefix of the page to be created, templates that are associated with other namespaces will not be shown to the user for selection.

BlueSpicePermissionManager

- **Backup limit:** Sets the number of backups for the permissions manager. Each time the page *Special:PermissionManager* is saved, a backup is created. If the backup limit is set to 5, the last five versions of the permissions configuration are saved as backups.

BlueSpiceRSSFeeder

- **URL whitelist:** RSS feeds need to be whitelisted here by an administrator before they can be displayed in a wiki page.
- **Maximum number of allowed redirects:** If there are URL redirects for any of the whitelisted URLs, the number of redirects needs to be adjusted (usually to 1 or 2).



Administration

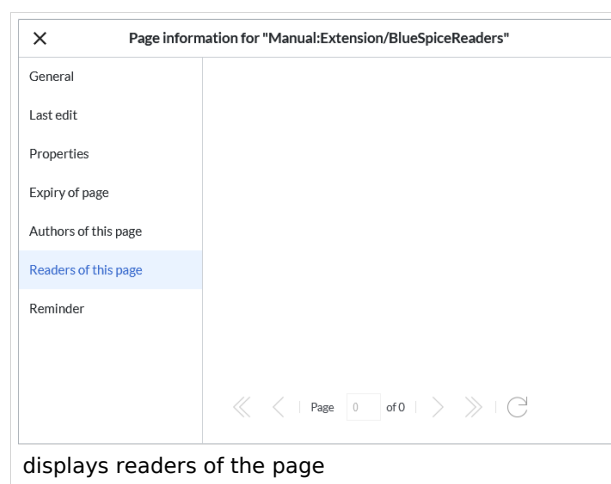
URL whitelist

Maximum number of allowed redirects

RSS Feed settings

BlueSpiceReaders

- **Number of readers to display:** Sets the number of readers that are displayed on the Page information in the Quality management tools.



Page information for "Manual:Extension/BlueSpiceReaders"

General

Last edit

Properties

Expiry of page

Authors of this page

Readers of this page

Reminder

Page 0 of 0

displays readers of the page

BlueSpiceSaferEdit

- **Interval for lookup for concurrent editings:** Sets the time in seconds for checking if another person is editing the page.
- **Show name of current editor:** Shows or hides the name of the user who is currently editing the page.

BlueSpiceUEModuleBookPDF

- Table of Contents
 - *Only article titles (indent by grade):* Only shows the article titles in the main contents table of the PDF.

Table of contents	
1 Introduction	3
2 Wiki pages model	4
3 User rights	7
3.1 Group manager	15
3.2 Permission manager	18
3.3 User manager	24
4 Namespace manager	28

PDF table of contents without article TOCs

- *Embed article TOCs (No indent of article titles):* Shows the table of contents for each article in the main contents table of the PDF.

Table of contents	
1 Introduction	5
2 Wiki pages model	6
1 The pages modell	6
2 Page types	6
2.1 Special page	6
2.2 Content page	7
2.3 Wiki page	7
2.4 Category page	8
2.5 File / image (description) page	8
3 User rights	9
3.1 Group manager	17
1 Accessing the group manager	17
2 Functionality	18
3 Assigning roles and users to groups	18

Embed article TOCs

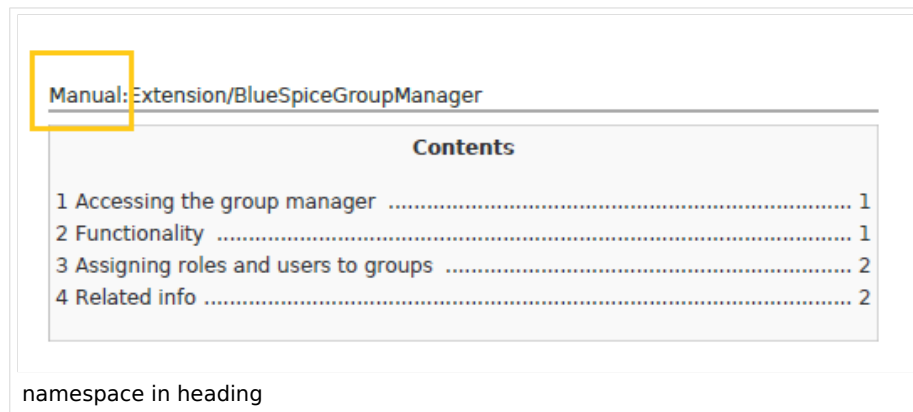
BlueSpiceUEModuleHTML

- **Hide namespace prefix in HTML:** If activated, the namespace is shown in the HTML main heading.

Note: If the page contains a "displaytitle" tag in the page source, the page display title is shown and this setting has no effect.

BlueSpiceUEModulePDF

- **Hide namespace prefix in PDF:** If activated, the namespace is shown in the PDF main heading for a page.



Note: If the page contains a "displaytitle" tag in the page source, the page display title is shown and this setting has no effect.

BlueSpiceUniversalExport

- **Metadata (standard, JSON):** Additional data to be passed to the rendering template in JSON format. This data can be used in the export template. The template itself is maintained server-side.
- **Metadata (override, JSON):** Allows overriding standard data sent to the rendering template in JSON format. Values that are set by default can be overridden with this option.

BlueSpiceVisualEditorConnector

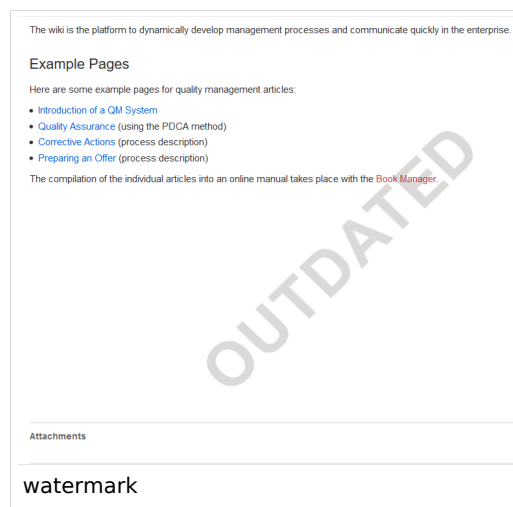
- **Enable VisualEditor for BlueSpice extensions**
- **Configuration variable to use a simplified save process**
- **Upload type**
 - Original (Here a confirmation of the rights of use/upload is obtained, file name and namespace of the file can be changed, a category can be assigned and a description of the file **MUST** be given).
 - Simple (No confirmation of required rights is obtained here, the name and namespace of the file can be changed, a description and a category can be assigned, but does not have to be specified)
 - One click (No confirmation about required rights is obtained here, the image cannot be renamed and no category can be assigned. Only the namespace can, but does not have to be adjusted before uploading)

BlueSpiceWholsOnline

- **Time in seconds until a user is marked as offline:** The system checks every x seconds if a user logged out and no longer displayed as online. This can be less frequent than the update interval for newly logged-in users.
- **Update interval in seconds:** The system checks every x seconds for users.

BlueSpiceExpiry

- **Show watermark for expired pages in PDF:** Shows the watermark for expired pages in PDFs.
- **Show watermark for expired pages in print version:** Shows the watermark for expired pages when a page is printed.
- **Show watermark for expired pages:** Shows a watermark on the page itself.



BlueSpiceFlaggedRevsConnector

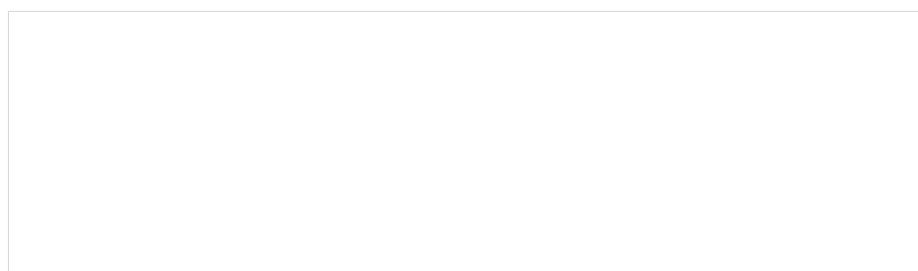


BlueSpiceFlaggedRevsConnector is available up to BlueSpice 4.2.

Export

The export settings affect how the pages of a book are generated in the PDF export.

- **Bookshelf: List approved revisions log:** Shows a log of stable page versions of pages in the PDF and when these pages were put into accepted status. If editors did not provide a comment when accepting the page, the *Stable comment* field for a revision is empty.



Stable date	Page	Stable comment
18.11.2019	Permission matrix	
18.11.2019	Permission matrix	
15.11.2019	Wiki pages model	
14.11.2019	Permission manager	
14.11.2019	Group manager	

accepted revisions log

- **Bookshelf: List pages without stable revision:** Displays a list of PDF pages at the beginning of the PDF that only exist as a first draft and have no released version.

Not stable pages QM:Checklists Pages without acceptance feature
--

- **Bookshelf: List pages without FlaggedRevs:** Displays a list of PDF pages that do not have a release mechanism at the beginning of the PDF.

Not FlaggedRevs namespace Introduction Wiki pages model User rights Group manager Pages with no FlaggedRevs feature.

- **UEModulePDF: Show FlaggedRevs info below main heading:** Prints the latest revision dates (last acceptance and last edit date) below the heading.

Introduction <i>Stable: 06.12.2019 - 12:00 / Revision: 06.12.2019 - 11:43</i> FlaggedRevs info below heading
--

Quality assurance

- **Include handling:** If resources are embedded in a page and those resources are located in namespaces with approval mechanism, then the following settings can be selected. For example: If an approved page contains a template or a file that has been changed after the page itself has been approved, the page will not get another draft version, but instead one of two configurations applies:
 - Current versions: Always show the latest version of the embedded resource.
 - Stable versions: Always show the stable (=approved) version of a resource.
- **Show unstable pages for following groups:** If the group *user* is removed from the *BlueSpiceFlaggedRevs* configuration, users in this group will not be able to see draft versions when they are added as reviewers in a review process. When the group *user* is removed, only *sysop* and *reviewer* users can access drafts. If you want other groups, for example *editor*, to see draft versions, you need to add them to the configuration. If no user groups are specified in the configuration field, not even reviewers and sysops users will see a visual status indication of a page. They will have access to drafts through the revision history for the page instead.

Searching and Navigation

- **Indexing only stable versions:** Draft versions are excluded from the search results. If a page does not have a stable version, it is not shown as a search result.

BlueSpiceSocial

- **Show endpoint "Timeline":** Shows a link to the page *Special:Timeline* in the main navigation.

BlueSpiceSocialBlog

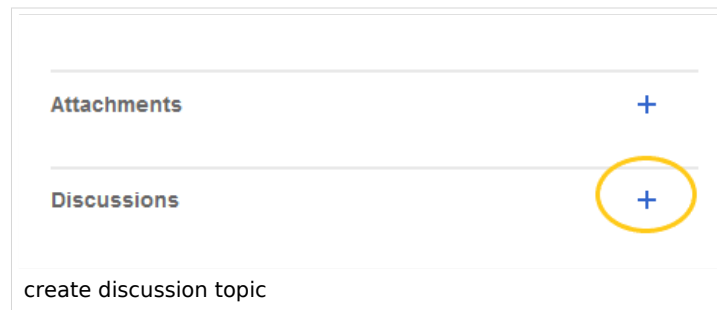
- **Use teaser text for blog entries in the timeline:** When you create a blog entry, you can create a teaser text for it by clicking the cogwheel symbol in the blog entry form. If this setting is active, the teaser text will be shown on the page *Special:Timeline* instead of the first part of the content.

The screenshot shows a form for creating a blog entry. The 'Title' field contains 'ISO 7010 Symbole'. The 'Content' field contains a message about ISO 2010 graphics standards. Below the content field is a 'Teaser' field, which is circled in red. The 'Teaser' field contains the text 'Pages in violation of ISO 2010 graphics standards will be expired'. At the bottom right of the form, there is a gear icon (cogwheel) circled in red, next to 'Cancel' and 'Post' buttons. Below the form, the text 'blog teaser text' is written.

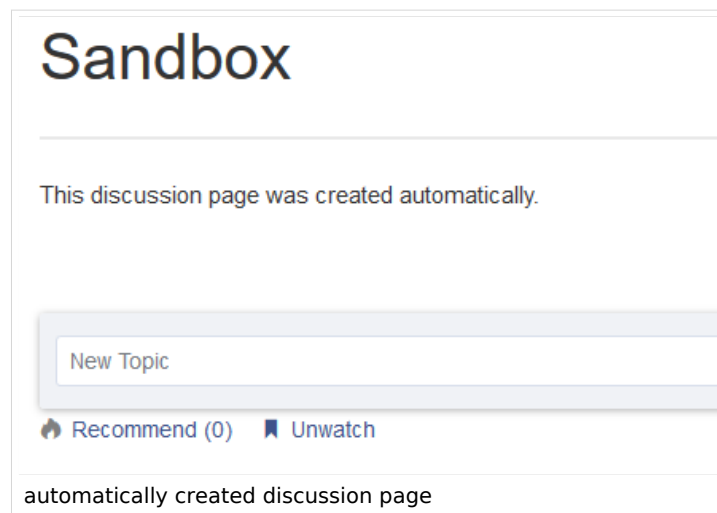
- **Show endpoint "Blog":** Shows a link to the page *Special:Blog* in the main navigation.

BlueSpiceSocialTopics

- **Automatically create all discussion pages.** If a user creates the first discussion topic for a page using the link in the page footer of a wiki page, the needed discussion page is automatically created first.



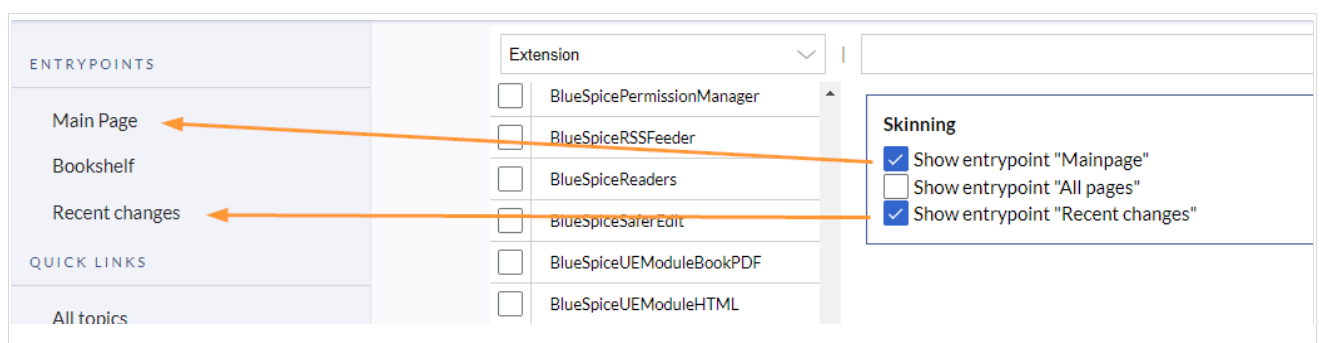
A message "This discussion page was created automatically" is inserted on the discussion page.



If this setting is deactivated, the user is directed to the "Create page" default page first.

BlueSpiceDiscovery

Deactivating the Entrypoint links



Positioning of skin elements



positioning skin elements

- page-sentence: display of page status ([Approval status](#), [Expiry](#))
- categories: display of [page categories](#)
- rating: display of [page ratings](#)
- recommendations: display of [page recommendations](#)

Content Stabilization v4.3+

The following configuration options are available for page approvals:

- **Include handling (1):** Wenn Ressourcen in eine Seite eingebettet sind **und sich diese Ressourcen in Namensräumen mit Freigabe befinden**, können die folgenden Einstellungen ausgewählt werden. Es gibt zwei mögliche Einstellungen:

	Verhalten
Stable versions of included pages	Shows the approved (stable) version of a resource, even if it was approved after the page that includes the resource was approved. (This works only if the resource is located in a namespace with active approval feature).
Versions that were current at the time of approval	Shows the version of the resource which was embedded at the time of the last approval of the wiki page where it is embedded. (This works only if the resource is located in a namespace with active approval feature).

For example, if an approved page contains a template that was modified after the page itself was approved, the page will not show a draft version. Approvals work directly via the embedded resource.

- **Allow viewing of first draft version (2):** If this setting is activated, then all users with read rights can view the first draft. When disabled, only groups from the "Show unstable pages for following groups" setting can see first drafts.
- **Update semantic properties from stable pages only (3):** The property value of the page is read from the stable version of the page and not from the draft version.
- **Entwurfseiten für folgende Gruppen anzeigen (4):** If the group `user` has been removed from the configuration, users in this group will not be able to see draft versions when they are added as reviewers in a review process. In this case, only users with the roles `sysop` and `reviewer` can access drafts unless other groups are specified. These system groups can only access drafts through the site's version history.

 [Technical Reference: BlueSpiceConfigManager](#)

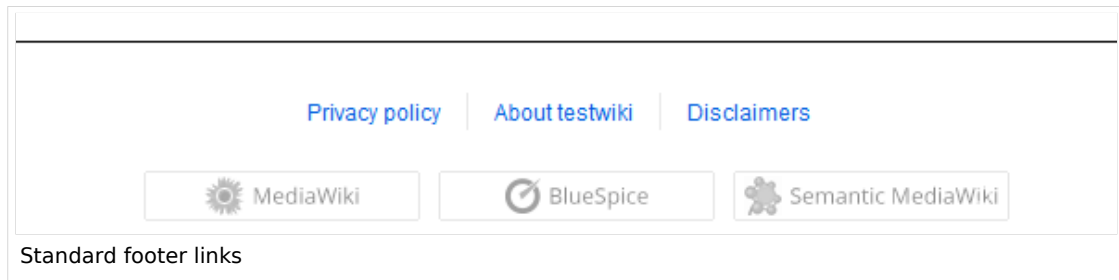
Footer

The footer contains the links to important info pages in the wiki. Since these pages provide legal information to users, they are accessible from any wiki page.

Contents

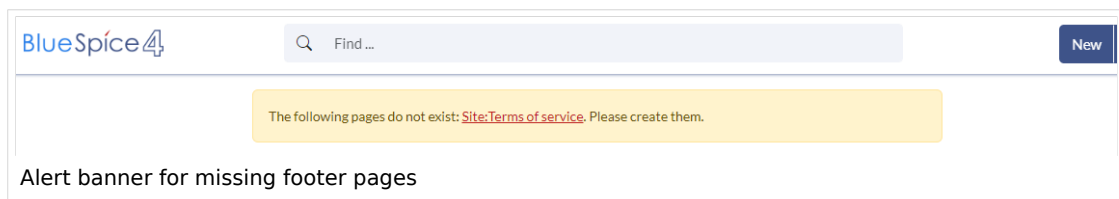
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Creating the linked target pages



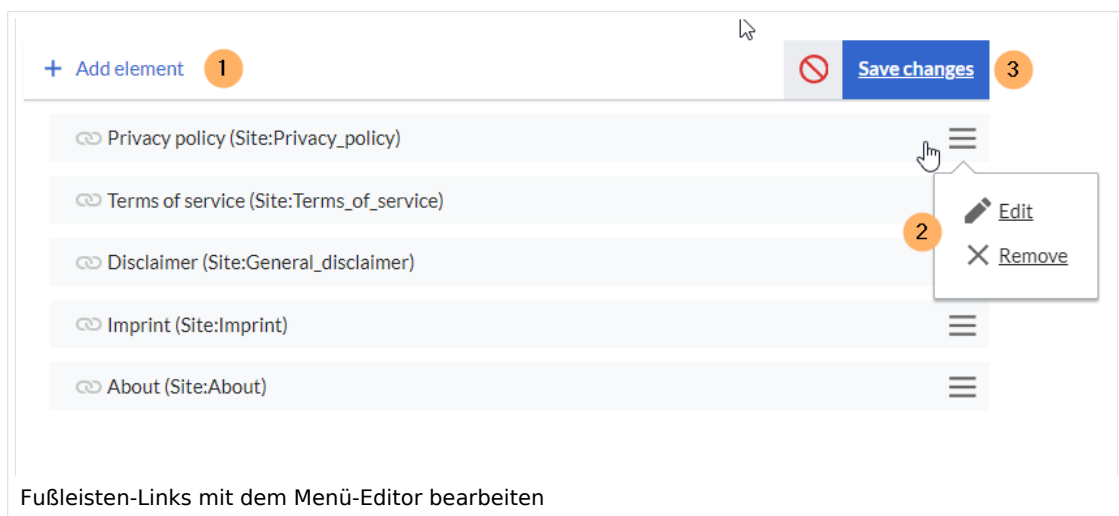
In a newly installed wiki, the content for the links in the footer must first be created. By default, all users with editing rights can click on a link in the footer to create the corresponding page. The associated page is automatically created in the *Project* namespace. If editing should be restricted to a certain user group, the **permissions** for the *Project* namespace can be set accordingly.

If the *privacy policy* or *terms of service* pages are missing, it will be displayed in a page banner. The pages should then be created by an administrator.



Editing the footer links with the menu editor v4.4+

When an administrator hovers over one of the footer links, the *Edit footerlinks* link appears. Existing links can then be edited or removed (1) and new links added (1) by using the menu editor.



Changing the standard links -v4.3

The wiki has 3 standard links that are managed in the user interface.: *Privacy policy*, *About (sitename)* und *Disclaimers*.

Example: *About (sitename)*

In the following example, we change the link text *About (sitename)* to *Legal information*. In addition, we link to the new target page *Legal:Terms*.

1. Change the link text from *About (sitename)* to *Legal information*:
2. Open the page *MediaWiki:Aboutsite*.
 1. Add the text *Legal information* to the empty page. If you later want to switch back to the standard label, you can remove the custom text at that time.
3. To link the *Legal information* to a page that is different from the standard page *MediaWiki:Privacypage*:
 1. Open the page *Project:Impressum*.
 2. Redirect the page *Project:Impressum* to your custom page, e.g. *Legal:Terms*.

Standard configurations

The following table shows the default pages that are used to create the footer links and their associated target content.

Example: Privacy policy

- **Standard link text:** If the page *MediaWiki:Privacy* does not exist, the link shows the standard link text "Privacy policy" and points to the standard target page *Project:Privacy policy*.
- **Custom link text:** If the page *MediaWiki:Privacy* does exist and has as its content the term *Privacy*, the footer link displays *Privacy*.
- **Removed link:** If the page *MediaWiki:Privacy* exists but has no content, the link is removed from the footer.

Footer link	Link text defined in	Link target defined in	Standard target page
Privacy policy	MediaWiki:Privacy (Standardtext: Datenschutz)	MediaWiki:Privacypage	Project:Privacy policy
About (sitename))	MediaWiki:Aboutsite	MediaWiki:Aboutpage	Project:About
Disclaimers	MediaWiki:Disclaimers	MediaWiki: Disclaimerpage	Project:General disclaimer

Both the page for the link text as well as the page for the link target cannot be empty. If one of them is empty, no footer link is generated. If one of the two pages doesn't exist, the respective standard behavior text for that page is used.

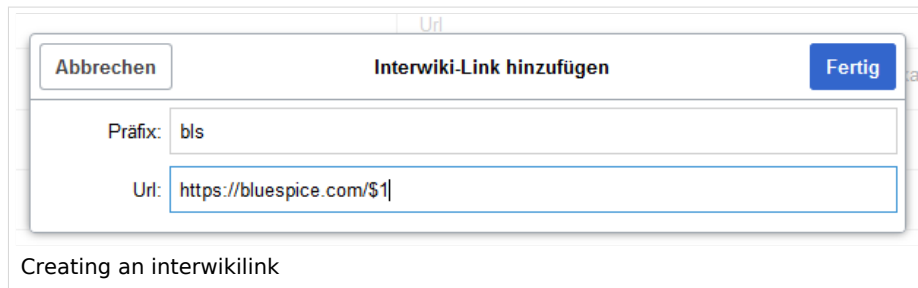
To suppress a footer link, you can, therefore, leave one of the two pages empty.

Linking external target pages

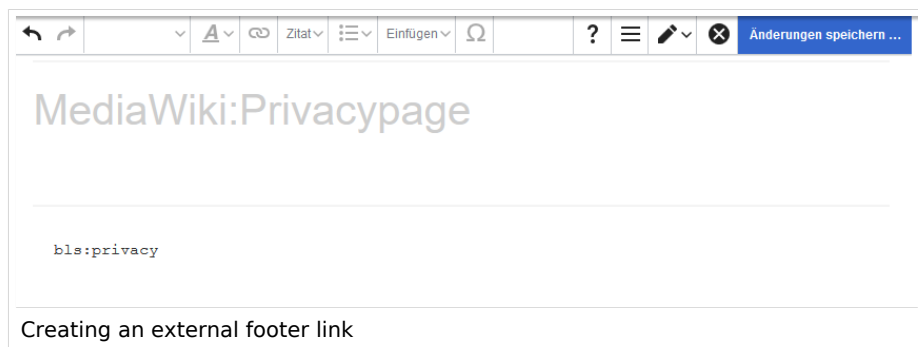
To link one of these footer links to an external web page, you first have to define an interwikilink for the external website.

Example: Linking the Privacy policy to the external page <https://bluespice.com/privacy/>.

1. Define the interwikilink for the domain *bluespice.com* on the page *Special:InterWikiLinks* (interwiki prefix: bls).



2. Insert the interwikilink on the link target page *MediaWiki:Privacypage* and save the page. Syntax: `interwiki-prefix:target-page`.



Adding more links

Additional links such as *Change cookie consent* or *Analysis service* are automatically created by the corresponding extensions. To add custom links, a server administrator has to change the [related server settings](#).

Related info

- <https://www.mediawiki.org/wiki/Manual:Footer>
- [BlueSpice Layout](#)

Manual:Extension/BlueSpiceDiscovery/Main navigation

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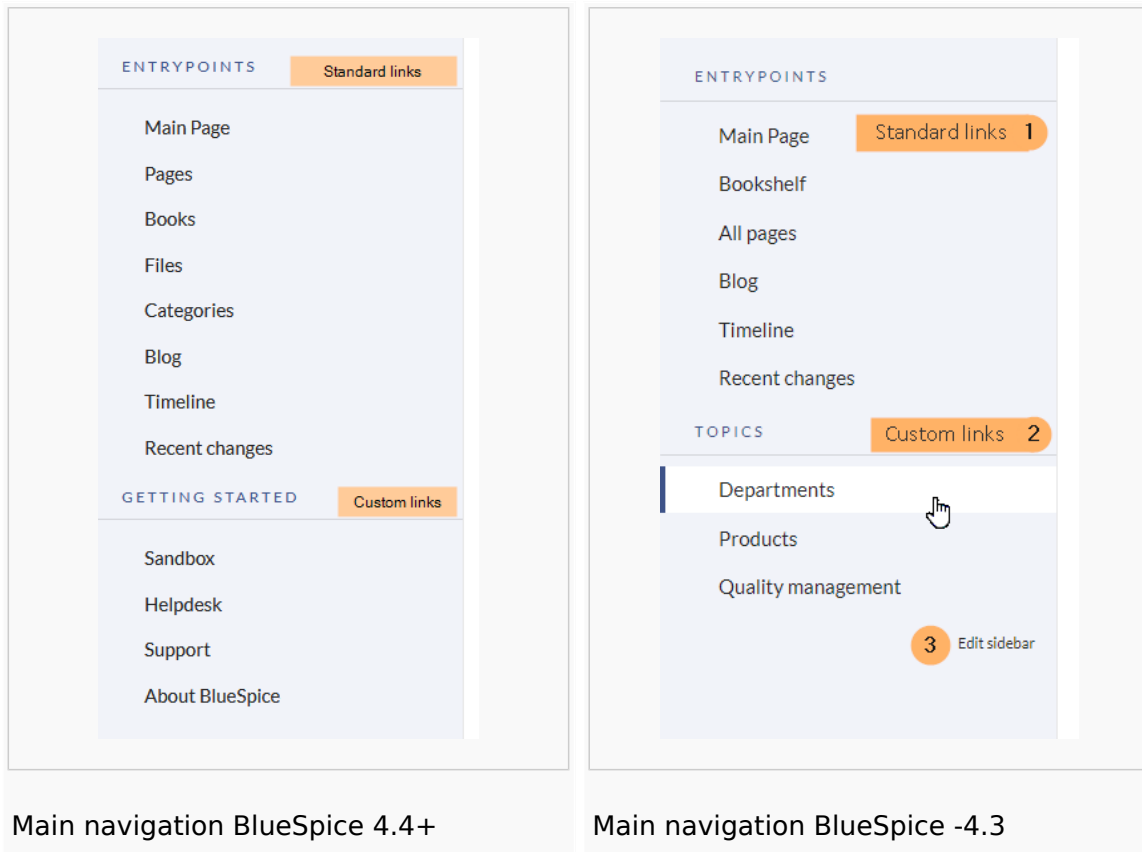
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Overview

By default, some links are provided as entry points to the wiki. Wiki administrators can deactivate these links in the [configuration manager](#) if needed. In addition, you can also add new links below the entrypoints (admin permissions required). Please note that no hierarchical links can be created. Therefore, it makes sense to mainly set up links to the most important topics and to portal pages that contain additional links or page lists.



Editing the main navigation

To open the menu editor:

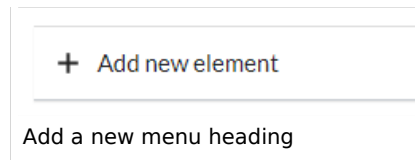
1. **Click** *Edit sidebar* at the bottom of the navigation menu. If the page does not exist yet, you will see a notice on the page.

Menu editor

* Visual menu editor is available from BlueSpice 4.2.

To add a new menu header using the menu editor:

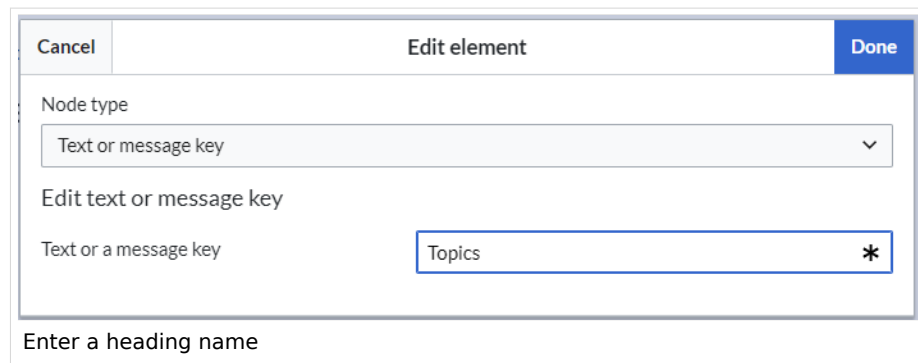
1. **Click** *Add new element* to create a new menu header.



+ Add new element

Add a new menu heading

2. **Enter** the text for your menu header. In a multilingual wiki, you can also enter a [message key](#).



Cancel Edit element Done

Node type

Text or message key

Edit text or message key

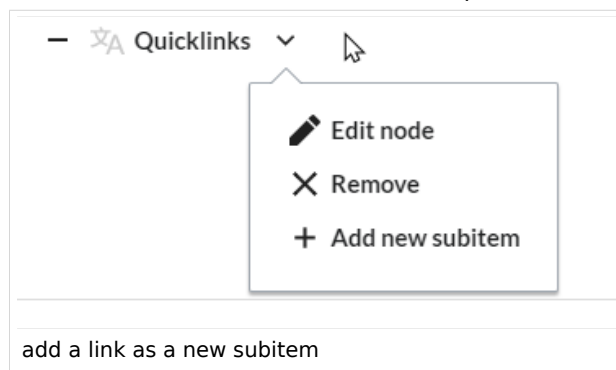
Text or a message key Topics *

Enter a heading name

3. **Click** Done.

To add links:

1. **Select** *Add new subitem* from the dropdown menu of the menu header.



Quicklinks

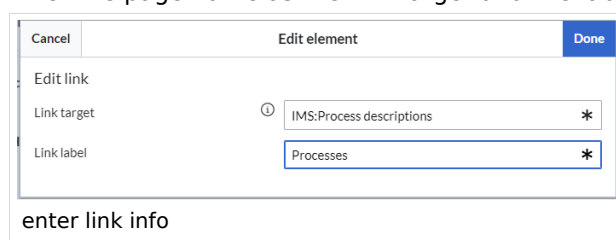
Edit node

Remove

+ Add new subitem

add a link as a new subitem

2. Enter the page name as the link target and the label that you want to show:



Cancel Edit element Done

Edit link

Link target IMS:Process descriptions *

Link label Processes *

enter link info

3. **Click** Done.
4. **Repeat** steps 1-3.
5. **Click** *Save changes*.

Note: If you use the parser function `{{#ifingroup:...` to display navigation elements in the source code, you must always edit the main navigation in the source code. In visual editing mode, saving removes any parser function or semantic queries.

Source edit mode

To add new links:

1. **Change** to source editing mode.
2. **Create** one or more navigation links (with or without section heading). The following example shows a link to the page "Company" with the label "Our company" and an external link to the BlueSpice website with the label "Website". The links are grouped together under the section heading "Quicklinks":

```
*Quicklinks
**Company|Our company
**https://www.bluespice.com/de|Website
```

3. **Save** the page. The links are now shown in the main navigation.

Link labels may collide with system messages. If this is the case, simply append the HTML-code for an empty space to the description:

```
**Portal|Portal&#160;
```

Deactivating standard links

The standard links can be deactivated in the [configuration manager](#). The following settings are available under *Feature > Skinning*:

BlueSpiceBookshelf:

- Show entrypoint "Bookshelf"

BlueSpiceDiscovery:

- Show entrypoint "Mainpage"
- Show entrypoint "All pages"
- Show entrypoint "Recent changes"

BlueSpiceSocial:

- Show entrypoint "Timeline"

BlueSpiceSocialBlog:

- Show entrypoint "Blog"

Group-specific navigation

It is possible to show navigation elements for specific user groups only. Please note that the pipe symbol (|) between the page name and its label has to be escaped as `{{!}}` within this function.

This syntax is defined in the extension [UserFunctions](#).

```
{{#ifingroup:sysop,widgeteditor |
*Test2
**somepage{{!}}Some page
|}}
```

Note: Anytime the page is saved using the visual menu editor, the parser function will be overwritten and no longer works!

Additional customizations

- [Alignment for navigation with long link labels](#)
- [Display icons with navigation links](#)
- [Multi-language navigation](#)

Related info

- [Custom menu](#)
- [User menu](#)

Extended statistics

The extension **ExtendedStatistics** provides an analytic view of many relevant parameters on the wiki, providing wiki administrators better insight into the functioning of the wiki.

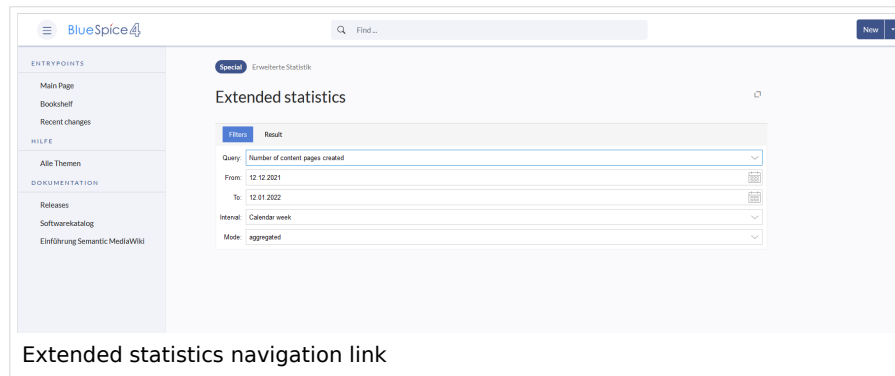
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Where to find Extended statistics

The navigation link *Extended statistics* in the tab Global actions loads the page *Special:ExtendedStatistics*.



Choosing a data source

ExtendedStatistics can show data for multiple aspects of the wiki. Available data sources are:

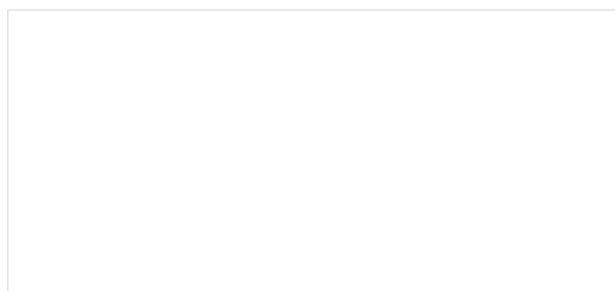
- *Number of users*: All the users that registered in the period chosen
- *Number of pages*: All pages created in the period chosen.
- *Number of content pages*: All articles in content namespaces created in the period chosen
- *Number of edits*: All edits carried out in the period chosen
- *Edits per user*: Number of edits per user in the period chosen
- *Search queries*: All terms users searched for in the period chosen. Only available if **BlueSpiceExtendedSearch** is installed.

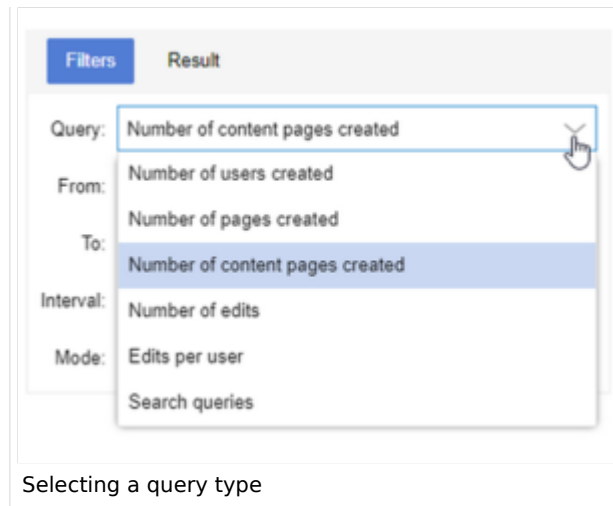
Choosing filters

General filters:

- From - Date from which to display data
- To - Date to which to display data

Some data sources may have additional filters available, like for data sources based on wiki pages, namespace filter is available.





Display settings

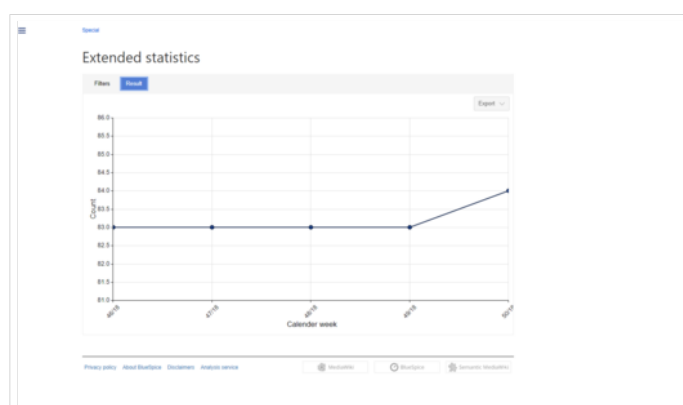
The display of the results is determined by the following settings:

- Interval - grain of the diagram - determines which time unit will be used to group the data.
- Mode - display type:
 - Absolute - shows changes in data for the given period
 - Aggregate - shows running total for the data source choosen
 - List - shows data in tabular view - only available for search statistics

Note: Depending on the selected time period, the interval has to be set accordingly. For, example if you look for data between 02.06. and 03.06. for the same year, the interval setting "Year" will not return any data. Change the interval to "Week" or "Day" to return results.

Viewing the results

Once all the filters and options are set, click on the *Results* tab to show the resulting data.



Result view with export buttons

Chart export

In results view there is an *Export*-button that allows the user to export and download the currently displayed chart as SVG.

Data export

Maintenance script

A `php` maintenance script will be provided on the following location:

```
<mw-root>/extensions/BlueSpiceExtendedStatistics/maintenance/ExportCollection.php
```

Usage

This script must be called on the command line of the server. It takes the path of a configuration file in `JSON` format.

Example

```
php <mw-root>/extensions/BlueSpiceExtendedStatistics/maintenance/ExportCollection.php \
  --config=<path-to-file>/myConfig.json \
  --exportto=/tmp/myExport.xlsx
```

Params

- `--config` - path to config file
- `--exportto` - path to the file, the data gets exportet to. Note that vaiable file formats are `xsl`, `xslx` and `csv`

Scirpt configuration

The script configuration will take the same parameters as the API, which is used on Special:ExtendedStatistics.

Params

- `aggregate`
- `filter`

Example contents

The following examples show the content of the JSON file provided to `--config`.

"Page views" aggregated by date over 1 year

```
{
  "aggregate": [
    {
      "property": "timestampcreated",
      "type": "daily",
      "targets": [
        "pagetitle",
        "numberhits",
        "numberhitsaggregated"
      ]
    }
  ],
  "filter": [
    {
      "property": "type",
      "type": "string",
      "value": "hitcounter",
      "comparison": "eq"
    },
    {
      "property": "timestampcreated",
      "type": "date",
      "value": "20200707120000",
      "comparison": "gt"
    },
    {
      "property": "timestampcreated",
      "type": "date",
      "value": "20210707120000",
      "comparison": "lt"
    }
  ]
}
```

"Review by namespaces" aggregated by namespace over 1 year:

```
{
  "aggregate": [
    {
      "property": "namespacename",
      "type": "string",
      "targets": [
        "ongoingpages",
        "expiredpages",
        "notrunningpages",
        "ongoingpagesaggregated",
        "expiredpagesaggregated",
        "notrunningpagesaggregated"
      ]
    }
  ],
  "filter": [
    {
      "property": "type",
      "type": "string",
      "value": "reviewedpages-ns",
      "comparison": "eq"
    },
    {
      "property": "timestampcreated",
      "type": "date",
      "value": "20200707120000",
      "comparison": "gt"
    },
    {
      "property": "timestampcreated",
      "type": "date",

```

```

    "value": "20210707120000",
    "comparison": "lt"
  }
}

```

Configuration

In the [Config manager](#), you can change the following settings:

- **Exclude these users:** Some user groups, like WikiSysop can skew the statistics, for example the statistics for search queries or because they complete automated maintenance tasks. These types of user groups can be excluded from the statistical results.
- **Maximum number of interval steps:** Sets the size of the x-axis for the results. For a few days, select the interval *Day* or *Calendar Week*, for periods over one year, select *Year* or *Month*. If you do not get any results for your query, try to adjust the interval accordingly.

Related info

- [Reference:BlueSpiceExtendedStatistics](#)



[Technical Reference: BlueSpiceExtendedStatistics](#)

Namespace manager

The Namespace manager allows a user with *administrative* rights to create,edit, and delete namespaces and to change the settings of these namespaces.

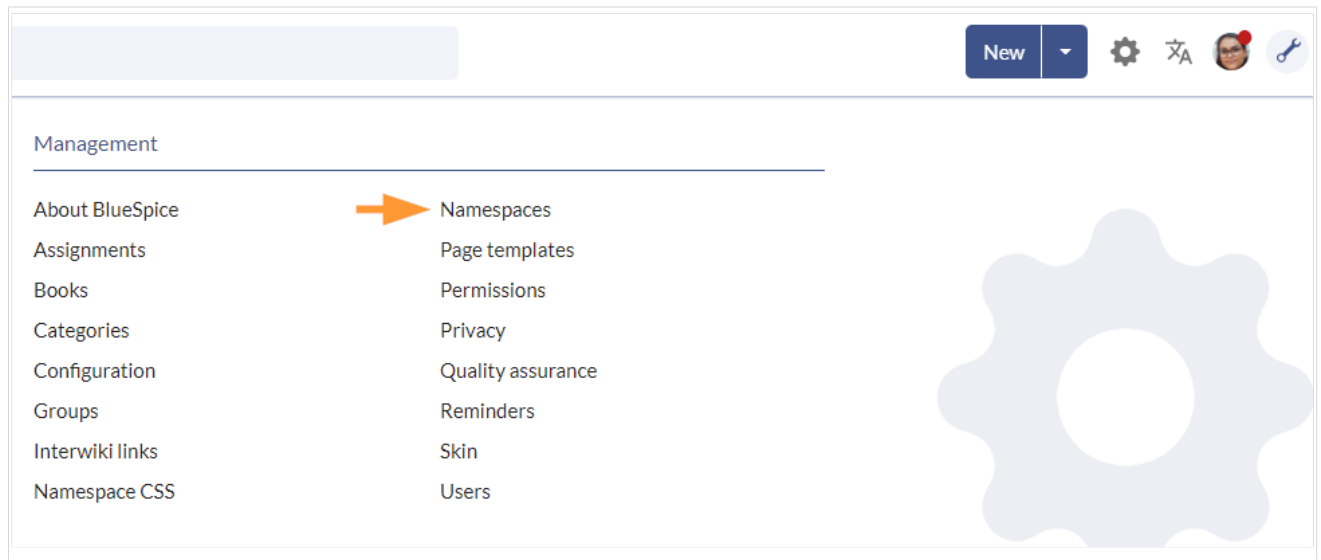
Contents

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Where to find the namespace manager

The navigation link to the Namespace manager is located under *Global actions > Management > Namespaces*. This link opens the page *Special:NamespaceManager*.



Creating a namespace

Note: If you haven't created namespaces before, familiarize yourself with the [concept of namespaces](#) first to understand when it makes sense to set up a namespace. Although it is theoretically possible to create a large number of namespaces, the BlueSpice user interface supports at best a number of 10-30 user-created additional namespaces. If you need more namespaces, consider using several individual wikis or a wiki farm.

To create a namespace:

1. **Click** the "Plus" icon at the top of the page. A dialog opens.

Namespace manager

Export table

ID	Namespace	Pages	Subpages	Content namespace	CategoryCheck	Secured page assignments	Page templates	Visual editor	Rating	Recommendations	Read Confirmation	Semantic MediaWiki	Approval	Actions
0	(Seiten)	24	✓	✓	✗	✗	✓	✓	✗	✗	✗	✓	✗	
1	Diskussion	0	✓	✗	✗	—	—	✗	—	—	—	✗	—	
2	Benutzer	6	✓	✗	✗	✗	✓	✓	✗	✗	✗	✓	✗	
3	Benutzer_Diskussion	0	✓	✗	✗	—	—	✗	—	—	—	✗	—	

Create a namespace

2. **Enter** the name for the new namespace and select the namespace options. Make sure that the name for the namespace is as short as possible, since the name becomes part of the page name of the pages in this namespace. This makes it easier to type in page names, e.g. using search fields in the wiki. Search results and all types of page lists are also displayed more clearly in this way. Examples: QM (for the namespace "Quality Management"), RM (for "Risk Management"). Optionally, an alias can also be specified for the namespace. This name can then be used at any time in the wiki instead of the actual name.
3. **Choose** the features you want to activate.
Usually, the following features are activated: Subpages, Content namespace, PageTemplates, VisualEditor, Semantic MediaWiki.

Description of the available features:

- **Subpages:** It is possible to create subpages. If this feature is deactivated the syntax `Pagename /withslash` does not produce a subpage in the wiki.
 - **Content namespace:** This function determines that a namespace is considered by specific extensions:
 - **Popups:** Popups only appear in content namespaces.
 - **BlueSpiceFoundation:** API for watchlist list is only displayed in content namespaces.
 - **BlueSpiceExtendedSearch:** Content namespaces get a boost and are placed preferentially in the results list.
 - **HitCounters:** Entire function is restricted to content namespaces. Other pages are counted as "0".
 - **ContentTransfer:** Can optionally be restricted to use in content namespaces.
 - **BlueSpiceExtendedStatistics:** Certain namespace selection filters are restricted to this content namespace.
 - **PageForms** (see also: mediawiki.org/wiki/Manual:ContentHandler)
 - **CategoryCheck:** Each time the user saves a page, the save-dialog shows a checkbox to confirm that the users reviewed the categories on the page. This applies to all pages in this namespace and makes sense when a wiki is organized primarily through manual categorization of pages by users.
 - **Secured page assignments:** Only assigned users can edit the page.
 - **PageTemplates**
 - **Visual editor:** Activation of the extension VisualEditor. If this is not activated, the pages can only be edited in source editing mode. If this setting is activated after pages already exist in the namespace, it will take a few minutes for the visual editor to work on the pages.
 - **Rating:** Allows users to rate each page from 1 to 5 stars. An overview page in the wiki shows rated pages sorted by rating.
 - **Recommendations:** Allows users to recommend a page. An overview page in the wiki shows recommended pages by number of recommendations.
 - **Read Confirmation:** Assigned users must mark a checkbox to confirm that they have read the changes to a page.
 - **Semantic MediaWiki:** Activates the link to the page `Special:Browse/<pagename>` in the page tools.
 - **Approval:** New versions of a page are created as drafts. These remain in place until a user with approval rights reviews and approves the page.
4. **Click Done.** The namespace is now ready to use.

Note: The corresponding talk namespace for the new namespace is automatically created. This namespace allows users to discuss a page in the wiki on an associated discussions page.

Editing a namespace

A namespace can be edited by clicking on the "wrench"-icon in the table row or above the table when a namespace is selected.

☐ Hide talk namespaces

Export table ▾

ID	Namespace	Pages	Subpages	Content namespace	CategoryCheck	Secured page assignments	Page Templates	Visual editor	Rating	Recommendations	Read Confirmation	Semantic MediaWiki	Approval	Actions
3006	Minutes	17	✓	✓	✗	✗	✓	✓	✗	✗	✗	✓	✗	
3007	Minutes_Talk	0	✓	✗	✗	—	—	✗	—	—	—	✗	—	1 2
3010	QM	29	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	

Edit a namespace

When renaming a namespace, all pages in the namespace are automatically renamed as well.

Links to the renamed pages as well as page lists that filter by the original namespace designation are **not** renamed and therefore no longer work.

Discussion namespace names and system namespace names (File, MediaWiki, etc. cannot be changed manually.

Deleting a namespace

Only namespaces created by users can be deleted. The corresponding button (2) is only displayed in such namespaces.

After clicking the delete icon, a dialog box opens.

Cancel

Remove namespace

Done

Are you sure that you want to delete this namespace? Deleting a namespace cannot be undone.
Pages in this namespace:

☐ Will be deleted

☐ Will be moved into "(Pages)"

☒ Will be moved into "(Pages)" with the suffix "(from Test)"

0 ✓ ✗ ✗ — — ✗ — — ✗ ✗

Deleting a namespace

- *Will be deleted*: deletes the pages in this namespace together with the namespace
- *Will be moved into "(Pages)"*: moves the pages of this namespace into the main namespace
- *Will be moved into "(Pages)" with the suffix "(from [namespace name])"*: moves and appends the pages with "from [namespace]"

Talk namespaces are deleted with their corresponding namespace and cannot be deleted separately.

Related info

- [Reference:BlueSpiceNamespaceManager](#)
- <https://www.mediawiki.org/wiki/Help:Namespaces/de>
- [The concept of namespaces](#)



[Technical Reference: BlueSpiceNamespaceManager](#)